



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Wednesday, October 25, 2017 AT 7:00 PM

**PRESENT**

Mayor C. Beach  
Councillor K. Holliday  
Councillor M. Riis-Christianson  
Councillor S. Schienbein  
Director of Public Works, D. Ross  
EDO V. Anderson  
City Clerk R. Billard  
CAO S. Worthing

**GUESTS**

Fraser Basin Council – Theresa Fresco  
Burns Lake Mountain Bike Association – Pat Dube

**PUBLIC**

6 Members of the Public

**MEDIA**

Flavio Nienow – LD News

**CALL TO ORDER**

Mayor C. Beach called the meeting to order at 7 pm.

**APPROVAL OF AGENDA**

It was moved and seconded by Council

**2017-10-25: 354**

**THAT additional item Center Street Paving Project Update Report be added under Section (8) REPORTS;**

**AND THAT additional item RDF Phase 1 – Consultant be added under Section (8) REPORTS.**

**CARRIED**

**PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS**

**PUBLIC COMMENT**

**DELEGATIONS**

Fraser Basin Council – *Theresa Fresco*

- T Fresco provided an update on the Fraser Basin Council operations.
- T. Fresco discussed the Nechako Watershed.
- T. Fresco discussed Nechako Watershed Roundtable expenses and revenues.
- T. Fresco discussed the Roundtable's alignment with OCPs.

- Council discussed the Community Wildfire Protection Plan meeting and watersheds.
- T. Fresco requested a one time donation of \$1,700 funding to support the Implementation of the Nechako Watershed Strategy in 2017-2018, and if necessary another \$1,700 for 2017-2018.
- Mayor Beach thanked T. Fresco for her presentation.

Burns Lake Mountain Biking Association (BLMBA) – *Pat Dube*

- P. Dube thanked council for sending him to Revelstoke for the Mountain Biking Tourism Symposium.
- P. Dube provided an overview of BLMBA.
- P. Dube discussed BLMBA's world-class mountain biking trails.
- P. Dube discussed the success of Big Pig.
- P. Dube provided information on BC Bike Ride.
- Discussed trail membership (236)
- P. Dube discussed Bike Magazine and The Great Canadian Bucket List.
- P. Dube discussed the tourism industry in BC
- P. Dube discussed financial supporters, work bees and partnerships.
- Council discussed the Whistler Symposium and demographics.
- Council discussed the Big Pig.
- Council discussed asset based community development and Peter Kenyan.
- P. Dube explained up tracks.
- Council discussed pipe coasters.
- Mayor Beach thanked P. Dube and BLMBA for their presentation.

**ADOPTION OF MINUTES**

It was moved and seconded by Council

**2017-10-25: 355**

**THAT the October 11, 2017 minutes of the Regular Meeting of Council be adopted;**

**AND THAT the October 11, 2017 minutes of the Special Downtown Parking Meeting be adopted.**

**CARRIED**

**MAYOR'S, COUNCILLOR'S REPORTS**

Mayor C. Beach

- Mayor Beach attended the Resident and Investor workshop at the Chamber of Commerce.

- Mayor Beach attended his first RDBN committee meeting.
- Mayor Beach said the RDBN's solid waste management plan is expected to be completed by July 2018.
- Mayor Beach discussed the Knockholt landfill.
- Mayor Beach discussed the transit bus.
- Mayor Beach attended the Prince George Tourism Summit.
- Mayor Beach attended the first Economic Diversification Committee meeting.

Councillor S. Schienbein

- Councillor Schienbein attended the Resident and Investor workshop at the Chamber of Commerce.
- Councillor Schienbein discussed the BVL D AirShed and said the next meeting will be on November 2.
- Councillor Schienbein will be attending the Teen Room grand opening on November 1<sup>st</sup> at the Public Library.
- Councillor Schienbein thanked the Director of Public Works for his hard work on the Center Street paving project.

Councillor K. Holliday

- Councillor Holliday attended the Lakes District Arts Council's Silver Screen Scoundrels event.
- Councillor Holliday attended the Resident and Investor workshop.
- Councillor Holliday attended the BL MBA AGM.

Councillor M. Riis-Christianson

- Councillor Riis-Christianson attended the Lakes District Economic Diversification Committee inaugural meeting.

CAO Worthing

- CAO Worthing discussed MIA's 30<sup>th</sup> Anniversary.

It was moved and seconded by Council

**2017-10-25: 356**

**THAT the Village of Burns Lake Mayor's, Councillors' and CAO reports be received**

**CARRIED**

**REPORTS**

Burns Lake Firefighter's Association – 47<sup>th</sup> Annual Firefighters Bonspiel.

It was moved and seconded by Council

**2017-10-25: 357**

**THAT Council approve the use of the Curling Rink facilities at no cost to the Burns Lake Firefighters Association for the 47<sup>th</sup> Firefighter's Bonspiel from November 24<sup>th</sup> – 26<sup>th</sup>.**

**CARRIED**

Center Street Paving Project Update Report – *Director of Public Works, D. Ross.*

- Staff discussed the paving season.
- Staff discussed the warranty on paving.
- Staff discussed reassessment of the project in spring.

