



**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, March 03, 2020 AT 7:00 PM**

**PRESENT**

Mayor D. Funk  
Councillor D. Hill  
Councillor K. White  
Councillor H. Wiebe  
Councillor C. Rensby  
CAO S. Worthing  
Director of Public Works D. Ross  
Director of Recreation L. Jones  
Deputy Corporate Officer V. Anderson

**GUESTS**

None

**PUBLIC**

Two (2) members of the public

**MEDIA**

No media

**CALL TO ORDER**

Mayor Funk called the Regular Meeting of Council to order at 7:00 pm.

**APPROVAL OF AGENDA**

It was moved and seconded by Council

**2020-03-03: 93**

**THAT the agenda for March 03, 2020, meeting be approved as presented.**

**CARRIED**

**PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTIONS - None**

**PUBLIC COMMENT**

None

**DELEGATIONS**

None

**ADOPTION OF MINUTES**

It was moved and seconded by Council

**2020-03-03: 94**

**THAT January 23, 2020, minutes of the Special Meeting of Council be adopted;**

**AND THAT February 18, 2020, minutes of the Regular Meeting of Council be adopted;**

**AND THAT February 18, 2020, minutes of the Public Hearing be adopted.**

**CARRIED**

## MAYOR, COUNCILLOR AND CAO REPORTS

### Mayor Funk

- Attended the UNDRIP seminar at CNC.
- Met with Dennis Johnson of CNCN

### Councillor Rensby

- Attended the inter-agency meeting.
- Spoke with councillor Verna Power from LBN, she said the LBN course would be a good one for Council
- Not all nations have a prepared course, so staff would need to contact the Nations to find out what the options are.

It was moved and seconded by Council

2020-03-03: 95

**THAT staff contact Lake Babine Nation regarding the delivery of LBN 101 cultural awareness training for council and staff.**

**CARRIED**

### Councillor Hill

- Attended UNDRIP seminar at CNC
- Attended the inter-agency meeting.
- Attended a meeting of the perinatal working group.

### Councillor Wiebe

- The Northern Interior Division of Family Practice meeting was rescheduled.

### CAO Worthing

- Attended MIA Board meetings.
- COVID19 virus information sent to the municipality from the province.
- CAO Worthing will meet with the hospital administrator.
- Northern Health is hosting a meeting on Thursday regarding COVID19.

It was moved and seconded by Council

2020-03-03: 96

**THAT the Mayor and CAO reports be received.**

**CARRIED**

## REPORTS

Burns Lake Automotive Development Permit Application – *RDBN Director of Planning J. Llewellyn*

- Discussion of the proposed structure in relation to the current fence line. The addition will be along the existing fence line, with a section on the corner removed for visibility.

- Council discussed concerns of previous applications from the applicant that have not been followed.
- Council discussed the number of parking spaces required for the size of the building.
- Council discussed the development of the area for recreation. What is the effect on the aesthetics, and because a drawing including the building height was not given to staff, this limits Council's ability to make a decision tonight.
- The addition will improve the look of the area.
- Council requested more information from BL Automotive as to the final design of the building in order to make a decision.
- Council discussed the problem of letting buildings build over the setbacks for the property.
- Setbacks (dotted line) on the project map were discussed.
- Discussion of options for the development.
- MOTI has approved the development from a site line point of view.
- Council discussed the setbacks.

It was moved and seconded by Council

2020-03-03: 97

**THAT Development Permit DVP01-09 for Burns Lake Automotive not be approved;**

**AND THAT staff work with the applicant to address the following concerns contained in the staff report dated February 21, 2020:**

- 1) **The applicant must provide elevation drawings of the proposed building addition.**
- 2) **The applicant must close off the access point to Francios Lake Drive, as required in the 2001 Development Permit.**
- 3) **Discuss landscaping options with municipal staff.**

**CARRIED**

Splash Park RFP and Contract Award Report

- Staff provided copies of the types of splash parks included in the proposal from Playspace.
- There are different areas and water features for different ages.
- The RFP is for the installation of the splash park, and prep work will be completed by village staff and local contractors.
- A geotechnical survey will be completed before installation.
- There is a five-year guarantee for the underground piping.
- Concrete, the actuator has a two-year guarantee.

2020-03-03: 98

It was moved and seconded by Council

**THAT Council receive the 'Splash Park RFP and Contract Award Report;**

**AND THAT Playspace Adventures Ltd. is awarded the contract to complete the design and build of the Spray Park at Radley Beach.**

**CARRIED**

Spirit Square Revitalization – *Director of Recreation, L.Jones*

- Staff confirmed that mobility equipment is part of the plan.

2020-03-03: 99

It was moved and seconded by Council

**THAT Council direct staff to continue plans to pursue funding and engage partners for the proposed Spirit Square Revitalization project.**

**CARRIED**

Village Development Variance Permit #2020-01 – 640 Hwy 16  
Copper River Plumbing – *CAO S. Worthing*

- Council discussed limited commercial space and the effect of having a suite on the look of the commercial space.
- Council discussed issuing a temporary permit.
- Council discussed whether the unit fits within the intended use of the property.
- Council discussed whether commercial space is lost if this permit was approved.
- The current business is not a walk-in business; therefore, parking is not a problem.
- The current structure of the property is not conducive to a high volume retail business.
- Council discussed having the owner remove the suite if the building is sold.
- Once the apartment is approved, it will trigger a BC assessment use change, and a portion will be taxed under commercial and a portion under residential.

It was moved and seconded by Council

2020-03-03: 100

**THAT Development Variance Permit #2020-01 allowing a residential dwelling to be located in the front of the building for the duration of time that the building is occupied as a plumbing business is approved.**

**CARRIED**

Mojo Cannabis – Liquor and Cannabis Regulation Request for Endorsement – *CAO S. Worthing*

- Council discussed not hearing any strong opposition to the application.
- Council discussed security at the mall.
- Council discussed whether there are mechanisms to require higher levels of security in the mall.
- Discussion of RCMP involvement.
- The reason the Village is involved is that the province requires it.
- Every liquor licence in town has been approved through the same process as a cannabis application.
- The location before Council is for that specific unit, council cannot recommend a different unit in the mall.

It was moved and seconded by Council

**THAT Council for the Village of Burns Lake recommends support for the application from Mojo Cannabis for a proposed non-medical cannabis retail store located in the Lakeview Mall at #5-117 Highway 35, legally described as Lot 1, District Lot 5344, Range 5 Coast Range, Plan 9003, Except Plan 11879, with operating hours from 9:30 am to 6:00 pm Saturday to Thursday, and 9:30 am to 9:00 pm on Friday;**

2020-03-03: 101

**AND THAT Council's comments are as follows:**

- a) The property is located in the C3 Shopping Centre Commercial Zone;**
- b) No negative impacts on the community are anticipated if the application is approved, as the cannabis retail store is permitted in the Commercial Zone;**
- c) The views of property owners and tenants within approximately 30 metres of the proposed location were gathered by way of a written invitation to attend a Public Hearing on February 18, 2020, or to otherwise provide comments in writing. The notice was hand-delivered to all tenants in the mall and was published in two (2) consecutive weeks in the LD Newspaper and the Local Connector. Three (3) written submissions were received, which noted concerns with the location. Seven (7) people attended the public hearing. Only one (1) of the seven (7) people spoke at the public hearing and that person was opposed.**

**CARRIED**

**BUSINESS ARISING**

Council Photo Policy G22

It was moved and seconded by Council

**2020-03-03: 102**

**THAT Council Photo Display Policy No. GG22 be approved;**

**AND THAT staff purchase display album(s) for past council photos that will be available for the public to view;**

**AND THAT staff proceed with developing a plan to display plaques with the names of previous councils in the office.**

**CARRIED**

**ORIGINAL COMMUNICATIONS ACTION**

Burns Lake and District Chamber of Commerce AGM

It was moved and seconded by Council

**2020-03-03: 103**

**THAT Councillor Hill or Councillor Rensby will attend the March 19, 2020, Burns Lake & District Chamber of Commerce AGM and perform the swearing-in ceremony for new members of the Board of Directors.**

**CARRIED**

Burns Lake and District Chamber of Commerce – Canada Day

It was moved and seconded by Council

**2020-03-03: 104**

**THAT Mayor Funk participates in the opening ceremony on Canada Day.**

**CARRIED**

Regional Mass Communication System

It was moved and seconded by Council

**2020-03-03: 105**

**THAT the Village of Burns Lake enters into a two-year contract starting April 1, 2020, with the Regional District of Bulkley-Nechako for the delivery of the Voyent Alert Mass Communication System within the municipality.**

**CARRIED**

Cheslatta Carrier Nation and Rio Tinto New Day Agreement press release (February 27)

It was moved and seconded by Council

**2020-03-03: 106**

**THAT the Village of Burns Lake sends a congratulatory letter to Cheslatta Carrier Nation and Rio Tinto on the signing of the historic New Day Agreement.**

**CARRIED**

**ORIGINAL COMMUNICATIONS RECEIVED AND FILED**

It was moved and seconded by Council

**2020-03-03: 107**

**THAT original communications (a) through (e) be received and filed:**

- a) Ministry of Public Safety – Disaster Risk Reduction
- b) The Link – Food Security Community Engagement
- c) Ministry of Indigenous Relations and Reconciliation – Transfer of Crown Land to Cheslatta Carrier Nation May 17
- d) Chamber of Commerce – Invitation to AGM March 19
- e) NCLGA – Call for nominations for 2020/21 NCLGA Executive

**CARRIED**

**NEW BUSINESS**

None

**ACCOUNTS PAYABLE**

The municipal accounts dated: February 24, 2020, of \$108,280.15 Were found to be in good order.

**READING FILES**

February 28, 2020, Reading File

It was moved and seconded by Council

**2020-03-03: 108**

**THAT the February 28, 2020, Reading File be received.**

- 1. Southside Health and Wellness Centre Calendar and Newsletter March
- 2. Coastal GasLink Pipeline Project Construction Notification
- 3. RDBN Parks and Recreation Study - Open House March 9
- 4. Alzheimer Society of BC - Walk in a Box Initiative
- 5. Xe Xe Smun Eem - Victoria's Orange Shirt Day
- 6. BC Community Forest Association Conference and AGM May 27-29
- 7. UNBC Board of Governors Chair

- 8. Minerals North 2020 February Update
- 9. College of New Caledonia - Aboriginal History Week March 16-20
- 10. Beacon Theatre Revitalization Project Update February, 2020

**CARRIED**

**RELEASE OF CLOSED MEETING RESOLUTIONS None**


**ADJOURNMENT**

It was moved and seconded by Council

**2020-03-03: 109**

**THAT March 03, 2020, Regular Meeting is adjourned at 8:07 pm.**

**CARRIED**

  
\_\_\_\_\_  
MAYOR

  
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CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, March 03, 2020.