



MINUTES OF THE BUDGET MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Wednesday, January 18, 2017 AT 7:00 PM

PRESENT

Mayor C. Beach
Councillor K. Holliday
Councillor S. Schienbein
Councillor M. Riis Christianson
Councillor J. Illes
Director of Finance B. Crossman
CAO S. Worthing
City Clerk C. Hart
Director of Public Works D. Ross
Director of Protective Services R. Krause
Director of Recreation D. Jung

GUESTS

PUBLIC

MEDIA

Flavio Nienow – LD News

CALL TO ORDER

Mayor Beach called the meeting to order at 6:02pm

APPROVAL OF AGENDA

It was moved and seconded by Council

2017-01-18: 25

THAT additional item (f) in section (5) REPORTS be added to the agenda;

AND THAT the agenda be amended to reflect a starting time of 6:00pm;

AND THAT the agenda for this meeting be approved as amended.

CARRIED

NEW BUSINESS

2017 Budget Highlights

- Director of Finance B. Crossman gave an overview of the proposed 2017 municipal budget.
- The Director of Finance gave an overview of the operating, water and sewer, and capital budgets.
- Council discussed the budget highlights.

Administration

- Staff gave an overview of the 2017 Administration Budget.

- Council discussed the Office 365 Upgrade and suggested that it might be better to purchase the Office site license instead.
- Council asked that staff bring back additional information regarding the costs of the options for a Microsoft Office upgrade.

Recreation

- Staff gave a presentation on the 2017 Recreation Operating Budget.
- Council asked for clarification regarding the squash court upgrade. Staff noted that the upgrade was necessary, but that a full replacement would not be needed if action was taken in the coming year.
- Council asked about the School District 91 rental of the ice. It was noted that SD 91 now pays the full cost of operating the ice during their rental time.
- Council expressed concern that some areas of recreation spending would not be sustainable.
- Council discussed multiplex membership fees and asked how staff had arrived at their projection for the coming year. Staff explained that after the fee increase in 2016, if current participation trends hold, the revenue should increase slightly.
- Council commented that the cost per capita for recreation in Burns Lake is high.
- Council commented that the budget targets regarding wages in recreation were not met.
- Council asked for clarification as to why the wages were higher than expected for Recreation in 2016.
- Staff explained that it was due to a union complaint that stated that management could not fill in for staff who took holidays or were off due to illness.
- Council asked for clarification regarding the janitorial service costs.
- Staff clarified that, in order to have regularly scheduled janitorial service, a separate janitor was hired.
- Council made comment about the \$50,000 in subsidization levels for the curling rink.
- Council commented that the arena was funded jointly by the regional district and that, without that tax funding, the subsidization would be much higher.
- Council asked that Staff bring back an updated subsidization table for recreation facilities.

Public Works

- Staff gave an overview of the 2017 Public Works budget.
- Council discussed the purchase of a used street flushing truck.
- Staff explained that the flushing truck capacity will be 2.5 times greater and that the crew would be able to use the unit more frequently throughout the year.
- Council asked why the public works benefits would be decreasing in 2017.

- Staff explained that the public works crew had one fewer employee in the coming year than in years previous.
- Council asked why the cost of chemicals was increasing.
- Staff indicated that the system had been changed to make it more user friendly and safer for the crew, but that chemical costs would increase because of that.

Protective Services:

- Staff detailed the 2017 Protective Services Budget.
- Council discussed the purchase of a new rescue truck.
- Council discussed the emergency generator installation and it was suggested that the generator be shared with the RDBN.
- Staff suggested that this step may not be necessary if a joint Emergency Operations Centre could be agreed upon with the RDBN.

Economic Development

- Staff explained that the Ec Dev budget would be discussed at a later meeting.

The meeting was recessed at 7:50pm

The meeting was reconvened at 7:55pm

Capital Budget:

- Staff gave an overview of the 2017 Capital Budget.
- Council discussed capital budget items.
- Council commented that, in some cases, costs were coming over their estimate in the budget. They expressed their wish to have quotes for all major expenditures.
- Council expressed their wish to have the paving plan reassessed after the spring runoff.
- Council discussed the spirit square survey and sand areas.
- Council asked about cleaning and revitalizing the beach.
- **Council asked that staff bring back a report on revitalizing the sand at Radley Beach.**
- **Council asked that staff bring back options regarding the Spirit Square Cameras.**

Water tower Funding

- Staff detailed the water tower funding model and asked for Council to decide where the Village portion of the funds should come from.
- Council suggested that the engineering for the water filtration facility should be done in 2017.
- **Council ask that staff bring back a report detailing a way of including the engineering for the water filtration system in the 2017 budget.**

- Council discussed the potential of moving the water filtration project forward.
- Council discussed the sewer capital project budget.
- **Council asked that staff could bring back a report on the grants that have been applied for and received by the Village in 2016.**
- Council discussed the necessity of waiting for grant funding.
- Council noted that the Curling Rink revenues should include revenue received from pickleball.
- Council discussed the LGLA conference and whether anyone should attend it.
- Council discussed the travel budget and asked that more flexibility be introduced.
- Council asked if water and sewer frontage tax rates had an end date. Staff indicated that they would provide that information at the next budget meeting of Council.

It was moved and seconded by Council

2017-01-18: 26

THAT the March 1, 2017 budget meeting be moved to February 28, 2017 at 6:00pm.

CARRIED

It was moved and seconded by Council

2017-01-18: 27

THAT the Burns Lake and District Chamber of Commerce Rental agreement be renewed until March 31, 2017.

CARRIED

PUBLIC QUESTION PERIOD

ADJOURN

It was moved by council

2017-01-18: 28

THAT this meeting be adjourned at 9:02pm

CARRIED



 MAYOR



 CORPORATE OFFICER

Certified to be a true copy of the minutes of the Budget Meeting of Council for the Corporation of the Village of Burns Lake held on Wednesday, January 18, 2017