It was moved and seconded by Council

**2017-10-25: 358**

**THAT the Center Street Paving Project Update Report be received.**

**CARRIED**

Economic Diversification – A Journey to Prosperity Project – Phase 1 – *EDO V. Anderson*

It was moved and seconded by Council

**2017-10-25: 359**

**THAT Council award the contract to ECOPlan International for up to \$85,914 for RFP 2017-09**

**AND THAT up to \$70,000 be allocated from the Comfor Reserve to complete the funding of Phase 1 of the Economic Diversification – A Journey to Prosperity, An Asset Based Community Development Project.**

**CARRIED**

2017 Goals and Objectives – *CAO S. Worthing*

- Staff provided an overview of 2017 Goals and Objectives.

*Councillor Holliday left the meeting at 8:13 p.m.*

Downtown Parking Task Force – Standing Committee – *Director of Public Works, D. Ross.*

- Council discussed speed limits in residential areas.

It was moved and seconded by Council

**2017-10-25: 360**

**THAT a Standing Committee – Safety Taskforce be formed;**

**AND THAT the Standing Committee be comprised of representatives of the Chamber of Commerce, Lakes District Maintenance Inc., Ministry of Transportation and Infrastructure, Burns Lake RCMP, ICBC, a member of the public, Council and Village Staff;**

**AND THAT the Standing Committee address current and emerging issues regarding downtown parking, traffic flow, speed limits and any other issue regarding traffic and enforcement;**

**AND THAT Staff be directed to bring back terms of reference for the Standing Committee – Safety Taskforce as well as request a member be appointed from each of the following organizations to sit on the Committee; Chamber of Commerce, Lakes District Maintenance Inc., Burns Lake RCMP, Ministry of Transportation and Infrastructure, a member of the public and ICBC.**

**CARRIED**

*Councillor Holliday returned to the meeting at 8:17 p.m.*

*Communication Newsletter – Mayor C. Beach – Verbal.*

- Council discussed a monthly newsletter.
- Council discussed Facebook and social media.

It was moved and seconded by Council

**2017-10-25: 361**

**THAT Staff bring back a report on creating a Village of Burns Lake Newsletter that provides options for distribution.**

**CARRIED**

*Tourism Project – Mayor C. Beach – Verbal.*

- Council discussed tourism ideas.
- Council discussed the Economic Diversification Committee.

*Foodbank Grand Opening – CAO S. Worthing.*

- Staff discussed the ribbon-cutting event at 9:45 am on October 31.

*Art Gallery – Mayor C. Beach, Verbal.*

- Council discussed previous delegations.
- Council discussed the Economic Diversification Committee.

**BUSINESSS ARISING**

Amended Recreation Organizational Review

- Council discussed inaccuracies.
- Council discussed media coverage.
- Council discussed outcomes from the Recreation Organizational Review.

It was moved and seconded by Council

**2017-10-25: 362**

**THAT the amended Recreation Organizational Review be received.**

**CARRIED**

Council Chambers Protocol Policy – GG21 – *City Clerk R. Billard*

- Staff discussed cell phone use guidelines.
- Council discussed third party recording and notifications.

It was moved and seconded by Council

**2017-10-25: 363**

**THAT the Council Chambers Protocol Policy No. GG21 be adopted as amended.**

**CARRIED**

**ORIGINAL COMMUNICATIONS – ACTION**

Burns Lake Firefighter's Bonspiel – *moved to Reports.*

**ORIGINAL COMMUNICATIONS – RECEIVED AND FILED**

It was moved and seconded by Council

**2017-10-25: 364**

**THAT the original communications (a) to (e) be received and filed:**

- a) Ministry of Municipal Affairs and Housing – Main Lift Station Grant
- b) Ministry of Children and Family Development – Foster Family Month
- c) Burns Lake and District Chamber of Commerce – Downtown Parking
- d) NCLGA – Board Report
- e) NCLGA – Resolutions

**CARRIED**

Council discussed items (c) & (e)

- Council thanked the Chamber of Commerce for their letter.
- Council discussed NCLGA resolutions and would like to work on resolutions prior to March.

## **NEW BUSINESS**

Staff and Council Christmas Party, *Mayor C. Beach, Verbal*

- Council discussed Christmas party.
- Staff discussed potential dates.

## **ACCOUNTS PAYABLE**

The municipal accounts dated:

- October 13, 2017 (in the amount of \$107,430.15)

Were found to be in good order.

## **READING FILES**

It was moved and seconded by Council

**2017-10-25: 365**

**THAT the following reading file be received:**

1. CN - Snow Removal at Railway Crossings in BC.
2. Northern Health – October 19<sup>th</sup> News Release
3. Village of Burns Lake – Letter of Support to BC Passenger Transportation Board (Carrier Sekani Family Services Request)
4. The Compass – October 18, 2017

**CARRIED**

## **PUBLIC QUESTION PERIOD**

## **RELEASE OF CLOSED MEETING RESOLUTIONS**

## **CLOSED MEETING RESOLUTION**

**2017-10-25: 366**

**THAT the meeting be closed to the public under section 90 (1) (a) personal information about an identifiable individual**

who holds or is being considered for a position as an officer, employee or agent of the municipality or another position offered by the municipality; (c) labour relations or other employee relations; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

  
MAYOR

  
CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Wednesday, October 25, 2017