



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Wednesday, October 11, 2017 AT 7:00 PM

**PRESENT**

Mayor C. Beach  
Councillor K. Holliday  
Councillor M. Riis-Christianson  
Councillor S. Schienbein  
Director of Director of Protective Services R. Krause  
Director of Finance, S. Meeds  
EDO V. Anderson  
CAO S.Worthing

**GUESTS**

Lakes Animal Friendship Society  
Claire Singleton

**PUBLIC**

9 Members of the Public

**MEDIA**

Flavio Nienow – LD News

**CALL TO ORDER**

Mayor C. Beach called the meeting to order at 7:00 pm.

**APPROVAL OF AGENDA**

It was moved and seconded by Council

**2017-10-11: 330**

**THAT additional item RBA Support Letter – Mayor C. Beach be added under section (13) NEW BUSINESS;**

**AND THAT additional item Youth Parliament of British Columbia be added under section (13) NEW BUSINESS;**

**AND THAT the Agenda for this meeting be approved as amended.**

**CARRIED**

**PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS**

It was moved and seconded by Council

**2017-10-11: 331**

**THAT the Village of Burns Lake 2018 Tax Exemption Bylaw No. 975, 2017 be adopted.**

**CARRIED**

**PUBLIC COMMENT**

Lori White

- Would like an update on the heritage plaques.
- Disappointed in discontinuation of email communications.
- Concerned about employees leaving Village employment.

- Concerned about Council's handling of the CAO absence.
- Staff explained that 5 of the heritage plaques have been placed and the final plaque is currently being worked on.

## DELEGATIONS

Lakes Animal Friendship Society – Alistair Schroff

- A. Schroff thanked Council for the funding.
- A. Schroff provided an update to Council on the Society's operations.
- It was suggested that the Lakes Animal Friendship Society website link to the Village of Burns Lake website
- Mayor Beach thanked A. Schroff for his presentation.

Claire Singleton

- Thanked Council for the ability to present to Council again.
- C. Singleton read her letter to Council regarding a Public Art Gallery
- C. Singleton encouraged Council's support in the arts.

## ADOPTION OF MINUTES

It was moved and seconded by Council

**2017-10-11: 332**

**THAT the September 20, 2017 minutes of the Regular Meeting of Council be adopted.**

**CARRIED**

## MAYOR'S, COUNCILLOR'S REPORTS

Mayor C. Beach

- Mayor Beach participated in a Burns Lake COPS distracted driving exercise.
- Mayor Beach attended his first Regional District of Bulkley-Nechako board meeting.
- Mayor Beach said the RDBN board discussed Marihuana legislation.
- Mayor Beach discussed UBCM
- Mayor Beach attended the Lake Babine Nation Annual General Assembly.
- Mayor Beach said there was a good turn out for the recent Mayor's breakfast.
- Mayor Beach took MLA John Rustad on a tour of Babine Forest Products.
- Mayor Beach attended a meeting with the Evergreen Mall's business owners.

Councillor S. Schienbein

- Councillor Schienbein attended a Lakes District Arts Council evening
- Councillor Schienbein met with RDBN's Jason Llewellyn to discuss the OCP before going to the Housing Conference.
- Councillor Schienbein discussed enforcement of the anti-idling bylaw.
- Councillor Schienbein said Lakes Outdoor Recreation Society respectfully declined to meet with Council at this time but would entertain a broader meeting (not just about Kager Lake).
- Councillor Schienbein attended the 2017 COFI Dinner

Councillor K. Holliday

- Councillor Holliday attended the 100 Burns Lakers Who Give a Damn event.
- Councillor Holliday attended the first annual Coffee House at the Lakeside Multiplex.
- Councillor Holliday attended a Lakes District Arts Council evening.

Councillor M. Riis-Christianson

- Councillor Riis-Christianson discussed solar energy.
- Councillor Riis-Christianson said he is looking forward to seeing what comes information comes from the Lakes District Economic Diversification Committee.

CAO Worthing

- CAO Worthing said there would be a shortlisting of candidates for the Director of Recreation position this week.
- CAO Worthing welcomed Susan Meeds, Director of Finance.
- CAO Worthing said the Centre Street paving project started today.

