



VILLAGE OF  
**BURNS LAKE**  
*It's Only Natural!*

**AGENDA**  
for the  
**Special Meeting of Council**



**Wednesday**  
**July 13, 2016**  
**Council Chambers**  
**6:30 pm**

*"The Village of Burns Lake is a diverse community where residents enjoy a high quality of life, supported by economic and environmental sustainability, and a vibrant community spirit."*

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**Village of Burns Lake 2016 Municipal Objectives:**

The Village of Burns Lake will invest in new and existing infrastructure in a fiscally responsible manner and will ensure core needs of Citizens are met.

- Continue with replacement of the portion of 8th Avenue and Centre St. from the highway to the hospital.
- Complete engineering for upgrade to the Pioneer Way sewage lift station.
- Expand columbarium at the Village cemetery to accommodate future demand.
- Continue with planning the downtown revitalization Phase 2b. The plan for phase 2b should be updated to reflect the possible closure of part of Gilgan Drive.
- Prepare a report that outlines options that are alternatives to asset replacement that could maintain roads in usable condition. (e.g. surface repair, road abandonment etc) with the goal of repairing infrastructure in 2017.
- Investigate feasibility of a parcel tax that could be levied to fund installation, repair and replacement of sidewalks. Feasibility should evaluate revenue potential, typical costs to replace sidewalk and public attitudes towards such a tax.

**The Village of Burns Lake will work with other local agencies to strengthen the local economy, grow our existing businesses and increase our economic diversity.**

- Continue to implement the Economic Development Plan.
- Assist with implementation of the Regional Bike Tourism Strategy.
- Continue to pursue grants through Northern Development and other funding agencies to support Lakes district economic development, tourism and recreation projects.
- Engage with Pipeline project proponents and identify regional and local partnership goals to promote the local economy and mitigate impacts from development.
- Update the Official Community Plan and Zoning Bylaws.
- Create Burns Lake sign strategy to promote: recreation, culture, local business and other economic activity.

**The Village of Burns Lake will provide its citizens with opportunities to reduce their impact on the earth, and demonstrate social & environmental stewardship.**

- Examine the implementation of recycling programs in other municipalities.
- Prepare a report that:
  - Identifies the operational and logistical requirements of a recycling program.
  - Includes results from consultations with First Nations, the Regional District, and citizens of the Village of Burns Lake about the introduction of recycling.
  - Estimates the start up costs and the one-time and ongoing financial impacts for a recycling program.
  - Examines alternatives with MMBC with the aim of identifying a feasible model.
  - Where appropriate, identifies options for implementing a recycling program.
- Encourage the use of recycling cardboard by businesses. The Village and Regional District fund a drop off location for commercial cardboard. The Village will engage with businesses and identify and implement a means of reducing or eliminating the disposal of cardboard in garbage.

- Continue to identify options to create carbon offsets and reduce our green house emissions.

**Continue to strengthen and improve communication between The Village of Burns Lake and local First Nations.**

- Continue to expand and improve the protocol with Lake Babine Nation.
- Continue to expand and improve the protocol with Burns Lake Band. *Pending completion of the protocol in 2015*
- Renew service agreements with Burns Lake Band.

**Continue to improve collaboration and shared services with the Regional District.**

- Meet multiple times per year with Regional District Area B and Area E. Continue to explore expand and optimize shared services with Regional Districts such as the introduction of recycling, the expansion of maintained hiking and biking trails, recreation services available to all residents in the region, planning and development services.
- Airport runway replacement.
- Emergency preparedness.

**Promote youth collaboration and engagement in municipal affairs**

- Research potential initiatives to engage youth in municipal affairs.
- Launch a new initiative to engage with youth in municipal affairs.

**The Village of Burns Lake will continue to provide and support valued recreation, healthy living and cultural opportunities for the community.**

- Examine options that would enable the Lakeside Multiplex facility to fund operating costs from revenue.
- Enhance Spirit Square:
  - Investigate the feasibility of installing a water park & playground equipment at spirit square pending budget considerations.
  - Solicit feedback on desired improvements to spirit square.
  - Consider an outdoor rink.
- Enhance the Multiplex:
  - Update facility usage agreements with external organizations.
  - Update user agreements and policies.
- Enhance the Arena & Curling Rink:
  - Replace the Zamboni.
  - Consider upgrading the arena to use a freon cooling system that would enable the facility to remain open longer hours or reduce costs for existing hours.
  - Refurbish the portion of the Arena roof that covers the Zamboni.
  - Enhance the curling rink, prioritizing the rink wall.

**The Village of Burns Lake will continue to improve the effectiveness of Municipal processes and services**

- Implement alternative methods for engaging the public that produce higher engagement levels for similar or lower effort / cost.
- Explore opportunities for implementing user fees to reduce the tax burden in all municipal operations.
- Implement and sustain an annual planning process with a three year planning horizon. This will encourage alignment with longer-term planning already in place in the Village.
- Explore the potential to expand boundaries of the Village to improve public safety and strengthen management of lands that are important to the Village.

# AGENDA

Special Meeting of Council for the Corporation of the Village of Burns Lake, held in Council Chambers on  
July 13, 2016 at 6:30 p.m.

| TOPIC                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | PAGE |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 1. CALL TO ORDER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |
| 2. APPROVAL OF AGENDA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |
| 3. PUBLIC COMMENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |
| <i>When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on a matter for not more than <b>2 minutes</b>. When speaking during the Public Comment or Public Question Period, persons must address their remarks to the presiding member, use respectful language, not use offensive gestures or signs, and <b>only address current agenda items</b>. No person from the audience may address Council more than once during the Public Comment and Public Question Period.</i> |      |
| 4. REPORTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |
| a) Recreation Master Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |
| Recommendation:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |
| <i>It is requested that Council give recommendations as to what topics they would like covered in the recreation master plan.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |
| 5. PUBLIC QUESTION PERIOD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |
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| 6. ADJOURN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |