



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Thursday, October 27, 2016 AT 7:00 PM

PRESENT

Acting Mayor J. Illes
Councillor K. Holliday
Councillor S. Schienbein
CAO S. Worthing
Director of Finance B. Crossman
Economic Development Officer V. Anderson

GUESTS

Agathe Bernard – Ministry of Forests
Sharon Tower – Omineca Beetle Action Coalition

PUBLIC

3 members of the public

MEDIA

Flavio Nienow – LD News

CALL TO ORDER

Acting Mayor J. Illes called the meeting to order at 7:03 pm

APPROVAL OF AGENDA

It was moved and seconded by Council

2016-10-27: 226

THAT the agenda for this meeting be approved as amended.

CARRIED

PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS

PUBLIC COMMENT

Michael Riis-Christianson spoke on behalf of BL Public Library in regards to the letter in the agenda. Meeting with the Village is very important to the Library for purposes of understanding the community's needs for strategic planning purposes.

DELEGATIONS

It was moved and seconded by Council

2016-10-27: 227

THAT the 10 minute time limit for delegations as per the Council Procedure Bylaw No 926, 2012 be waived.

CARRIED

Ministry of Forests, Lands and Natural Resource Operations

- Ms. Bernard presented the Timber Supply Review Overview.
- Council asked if there was a plan to harvest the rest of the areas where the mountain pine beetle killed but the trees were not able to be harvested. Ms. Bernard stated the Land based investment program works on rehabilitating those areas.

- Council asked if the data package addressed the climate impact of the dead trees. Ms. Bernard stated this is an analysis that is done but it is not part of the data package.

OBAC – Sharon Tower

- Ms Tower presented the history and purpose of the Omineca Coalition.

ADOPTION OF MINUTES

It was moved and seconded by Council

2016-10-27: 228

THAT the October 12, 2016 minutes of the Regular Meeting of Council be adopted.

CARRIED

MAYOR'S, COUNCILLOR'S, C.A.O.'S REPORTS

Acting Mayor Illes

- Acting Mayor Illes toured the Hub Space in PG and passed out an information brochure.
- Acting Mayor Illes met with Lakes District Principal of CNC and noted she may be doing a presentation to council soon.

Councillor Holliday

- Councillor Holliday attended the business excellence awards. Congratulations to the winners.

Councillor Schienbein

- Councillor Shienbein attended the first day of the CSFS sexual violence event.

It was moved and seconded by Council

2016-10-27: 229

THAT the Village of Burns Lake write a letter to the Carrier Sekani Family Services to thank them for their work with the sexual violence event.

CARRIED

CAO Worthing

- CAO Worthing attended the fire department open house promoting fire prevention week.
- Nomination period is now open, 5 packages taken out and 1 submitted.
- CAO Worthing attended, on her own time, the retirement party for Janine North at NDIT.

It was moved and seconded by Council

2016-10-27: 230

THAT the Village of Burns Lake Mayor's, Councillors' and C.A.O.'s reports be received.

REPORTS

CARRIED

Business Facade Improvement Program

- Council asked if there was something missing where it says "building or business owner". Staff will review.
- Council asked if business could apply a second time if they had only done a small amount the first time. CAO Worthing stated we discuss with NDIT and they make the final call.
- Page 32, application should say March 31, 2017.

It was moved and seconded by Council

2016-10-27: 231

THAT the Village of Burns Lake supports submitting an application to Northern Development Initiative Trust's Business Façade Improvement program for up to \$20,000;

AND THAT the revisions to the Burns Lake Façade Improvement Program Guideline, be approved as amended.

CARRIED

Income Statement 3rd Quarter

- Council and staff discussed office equipment, drainage, recreation wages, recreation janitorial, recreation memberships, arena wages.

It was moved and seconded by Council

2016-10-27: 232

THAT the Income Statement for the 3rd Quarter of 2016 be received.

CARRIED

2017 Council Meeting Dates

It was moved and seconded by Council

2016-10-27: 233

THAT the following dates be set for 2017 Regular Council Meetings to be held at 7:00pm:

- **January 11 and 25**
- **February 8 and 22**
- **March 8 and 22**
- **April 12 and 26**
- **May 10 and 24**
- **June 14 and 28**
- **July 12**
- **August 16**
- **September 6 and 20**
- **October 11 and 25**
- **November 8 and 22**
- **December 13**

AND THAT Closed Meetings of Council be held as necessary;

AND THAT Budget Meetings be scheduled

- **January 18 (6:00pm - 9:00pm)**
- **February 15 (6:00pm - 9:00pm)**
- **March 1 (6:00pm - 9:00pm)**

CARRIED

Chinook Community Forest Partnering Agreement

Council asked if we should advertise now for people to fill this.
Staff said we were waiting for RD.

It was moved and seconded by Council

2016-10-27: 234

THAT Council for the Village of Burns Lake approve the Village of Burns Lake and Regional District of Bulkley Nechako Partnering Agreement for Chinook Comfor Ltd Partnership Revenue Sharing;

AND THAT Council for the Village of Burns Lake approve the Chinook Comfor Community Foundation Society Terms of Reference;

AND THAT Staff be directed to begin the process of setting up the Chinook Comfor Community Foundation Society.

CARRIED

Shareholders' Resolution of Chinook Community Forest Limited

It was moved and seconded by Council

2016-10-27: 235

THAT the appointment of Ryan Tibbett to the Chinook Community Forest Board effective August 31, 2016 be ratified.

CARRIED

Subscription for Chinook Comfor Limited Partnership Class B Units

It was moved and seconded by Council

2016-10-27: 236

THAT the subscription for 596 Class B Units of the Chinook Comfor Limited Partnership be signed by the Acting Mayor Illes and CAO Worthing.

CARRIED

Economic Development Capacity Building Grant

It was moved and seconded by Council

2016-10-27: 237

THAT the Village of Burns Lake supports submission of an application to Northern Development Initiative Trust's Economic Development and Capacity Building rebate program for up to \$50,000.

CARRIED

Age-Friendly Grant Application

It was moved and seconded by Council

2016-10-27: 238

THAT the Village of Burns Lake submit an application to UBCM's 2017 Age-friendly Communities Grant Program for up to \$10,000 to hire a consultant to complete a Seniors' Housing Feasibility Study.

CARRIED

Visitor Information Centre Contract

It was moved and seconded by Council

2016-10-27: 239

THAT a meeting be scheduled November 3, 2016 at 6pm with Director Benedict and Director Miller to discuss renewal of the Visitor Information Center agreement.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Regional Post Secondary Education Committee

It was moved and seconded by Council

2016-10-27: 240

THAT a letter be sent to the Lakes District Regional Post Secondary Education Committee requesting a formal update.

CARRIED

UNBC Northern BC Housing Conference

It was moved and seconded by Council

2016-10-27: 241

THAT Acting Mayor J. Illes be approved to attend the UNBC Northern BC Housing Conference.

CARRIED

ORIGINAL COMMUNICATIONS – ACTION

Burns Lake Public Library

It was moved and seconded by Council

2016-10-27: 242

THAT a meeting be scheduled with the Burns Lake Public Library to discuss mutual goals and objectives on November 3rd at 5:30pm.

CARRIED

Burns Lake Merchants

CAO Worthing noted that staff has volunteered to set up hot chocolate and cookies, PW crew will set up lights, and Director of Recreation will put the pickup in the parade. Acting Mayor Illes agreed do the speech.

It was moved and seconded by Council

2016-10-27: 243

THAT the Village participate in the 2016 Burns Lake Christmas Light up.

CARRIED

BC Premiere's Natural Resource Forum

2016-10-27: 244

THAT one staff and two Council members be approved to attend the BC Premiere's Natural Resource Forum.

CARRIED

BC Transit – Highway 16 Inter – Community Transit DRAFT

- Council noted that they would be interested in having a bus stop at the CN train stop.

It was moved and seconded by Council

2016-10-27: 245

THAT staff schedule a conference call with BC Transit to discuss suggested changes to the Burns Lake bus stop route.

CARRIED

ORIGINAL COMMUNICATIONS – RECEIVED AND FILED

It was moved and seconded by Council

2016-10-27: 246

THAT the original communication (a) through (i) be received and filed:

- a) CUPW - Another Opportunity to have your say in Canada Post Review
- b) Ministry of Children and Family Development - Foster Family Month
- c) Hwy 16 Advisory Group - Thank you for participating
- d) CFIB - Nominations for Red Tape Reduction Award
- e) Auditor General for Local Government - Planning for

2017/2018

- f) LGMA - 2015 Annual Report
- g) RDBN - Quarterly 911 Report
- h) OBAC – Questions and Answers information
- i) WKE Parent Advisory Committee – Hwy 16 Action Plan Proposed Route

CARRIED

Council brought out item (i)

- Council agrees with the concern that WKE has shown regarding the proposed bus stop near the school.

It was moved and seconded by Council

2016-10-27: 247

THAT a letter be written to WKE Parent Advisory Council thanking them for their concern about the proposed bus stop near the school.

CARRIED

NEW BUSINESS

Burns Lake FireSmart Committee Membership

It was moved and seconded by Council

2016-10-27: 248

THAT Councillor Susan Shienbein be appointed to the Burns Lake FireSmart Committee.

CARRIED

Lakes District Airport Final Resurfacing Costs

It was moved and seconded by Council

2016-10-27: 249

THAT staff be directed to bring back information on the Lakes District Airport final resurfacing costs.

CARRIED

RDBN Appointment of Alternate

It was moved and seconded by Council

2016-10-27: 250

THAT Councillor Susan Schienbein be appointed as the alternate representative to the Regional District of Bulkley Nechako for the period October 27, 2016 to November 30, 2017;

AND THAT Acting Mayor John Illes be appointed to the Regional District of Bulkley Nechako board for the remainder of the term until the next election in 2018

CARRIED

Burns Lake Band Election

It was moved and seconded by Council

2016-10-27: 251

THAT a letter be sent to the Chief and Council of the Burns Lake Band congratulating them on the election.

CARRIED

ACCOUNTS PAYABLE

The municipal accounts dated:

- October 14, 2016 (in the amount of \$105,773.33)

Were found to be in good order.

READING FILES

It was moved and seconded by Council

2016-10-27: 252

THAT the following reading file be received:

October 20, 2016

CARRIED

PUBLIC QUESTION PERIOD

RELEASE OF CLOSED MEETING RESOLUTION

ADJOURN

It was moved by council

2016-10-27: 253

THAT the meeting be closed to the public under section 90(1)(k) of the Community Charter: negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

CARRIED



MAYOR



CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Thursday, October 27, 2016