



AGENDA
for the
Budget Meeting of Council



Monday
April 16, 2018
Council Chambers
6:00 pm

"The Village of Burns Lake is a diverse community where residents enjoy a high quality of life, supported by economic and environmental sustainability, and a vibrant community spirit."

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2018 MUNICIPAL OBJECTIVES

1. **The Village will work to strengthen the local economy, support the growth of new and existing businesses and increase our economic diversity.**
 - Review and update the economic development plan
 - Work towards enhancing and improving parking in the downtown core
 - Communicate to the Economic Diversification Committee Council's request to look at and report out on items such as:
 - Parks/ trails and recreation
 - Business retention and attraction; franchise opportunities
 - Internet connectivity
 - Tourism Opportunities, including support to First Nations tourism product development
 - Establish a Community Adjustment Fund Reserve
 - Conduct an annual business survey
 - Monitor UBCM Resolutions regarding Crown Land development
2. **The Village will maintain and improve municipal and residential infrastructure services.**
 - The Village will continue to repair streets in a fiscally responsible manner.
 - The Village will continue to pursue grant funding for major infrastructure projects.
 - Prepare an infrastructure referendum question.
 - Investigate a residential revitalization/façade improvement program.
 - Engage public to identify residential development needed.
 - Enforce unsightly premises bylaw.
3. **The Village will manage its revenues and expenses responsibly.**
 - The Village will continue to work toward targets for the infrastructure deficit.
4. **Work with stakeholders to implement community wildfire protection**
 - Prioritize and implement Community Wildfire Protection Plan action items.
 - Investigate risk mitigation project for the Village's 50-hectare parcel.
5. **The Village will provide and support recreation, healthy living and cultural opportunities**
 - Prioritize and implement Recreation Organizational Review action items.

AGENDA

Budget Meeting of Council for the Corporation of the Village of Burns Lake, held in Council Chambers on
April 16, 2018 at 6:00 p.m.

TOPIC	PAGE
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
3. PUBLIC COMMENT	
<i>When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on a matter for not more than 2 minutes. When speaking during the Public Comment or Public Question Period, persons must address their remarks to the presiding member, use respectful language, not use offensive gestures or signs, and only address current agenda items. No person from the audience may address Council more than once during the Public Comment and Public Question Period.</i>	
4. REPORTS	
a) Financial Statements – Director of Finance, S. Meeds	
b) Sewer Lift Station Feasibility Study, Director of Finance, S. Meeds	
Recommendation:	
THAT the 2018 budget for the sewer lift station feasibility study be reduced from \$9,630 to \$2,175.	
c) Snow Clearing - Director of Finance, S. Meeds	
Recommendation:	
THAT the 2018 budget for snow clearing be increased by \$50,000, to be funded from prior year surplus, and that any unspent budget be transferred to a snow clearing reserve account at the end of 2018, for use in future high snowfall years.	
d) Water Source Capital – Director of Finance, S. Meeds	
Recommendation:	
THAT the 2018 budget for water source capital be increased by \$460,000, to be funded from grant proceeds of \$342,228 and water surplus of \$117,772, in order to carry over work in progress from the 2017 Water Towers project.	
e) Victim Services – Director of Finance, S. Meeds, Verbal	
Recommendation:	

THAT the 2018 budget for victim services be increased by \$3,335.00 in order to utilize increased annual funding from the Province of BC.

- f) Beach and Campground Rehabilitation – *Director of Finance, S. Meeds*

Recommendation:

THAT the 2018 budget for beach and campground rehabilitation be increased by \$8,022.43, to be funded from budget carryover reserve account, in order to carry over work in progress from 2017.

- g) Gym Equipment – *Director of Finance, S. Meeds*

Recommendation:

THAT the 2018 budget for gym equipment be amended to move \$3,000 from the capital fund to the operating fund.

- h) Emergency Generator – *Director of Finance, S. Meeds*

Recommendation:

THAT the 2019 budget of \$75,000 for an emergency operations centre generator be transferred to 2018, and increased to \$100,000, with the additional \$25,000 to be funded by an approved grant from the UBCM Community Emergency Preparedness Fund.

- i) Rod Reid Trail – *Director of Finance, S. Meeds*

Recommendation:

THAT the 2018 budget for parks be increased by \$10,000 for alterations to the trailhead at Rod Reid Trail;

AND THAT the alterations be funded from the \$20,000 of Rod Reid parking lot reserve which Council had released to surplus at the January 24, 2018 budget meeting and then transferred to the Community Adjustment reserve at the January 30, 2018 Budget Meeting.

- j) Arena Hydro – *Director of Finance, S. Meeds*

Recommendation:

THAT the 2018 budget for arena hydro be increased by \$2,400 to be funded by a reduction in transfer to capital reserves, for the purpose of installing ice early to accommodate the Spruce Kings.

- k) 8th Avenue Improvements – *Director of Finance, S. Meeds, Verbal*

Recommendation:

THAT \$2.7 million of Gas Tax Strategic Priorities grant funding for 8th Avenue improvements be removed from the 2018 budget;

AND THAT \$875,008 of capital expenditures for work related to 8th Avenue improvements be removed from the 2018 water and sewer capital budgets;

AND THAT the \$372,000 of previously approved funding from reserve accounts for 8th Avenue improvements be retained in the 2018 budget, pending a decision regarding revised scope of work for 8th Avenue capital roadworks.

- l) Garbage – Non Subscriber Rates – *Director of Finance, S. Meeds*

Recommendation:

THAT the report on the impact of removing the non-subscriber garbage rate be received for information, for further consideration during 2019 budget planning.

- m) 2018 Property Taxes – *Director of Finance, S. Meeds*

5. NEW BUSINESS

- a) Multipurpose Room Rental – CAO S. Worthing

6.

6. PUBLIC COMMENT

7. ADJOURNMENT



Village of Burns Lake Council Report

Date: 12/04/2018
To: Mayor and Council
From: S. Worthing, CAO
Subject: Multipurpose Room Request to Serve Alcohol

1. ISSUE:

- 1.1. The Lakes District Kennel Club holds its annual Dog Show at the arena the first week of May. This year, in addition to renting the arena, they would like to rent the multipurpose room to hold a banquet for the judges.
- 1.2. They have requested that they be allowed to serve alcohol to those invited to the banquet.

2. RECOMMENDATION:

THAT Council approve the Lakes District Kennel Club's request to serve alcohol at the banquet event to be held on May 5th, 2018 from 5:00pm to 9:00pm in the multipurpose room at the Lakeside Multiplex, provided they hold an approved BC Provincial Liquor Licence and it is submitted prior to the event.

3. BACKGROUND

- 3.1. To date we have not had a request to serve alcohol for an event in the multipurpose room.
- 3.2. The Curling Club Lounge is the only location that is licenced to serve alcohol in the facility. The Curling Club holds the licence.
- 3.3. The Kennel Club is requesting that they be granted permission to serve 2 drinks to each individual invited to the banquet.
- 3.4. There are approximately 60 people expected to attend the event.
- 3.5. Provincial regulations state that alcohol can be consumed in a public place only if it is licensed or designated by a municipality or regional district as a place where liquor can be consumed.
- 3.6. The facility is scheduled to be open to the public, but there are no scheduled events in any part of the facility for the evening of May 5th. (Drop in rock climbing and squash would likely be the only events)

4. TRIPLE BOTTOM LINE:

4.1. FINANCIAL IMPLICATIONS

4.1.1. As per the current Fees and Charges Bylaw, the Lakes District Kennel Club qualifies for the non-profit room rental rate, therefore the fee is 75% of the regular fee.

4.1.2. Staff time is not required for the rental.

4.2. ENVIRONMENTAL IMPLICATIONS

4.2.1. N/A

4.3. SOCIAL RESPONSIBILITY IMPLICATIONS

4.3.1. Council has a responsibility to ensure that all provincial rules and regulations regarding the consumption of alcohol are followed.

5. DISCUSSION

- 5.1. The Village of Burns Lake currently has a user agreement with the Lakes District Kennel Club but it does not include the use of the multipurpose room.
- 5.2. Rental of the multipurpose room is a separate rental.
- 5.3. The Kennel Club has requested the multipurpose room because they like the location and would prefer not to leave the site.
- 5.4. The Kennel Club has been approved for a liquor licence.
- 5.5. Currently, the Village does not have a policy or bylaw dealing with the use or consumption of alcohol at the Multiplex.

6. RELEVANT LEGISLATION

6.1. *Province of BC Liquor Control and Licensing Act*

7. RECOMMENDATION AND OPTIONS

7.1. Recommendation:

THAT Council approve the Lakes District Kennel Club's request to serve alcohol at the banquet event to be held on May 5th, 2018 from 5:00pm to 9:00pm in the multipurpose room at the Lakeside Multiplex, provided they hold an approved BC Provincial Liquor Licence and it is submitted prior to the event.

7.2. Option 1: Council could choose not to allow the Lakes District Kennel Club to serve liquor in the multipurpose room.