

A G E N D A

for the

Special Meeting of the Shareholder of
Comfor Management Services Ltd.

June 26, 2018
Council Chambers
6:45 P.M.

PO Box 570
Burns Lake, BC V0J 1E0
250 692-7587
www.burnslake.ca



AGENDA

Comfor Management Services Ltd. Special Meeting, held in Village of Burns Lake Council Chambers on June 26, 2018 at 6:45 p.m.

TOPIC

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT

When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on any matter for not more than 2 minutes.

4. ADOPTION OF MINUTES

Recommendation:

THAT the May 17, 2018 minutes of the Comfor Management Services Ltd. Annual General Meeting of the Shareholder be adopted.

3

5. NEW BUSINESS

- a) Director appointment

Recommendation:

THAT John Illes be appointed to the Comfor Management Services Ltd. Board of Directors.

6. PUBLIC COMMENT

When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on any matter for not more than 2 minutes.

7. ADJOURN



MINUTES OF THE COMFOR MANAGEMENT SERVICES LTD. ANNUAL
GENERAL MEETING OF THE SHAREHOLDER HELD IN COUNCIL
CHAMBERS ON Wednesday, May 17, 2017 AT 6:00 PM

PRESENT

Mayor C. Beach
Councillor M. Riis-Christianson
Councillor K. Holliday
CAO S. Worthing
Comfor General Manager Frank Varga

PUBLIC

John Janzen
Crystal Fisher
Lloyd Adams
Tara William
Jeff Brown

MEDIA

David Koch LD News

CALL TO ORDER

Mayor C. Beach called the meeting to order at 6:00 pm

APPROVAL OF AGENDA

It was moved and seconded by Council

CM 2018-05-17:1

THAT the agenda for this meeting be approved as presented

CARRIED

PUBLIC COMMENT

None

ADOPTION OF THE MINUTES

It was moved and seconded by Council

CM 2018-05-17:2

THAT the May 27, 2017 minutes of the Comfor Management Services Ltd. Annual General Meeting of the Shareholder be adopted

CARRIED

DELEGATIONS

None

Comfor Management Services Ltd. 2016 – 2017 Annual Report

- General Manager F. Varga presented the Annual Report

It was moved and seconded by Council

CM 2018-05-17:3

THAT the Comfor Management Services Ltd. 2016 - 2017 Annual Report be received.

CARRIED

Comfor Management Services Ltd. Financial Statements for the Year Ended Oct 31, 2017

- Council commended the Board on the tremendous amount of donations to the community this year.

It was moved and seconded by Council

CM 2018-05-17:4

THAT the Comfor Management Services Ltd. Audited Financial Statements for the Year Ended October 31, 2017, prepared by Edmison Mehr Chartered Accountants be accepted as presented.

CARRIED

Appointment of the Auditor for Comfor Management Services Ltd.

It was moved and seconded by Council

CM 2018-05-17:5

THAT Edmison Mehr Chartered Accountants be appointed as the auditor for Comfor Management Services Ltd. for 2018.

CARRIED

Appointment of Directors to the Comfor Management Services Ltd. Board

- On behalf of the Village of Burns Lake, Mayor Beach thanked the Directors for their service and commitment to the Comfor Management Services Ltd. Board.

- Mayor Beach also noted he was pleased that they were able to host the BCCFA AGM

It was moved and seconded by Council

CM 2018-05-17:6

THAT the following individuals be appointed to the Comfor Management Services Ltd. Board of Directors:

**John Janzen - Director
 Crystal Fisher - Director
 Lloyd Adams – Burns Lake Band
 Tara William – Wet’suwet’en First Nation
 Jeff Brown – Office of the Wet’suwet’en**

CARRIED

It was moved and seconded by Council

CM 2018-05-17:7

THAT Sharon Tower be sent a letter of thank you for her time, effort and service to the community while on the Board

CARRIED

General Manager’s Report

- General Manager F. Varga presented the manager’s report
- General Manager Varga discussed:
 1. Values and guiding principles of Comfor
 2. Annual Report
 3. Harvest performance
 4. Community Benefits
 5. 2018 and beyond outlook
 6. Mountain Pine Beetle Mitigation Project
 7. First Nations Engagement and Forest Stewardship Certification
 8. Mitigation Opportunities
 9. Area-Based Management
 10. Key Performance Indicators
- Council asked about the silviculture requirements
- Council asked about rust issues
- Council asked about waste ratios
- Council asked about Minister Donaldson speaking at the BCCFA AGM
- Mayor Beach thanked General Manager F. Varga for the hard work, dedication and expertise over the past year.

It was moved and seconded by Council

CM 2018-05-17:8

**THAT the Comfor Management Services Ltd
General Manager's Report be received**

CARRIED

ADJOURNMENT

It was moved by Council

CM 2018-05-17:9

THAT the meeting be adjourned at 7:00pm

CARRIED

MAYOR

CORPORATE OFFICER

Certified to be a true copy of the minutes of the Comfor Management Services Ltd.
Annual General Meeting held on Wednesday, May 17, 2017