

# Tom Forsyth Memorial Arena/Burns Lake Curling Rink Single Use Rental Agreement



Facility Rental: Arena:  Curling Rink:   
 Individual Contact: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_

Date(s) of Rental: \_\_\_\_\_

Anticipated Attendance: \_\_\_\_\_ Start Time, (On Ice): \_\_\_\_\_ End Time, (Off Ice): \_\_\_\_\_

\*Must be off ice 10 minutes before end time to allow time for flooding

**Activity Planned**  Hockey  Skating  Figure Skating  Broomball  Tournament  Curling  Other: \_\_\_\_\_

- Hockey teams renting single use ice time must get own insurance quote.
- Hockey teams renting single use ice cannot mix over 18 and under 18 players.
- Hockey teams renting single use ice must be on ice in full gear.
- Families can rent and have a friendly game of hockey if so desired.
- Families renting ice for hockey must have all on ice players **under 18 years** of age **in full gear**; Adult's – helmet minimum.

**Equipment Required**  Ice Dividers  Skating Aids  Hockey Nets

•If planning more than one activity the dividers are required and extra time will needed for set up.

**Arena facilities you will require use of**

Change Room

Will be open & closed ½ hr before & after ice time.

If you require the dressing room for longer \$20/min charge Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

**The Following Fees Required at Time of Submission of Application**

<p><b>Private Arena Rental Rates</b>                  •As per the current Fees &amp; Charges Bylaw</p> <p>Social Family and Pleasure Skate: \$79.20/hr                  Individual or Group: Youth: \$ 44/hr (6am-8am)                  \$79.20/hr(8am-close)                  Adult: \$ 126.50/hr                  Christmas Rate: \$68.20/hr                  Out of Town Groups: \$ 154.00/hr                  Dry Floor-Recreation: \$ 44.00/hr                  Dry Floor-Other: \$ 110/hr                  \$ 1333.20/Day                  Curling Rink Ice Rental: \$ 83.60/hr                  Curling Rink Dry floor (Recreation): \$ 44/hr                  Curling Rink Dry Floor (Other): \$ 88/hr                  Damage deposit for tournaments \$ 500.00</p> <p>Sub-total: \$ _____                  Tax: \$ _____                  Insurance (Refer to page 5): \$ _____  <b>Total Fees Due: \$ _____</b></p>		<p><b>Insurance Purchased</b> <input type="checkbox"/> 1 Time Use Insurance (\$45.00)  <input type="checkbox"/> 6 Time Use Insurance Package (\$75.00)</p> <table border="0"> <thead> <tr> <th>Dates of Insurance Coverage</th> <th>Initials of Insurance Holder</th> </tr> </thead> <tbody> <tr><td>1. _____</td><td>_____</td></tr> <tr><td>2. _____</td><td>_____</td></tr> <tr><td>3. _____</td><td>_____</td></tr> <tr><td>4. _____</td><td>_____</td></tr> <tr><td>5. _____</td><td>_____</td></tr> <tr><td>6. _____</td><td>_____</td></tr> </tbody> </table> <p><i>*Insurance is required by ALL USERS of the Tom Forsyth Memorial Arena</i></p> <p><i>*To purchase via the Village of Burns Lake; application form is on Page 4 and the rates are on Page 5.</i></p>	Dates of Insurance Coverage	Initials of Insurance Holder	1. _____	_____	2. _____	_____	3. _____	_____	4. _____	_____	5. _____	_____	6. _____	_____
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5. _____	_____															
6. _____	_____															

**The Village of Burns Lake agrees to allow the use of the Tom Forsyth Memorial Arena under the following conditions:**

1. Ensure appropriate public access is maintained to all roads, park and adjacent facilities to the satisfaction of the Village of Burns Lake and all emergency service vehicles.
2. Provide all necessary policing, traffic controls, and necessary security on and around the site.
3. Ensure that all attendees adhere strictly to all rules and regulations posted and/or included in this application and to advise all attendees accordingly.
4. The applicants shall exercise the greatest care in the use and occupation of the Tom Forsyth Memorial Arena and Burns Lake Curling Rink and shall provide a competent and trustworthy adult who will personally undertake the responsibility for the due observance of the rules and regulations applicable to the Tom Forsyth Memorial Arena and Burns Lake Curling Rink.
5. Hold and save harmless the Village of Burns Lake from and against all claims and damages arising out of, or in any way connected with, the event.
6. Maintain, and if required, refurbish all municipal property and infrastructure to an equal or better condition than that which existed prior to the event within 48 hours of the completed event, to the satisfaction of the Village of Burns Lake. Failure to do so will result in the responsibility of payment for all costs associated with the damage.
7. All damages must be reported to the Village of Burns Lake staff member that is present at the event.
8. Any renters under 18 must be accompanied by adults.
9. Illegal drugs and alcoholic beverages are not permitted in the arena. Please discuss this with your respective members.
10. The arena is tobacco free (includes smoking & chewing tobacco). Fire regulations require the Arena Foreman, his staff, or the Fire Chief to strictly enforce this rule. Violators will be asked to leave the premises.
11. Adhere to the Village of Burns Lake's written policy on inclement weather which remains in effect and a copy of said policy is herewith attached on page 3
12. I acknowledge that there is a risk of injury from this activity and I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, and assume full responsibility for all participants.
13. I willingly agree to comply with the stated and customary terms and conditions for all participants. If any participants observe any unusual significant hazard during our presence or participation, we will remove ourselves from participation and bring such to the attention of the nearest official immediately.
14. I on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE VILLAGE OF BURNS LAKE, it's officers, officials, agents and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and, if applicable, owners and lessors of premises used to conduct the event ("Releasees"), WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, OR loss of damage to person or property, WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE.
15. I, as the insured party **MUST** be present for the insured event. If the insured person or appointed person is not present during ice rental then the participants will be asked to leave the ice.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness (from the Village of Burns Lake): \_\_\_\_\_

**FOR MUNICIPAL STAFF USE ONLY**

- Total fees and charges collected
- Insurance purchased or copy of insurance coverage received
- Insurance Forms copied for Village Insurance

Village of Burns Lake

**POLICY ON INCLEMENT WEATHER FOR**

**THE TOM FORSYTH MEMORIAL ARENA AND BURNS LAKE CURLING RINK**

1. Up to -25C, the arena will operate as usual.
2. When the temperature reaches -25C, user groups may notify the Arena Foreman or his designate of their intention to cancel regularly scheduled ice time. It is expected that this decision will be made, and the Arena Foreman or his designate duly notified, at least 6 hours in advance of the beginning of the scheduled ice time. The purpose of this notice is to give the user group an opportunity to notify its members, and to give the Arena Foreman or his designate an opportunity to change duty schedules as necessary.

Between -25C and -40C, the Arena will continue to operate, and events will not be cancelled unless the Arena Foreman or his designate is notified by the User Group wishing to cancel. It is the responsibility of the user group to notify its members of the cancellation of an event due to cold weather.

3. When the temperature reaches -40C, the Arena will be closed to all user groups. Announcements of such a closure will be made on the radio and at the schools on days when school is in session.
4. In case of a disagreement about the actual temperature, the temperature reported by the Burns Lake weather office, at the time the Arena Foreman or his designate is advised of the user group's intention to cancel regularly scheduled ice time, will be the official temperature used.
5. These guidelines notwithstanding, the Arena Foreman has the authority to suspend the operation of the Arena if, in his opinion, weather conditions are such that continued operation would constitute a risk to the health or safety of user groups or spectators.

MUNICIPAL USERS  
SHORT FORM INSURANCE APPLICATION  
VILLAGE OF BURNS LAKE FACILITIES

**Choose Facility**

\_\_\_\_\_ Tom Forsyth Memorial Arena

\_\_\_\_\_ Burns Lake Spirit Square

\_\_\_\_\_ Burns Lake Curling Rink

1. Name: \_\_\_\_\_

2. Mailing Address: \_\_\_\_\_

3. Phone Number: \_\_\_\_\_

4. Describe the activity to be insured: \_\_\_\_\_

5. Number of Participants: \_\_\_\_\_

6. Age of Participants: \_\_\_\_\_

7. Date and time of event: \_\_\_\_\_

8. Effective Date of insurance: \_\_\_\_\_

9. Expiry Date of insurance: \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Amount Paid for insurance as per attached rate schedule \$ \_\_\_\_\_

**MUNICIPAL USER LIABILITY INSURANCE POLICY  
\$2,000,000.00 CGL**

**NON-SPORT ACTIVITIES (ONE DAY PERMITS)**

1.	Theater	Up to 250 participants	\$35.00
2.	Theater	From 251-500 participants	\$60.00
3.	Theater	From 501-1000 participants	\$115.00
4.	Weddings	Up to 250 participants	\$60.00
5.	Weddings	From 251-500 participants	\$115.00
6.	Dances	Up to 250 participants	\$150.00
7.	Dances	From 251-500 participants	\$250.00
8.	Birthday Parties	(kids) Up to 25 participants	\$30.00
9.	Meeting	Room Rentals 1-100 Participants 101-250 Participants 251-500 Participants	1.50 per permit 3.00 per permit 6.00 per permit
10.	Festivals/Parades/Beer Gardens/Special Event		By quotation

**Municipal rates for Non-contact Hockey (Teams only)**

**(Including Rollerblading and Floor hockey)**

- NOTE:**
- HOCKEY SCHOOLS DO NOT QUALIFY- MUST HAVE OWN INSURANCE POLICY
  - HOCKEY AND PLEASURE SKATING CANNOT TAKE PLACE AT THE SAME TIME ON THE SAME ICE
  - NO MINORS AND ADULTS PLAYING HOCKEY TOGETHER

**\$2 million limit**

<b>One Day Use</b>	<b>\$45.00</b>
<b>Up to 6 times</b>	<b>\$75.00</b>
<b>Season (Max 6 months)</b>	<b>\$150.00</b>

**Subject to number of participants not more than 25 per team**

Revised December 2015

**VILLAGE OF  
BURNS  
LAKE**