It was moved and seconded by Council

**2017-10-11: 333**

**THAT the Village of Burns Lake Mayor's, Councillors' and CAO reports be received**

**CARRIED**

**REPORTS**

NDIT Economic Development Capacity Building Grant – *EDO V. Anderson.*

It was moved and seconded by Council

**2017-10-11: 334**

**THAT the Village of Burns Lake submit a grant application to Northern Development Initiative Trusts' 2018 Economic**

**Development Capacity Building Rebate program for up to \$50,000.**

**CARRIED**

2018 Business Façade Improvement Application Program – *EDO V. Anderson*

It was moved and seconded by Council

**2017-10-11: 335**

**THAT the Village of Burns Lake submit an application to Northern Development Initiative Trust's 2018 Business Façade Improvement Program for up to \$20,000;**

**AND THAT the Burns Lake Façade Improvement Program 2018 Guidelines and Application Process be approved as amended.**

**CARRIED**

Appointment of the Chief Election Officer and the Deputy Chief Election Officer – *CAO S. Worthing.*

It was moved and seconded by Council

**2017-10-11: 336**

**THAT effective November 1<sup>st</sup>, 2017 and pursuant to Section 58 of the Local Government Act, Sheryl Worthing be appointed Chief Election Officer for the purpose of conducting the 2018 local By-Election with power to appoint other election officials as required for the administration and conduct of the 2018 local By-Election;**

**AND THAT effective November 1<sup>st</sup>, 2017 Rebecca Billard be appointed Deputy Chief Election Officer for the 2018 By-Election.**

**CARRIED**

Village of Burns Lake Logo – *EDO V. Anderson.*

- Council discussed the original logo.

It was moved and seconded by Council

**2017-10-11: 337**

**THAT the logo from the Village of Burn Lake Municipal Sign strategy be approved.**

**CARRIED**

Council Chambers Protocol Policy No. GG-21 – *City Clerk, R, Billard*

- Council requested the policy be amended so that regular media attendees are to submit one application at the beginning of the year.

It was moved and seconded by Council

2017-10-11: 338

**THAT the Council Chambers Protocol Policy No. GG-21 be deferred to the October 25<sup>th</sup> 2017 Regular meeting of Council.**

**CARRIED**

Burns Lake Fire Training Society in-kind assistance – *R. Krause, Director of Protective Services.*

- Council discussed the training centre
- Council discussed in-kind work.

It was moved and seconded by Council

2017-10-11: 339

**THAT Council approve the Burns Lake Fire Training Society's request for in-kind assistance works to be completed by the Village of Burns Lake Public Works Crew, at the Burns Lake Fire Training Grounds.**

**CARRIED**

Budget Meeting – S. Meeds, Director of Finance

- Council discussed holding budget meetings on Wednesdays, alternating with regular Council meeting dates until the budget process is completed.

It was moved and seconded by Council

2017-10-11: 340

**THAT Council set a date of November 1<sup>st</sup> at 6:00 pm to meet with department heads and the public to develop guidelines for the 2018 budgeting process.**

**CARRIED**

55+ Housing Needs and Assessment Workshop – *EDO V. Anderson.*

It was moved and seconded by Council

2017-10-11: 341

**THAT Council attend the 55+ Housing Needs and Assessment Workshop on October 26, 2017 at 5:30 pm**

**CARRIED**

Chinook Comfor Limited Partnership – *CAO S. Worthing*

It was moved and seconded by Council

2017-10-11: 342

**THAT approval for signatures be given to change quorum for Chinook Comfor Limited Partnership to 6 of 8 partners.**

**CARRIED**

RDF Phase 2 Resident, Investor and Visitor Attraction – *EDO V. Anderson.*

It was moved and seconded by Council

**2017-10-11: 343**

**THAT Council attends the RDF phase 2 Resident, Investor and Visitor Attraction Workshop on October 18<sup>th</sup>, 2017 at 7 pm, or the October 19<sup>th</sup>, 2017 session at 9:30 am at the Heritage Centre.**

**CARRIED**

**BUSINESSS ARISING**

Village of Burns Lake Committee Appointments

- Council discussed creating portfolios for 2018

It was moved and seconded by Council

**2017-10-11: 344**

**THAT Councillor Kelly Holliday be appointed the Northwest Invasive Plant Council Committee member;**

**AND THAT Mayor Beach be appointed as the Alternate PG TAC Committee member.**

**CARRIED**

Lakes District Economic Diversification Committee – *Councillor M. Riis-Christianson*

It was moved and seconded by Council

**2017-10-11: 345**

**THAT the first meeting of the Lakes District Economic Diversification Committee be held on October 23<sup>rd</sup>, 2017 at 6:00 pm in Council Chambers.**

**CARRIED**

**ORIGINAL COMMUNICATIONS – ACTION**

Letter to Passenger Transportation Board regarding Greyhound in Northern BC – *Carrier Sekani Family Services.*

It was moved and seconded by Council

**2017-10-11: 346**

**THAT Council approve the Carrier Sekani Family Service's request for a letter of support to the Passenger Transportation Board regarding Greyhound in Northern BC.**

**CARRIED**

**ORIGINAL COMMUNICATIONS – RECEIVED AND FILED**

It was moved and seconded by Council

2017-10-11: 347

**THAT the original communications (a) to (d) be received and filed:**

- a) Loss of Greyhound Bus Services – Vi Timmerman
- b) North Central Local Government Association – NCLGA resolutions
- c) Letter of Introduction – Russell Wayne Eller
- d) NCLGA – Application 256-17 from Greyhound Canada Transportation

**CARRIED**

**NEW BUSINESS**

2017 Goals and Objectives, *Councillor M. Riis Christianson*

- Council requested an update report on the status of 2017 goals and objectives.

Climate Leadership Institute Training – *Mayor C. Beach*

It was moved and seconded by Council

2017-10-11: 348

**THAT Mayor Beach attend the Climate Leadership Institute Conference scheduled for November 1<sup>st</sup> to 3<sup>rd</sup> in Richmond, BC.**

**CARRIED**

Signing Authority – *S. Meeds, Director of Finance*

It was moved and seconded by Council

2017-10-11: 349

**THAT Council authorize Susan Meeds, Director of Finance to have signing authority on all Village of Burns Lake bank accounts and Municipal Finance Authority Investments.**

**CARRIED**

Resource Benefits Alliance Letter of Support

It was moved and seconded by Council

2017-10-11: 350

**THAT Council support the Resource Benefits Alliance Letter of Support Campaign.**

**CARRIED**

Youth Parliament of British Columbia

It was moved and seconded by Council

2017-10-11: 351

**THAT Hailey Eakin be approved to attend the 2017 Youth Parliament of British Columbia**

**CARRIED**

## ACCOUNTS PAYABLE

The municipal accounts dated:

- September 27, 2017 (in the amount of \$653,765.26)

Were found to be in good order.

## READING FILES

It was moved and seconded by Council

**2017-10-11: 352**

**THAT the following reading file be received:**

1. Green Communities Committee
2. City of Abbotsford – Support for 2017 UBCM Resolution
3. The Compass – 2017 Provincial Budget Update
4. Statistics Canada – 2021 Census Population Content Consultation
5. The Compass – First Nations Leaders Gathering, NAFTA
6. Saving lives through organ donation
7. September 2017 Distracted Driving Campaign
8. BL and District Community Foundation
9. Regional Transit Committee Minutes
10. BC Games ENews – September 2017
11. All Aboard St. Mary's
12. City of Abbotsford – Opioid Crisis
13. The Compass – Convention App, CTA and CFTA Update
14. Open Burning Smoke Control Regulations
15. LD News – Recreation Organizational Review
16. BCCFA September Newsletter
17. BC Hydro 2017 Northern Region Annual Report
18. Enertelligence Monthly Review – Fall 2017
19. COFI Brochure – September 2017
20. The Compass – September 25, 2017
21. BC Healthy Communities – 2018 Age Friendly Community Grant
22. Lakes Outdoor Recreation Society – Delegation to Council
23. BC Municipal Climate Leadership Council
24. The Compass – September 26, 2017
25. Northern Health – News Release September 28, 2017
26. Burns Lake Snowmobile Club – Letter of Support Joy Smith Foundation
27. Call for Expression of interest to host Mayor's Caucus 2018
28. Healthier Northern Communities E-Brief.

**CARRIED**



- L. White discussed the Mayor's Breakfast.

RELEASE OF CLOSED  
MEETING RESOLUTIONS

CLOSED MEETING RESOLUTION

2017-10-11: 353

**THAT the meeting be closed to the public under section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position offered by the municipality; (c) labour relations or other employee relations; (e) the acquisition, disposition or expropriation of land or improvements, if council considers that disclosure could reasonably be expected to harm the interests of the municipality; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of council, could reasonably be expected to harm the interests of the municipality if they were held in public.**

CARRIED

  
MAYOR

  
CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Wednesday, October 11, 2017