



Council Professional Development Policy No. GG16

Purpose:

To establish guidelines pertaining to Council professional development by the Village of Burns Lake.

Background:

The Corporation of the Village of Burns Lake is committed to excellence, effectiveness and efficiency in the delivery of municipal services, both today and in the future, and recognizes the importance of ongoing professional development opportunities.

Policy:

1) Courses, Seminars and Conferences

- Subject to council approval, the Village of Burns Lake shall provide financial support to council members who attend short term courses, seminars and conferences.
- Within one month of completion of the course, the council member must provide a brief written report of the program to a regular council meeting.

2) Procedure

- Council will determine the annual budget amount during regular budget deliberations.

3) Eligible Expenses

- The following expenses will qualify for payment from the Village of Burns Lake, subject to budget approval:
 - Registration and other related fees
 - Travel Expenses (paid in accordance with the Village of Burns Lake Per Diem Policy)

4) Council Earnings

- A council member's remuneration shall be maintained while he/she is attending any professional development program
- Per Diem Allowance will be paid in accordance with the Village of Burns Lake Per Diem Policy

Approved: April 19, 2017

Amended: