



**MINUTES OF THE SPECIAL MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, January 07, 2020 AT 5:30 PM**

**PRESENT**

Mayor Funk  
Councillor White  
Councillor Wiebe  
Councillor Hill - arrived at 5:50 p.m.  
CAO Worthing  
Director of Protective Services R. Krause  
Director of Public Works D. Ross  
Deputy Corporate Officer V. Anderson

**PUBLIC**

0 members of the public

**MEDIA**

None

**CALL TO ORDER**

Mayor Funk called the meeting to order at 5:30 p.m.

**APPROVAL OF AGENDA**

It was moved and seconded by Council

**2020-01-07: 01**

**THAT the agenda for the January 07, 2020, Special Meeting be approved as presented.**

**CARRIED**

**PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS - None**

**PUBLIC COMMENT**

None

**DELEGATIONS**

None

**ADOPTION OF MINUTES**

None

**MAYOR AND COUNCILLOR'S REPORTS**

None

**REPORTS**

None

**BUSINESS ARISING**

**Regional District of Bulkley-Nechako – Director of Protective Services, Deborah Middleton**

**Voyent Mass Communication System – Brian McKinney via phone**

*Voyent Mass Communication System demonstration*

- RDBN and Voyent have been working together on a system for the entire RDBN.
- Voyent is a multi-purpose notification system
- 24/7 – 365-day service
- Voyent system has more graphics than most other systems
- Your location will show in relation to the alert area.
- Critical symbols are used for day-to-day communications such as snow removal.
- Users can receive alerts via email, text, app, voice to landline and through social media.
- Geofencing allows the user to send notifications to people within the zone.
- You can have different zones with different messages. For example Red and Yellow zones
- To be specific, “message fatigue” is reduced.
- Voyent has rich media support for photos, maps and pdf files can be attached to the message.
- Questions and canned responses can be included in the messages. Responses such as “I received the notification.”
- Lone worker monitoring is part of the system.
- Teams and Topic groups include private messaging channels.
- Residents can opt-in or out of the Public Groups.
- 311 reporting will soon be part of the Voyent system. A municipality may want to use this for the public to report problems. It is an optional feature.
- B. McKinney gave a demonstration of the system.
- Residents can download the app, residents can move their “home pin” to get your home address, or you can type in the civic address.
- Residents have to select that they want to receive messages and by what method or methods.

- B. McKinney gave a live demonstration of receiving a message on a staff phone.
- My Location allows you to add other locations. You can add an unlimited number of locations to receive alerts for.
- The Administration Console allows the administrator to customize the homepage.
- Teams are created in the Admin console, for example, Public Works or Fire Department.
- Local Events, council Meeting dates could be added.
- There are 50+ alerts in the system.
- Gave a demonstration of a train derailment alert.
- The train derailment red zone was set for x number of metres, and it is shown on a map and as a written alert.
- Disaster information is input and residents in the RED zone will get the relevant information.
- Yellow Zone would have a different message.
- At the bottom of the text is a link, click on it, and it will open up to the Disaster Advisory information.
- The system can be used for Public Works projects to alert residents to disruptions.
- Less urgent messages will not go out as an emergency alert and will only go out to residents that requested this type of information.
- Less urgent messages come in as yellow messages.
- Discussion of whether alerts and information can be added when onsite, there are a number of security systems in place to ensure it is speedy and secure.
- Discussion of mapping errors and how to correct location mistakes. Voyent is integrated with other mapping systems, and addresses are sometimes incorrect. The location icon can be moved by the person registered for the service to the correct location.
- Council discussed the necessary bandwidth required. If the bandwidth is not strong enough, a text message would be received. You can also subscribe for a landline notification.
- Voyent is through the area every few months and prefers to provide in-person training.
- D. Middleton explained the next steps, which will include going to the RDBN Board with several financing options. If the system can be

operated through the 9-1-1 system, it would cost less and one cent per thousand.

- RDBN will ask for a list of municipal employees to receive training and testing. RDBN will work with municipalities to get residents signed up to the system if the project receives approval.

The Mayor thanked the presenters for the presentation.

<b>ORIGINAL COMMUNICATIONS – ACTION</b>	None
<b>ORIGINAL COMMUNICATIONS RECEIVED AND FILED</b>	None
<b>NEW BUSINESS</b>	None
<b>ACCOUNTS PAYABLE</b>	None
<b>READING FILES</b>	None
<b>PUBLIC QUESTION PERIOD</b>	None
<b>RELEASE OF CLOSED MEETING RESOLUTIONS</b>	None

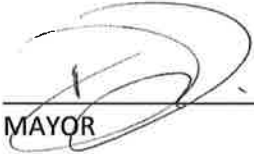
**ADJOURNMENT**


It was moved and seconded by Council

**2020-01-07: 02**

**THAT the January 07, 2020, Special Meeting is adjourned at 6:04 p.m.**

**CARRIED**

  
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MAYOR

  
\_\_\_\_\_  
CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, January 07, 2020.