



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Wednesday, April 19, 2017 AT 7:00 PM

PRESENT

Mayor C. Beach
Councillor K. Holliday
Councillor M. Riis-Christianson
Council S. Schienbein
Councillor J. Illes
CAO S. Worthing
Director of Finance B. Crossman
Economic Development Officer V. Anderson
City Clerk C. Hart
City Clerk R. Billard

GUESTS

Lianne Olsen – Rio Tinto Alcan
Justus Benckhuysen – Rio Tinto Alcan
Al McCreary – Edmison Mehr

PUBLIC

MEDIA

Flavio Nienow – Lakes District News

CALL TO ORDER

Mayor C. Beach called the meeting to order at 7:00 pm.

APPROVAL OF AGENDA

It was moved and seconded by Council

2017-04-19: 154

THAT additional item (b) be added under section (10) Original Communications – Action;

AND THAT item (k) be added under section (11) Original Communications – Received and Filed;

AND THAT the agenda for this meeting be approved as amended.

CARRIED

PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS

Official Community Plan Bylaw No. 970, 2017

It was moved and seconded by Council

2017-04-19: 155

THAT Official Community Plan Bylaw No. 970, 2017 be adopted.

CARRIED

Fees and Charges Update No. 971, 2017

It was moved and seconded by Council

2017-04-19: 156

THAT the Village of Burns Lake Fees and Charges Bylaw No. 971, 2017 be adopted.

CARRIED

Council Remuneration Bylaw No. 972, 2017

It was moved and seconded by Council

2017-04-19: 157

THAT the Council Remuneration Policy No. 972, 2017 be adopted.

CARRIED

It was moved and seconded by Council

2017-04-19: 158

THAT the meeting be recessed at 7:02 pm to hold a public hearing

CARRIED

The Mayor reconvened the meeting at 7:05 pm.

Five Year Financial Plan Bylaw No. 973, 2017

It was moved and seconded by Council

2017-04-19: 160

THAT the Five Year Financial Plan Bylaw No. 973, 2017 be given first, second, and third readings.

CARRIED

Tax Rate Bylaw No. 974, 2017

It was moved and seconded by Council

2017-04-19: 161

THAT Tax Rate Bylaw No. 974, 2017 be given first, second, and third readings.

CARRIED

PUBLIC COMMENT

DELEGATIONS

Rio Tinto

- The delegates from Rio Tinto Alcan, Lianne Olsen and Justus Benckhuysen gave an overview of their recent operations.

- Council asked if Rio Tinto is anticipating any problems obtaining permits due to issues with First Nations and environmental concerns.
- The delegates explained that First Nations had been contacted and that the project had changed its substance, so that the permits would not be difficult to obtain.
- Council thanked Rio Tinto for the temporary use of their office while the Burns Lake and District Chamber of Commerce was out of use. Delegates said it brought in traffic to their office and they were happy to help.
- A discussion took place regarding the mechanics of the rock traps, water volumes, flow rates and the Nechako Watershed.
- Mayor Beach is to tour the smelter in the coming weeks.
- A discussion took place about job creation at the smelter and employment opportunities at Rio Tinto.
- Delegates discussed opportunities for First Nations partnerships.
- Mayor Beach thanked the delegates for their presentation.

ADOPTION OF MINUTES

It was moved and seconded by Council

2017-04-19: 162

THAT the March 22, 2017 minutes of the Public Hearing of Council be adopted;

AND THAT the March 22, 2017 minutes of the Regular Meeting of Council be adopted.

CARRIED

MAYOR'S, COUNCILLOR'S, C.A.O.'S REPORTS

Mayor C. Beach

- Mayor Beach attended the Lakes District Arts Festival and gave the closing remarks. The event was well attended.
- Mayor Beach participated in a 3 on 3 hockey tournament and said the tournament was a lot of fun.
- Mayor Beach attended a year ending event at the Tom Forsyth Memorial Arena. He said he was pleased to see such a great turn out.
- Mayor Beach attended William Konkin Elementary School and Lake Babine Nation job fairs.
- Mayor Beach attended the Regional District of Bulkley Nechako's Northwest BC Resource Benefits Alliance presentation. Burns Lake and District Chamber of Commerce board members also attended.
- Mayor Beach noted that Cheslatta Carrier Nation elections were recently held and Chief and Council were appointed by acclamation.

- Mayor Beach announced that two new doctors are to be working at the Lakes District Hospital on a permanent basis. One doctor is already working at the hospital and the other is expected in the coming weeks. Both doctors will work out of the hospital. Mayor Beach thanked the Burns Lake Sustainability Project as they worked hard to get the new doctors to Burns Lake.
- Mayor Beach thanked City Clerk C. Hart for his work with the Village.

It was moved and seconded by Council

2017-04-19: 163

THAT a congratulatory letter be sent to Cheslatta Carrier Nation Chief Corrina Leween and Councillors.

Councillor J. Iles

- Announced that the Regional District of Bulkley Nechako has been successful in receiving several grant approvals recently.
- Councillor Iles expressed his concern that the Village of Telkwa received a large grant, but then had to return it as they did not have the required amount of matching funds in order to keep the funding.
- Councillor Iles discussed foreign farm ownership in the area and expressed his concerns about issue.

Councillor K. Holliday

- Councillor Holliday attended the Bob Ewart Memorial Dinner and presented a written report to Council. She said the event was interesting and very prestigious. Councillor Holliday is impressed with the trust that they have built over the years, and said the trust is managed in a similar way as the Northern Development Initiative Trust.
- Councillor Holliday suggested that an article in the Lakes District News regarding the Village's contribution to reserves was disturbing and misleading.
- A discussion took place regarding the contributions to reserves for 2017. It was noted that the contributions from Comfor were not included.

Councillor S. Schienbein

- Councillor Schienbein attended the Bulkley Valley Lakes District Air Shed meeting and participated in air quality discussions.
- The Bulkley Valley Air Shed Society is considering a workshop about alternatives to sand and gravel usage on roads in the wintertime and discussed the benefits of earlier sweeping to avoid particulate matter.

Councillor M. Riis-Christianson

- Councillor Riis-Christianson said there was a Fire Smart Committee meeting on April 13th.

CAO S. Worthing

- CAO Worthing attended Charlie Bowerbank's retirement party at the Tom Forsyth Memorial Arena. It was a well attended event.
- CAO Worthing said candidates have been shortlisted for the Arena Foreman job position. Interviews with the potential candidates will be held over the next few weeks.
- CAO Worthing has been appointed as Chief Election Officer for Burns Lake and District Chamber AGM
- Council's schedule for strategic planning is being finalized.
- CAO Worthing welcomed Rebecca Billard as the new City Clerk.
- CAO Worthing thanked Cameron Hart for his work with the Village.

It was moved and seconded by Council

2017-04-19: 164

THAT the Village of Burns Lake Mayor's, Councillors' and C.A.O.'s reports be received

CARRIED

REPORTS

1st Quarter Financial Statements

- Staff gave an overview of the 1st Quarter Financial Statements
- Council enquired about the level of funding remaining in the computer software line in the budget.
- Staff said the line is done with for the year after the purchase of the Microsoft Office 2016 software program.

It was moved and seconded by Council

2017-04-19: 165

THAT the 1st Quarter Financial Statements be received.

CARRIED

Audited Financial Statements

- Al McCreary from Edmison Mehr presented an overview of the Financial Statements for year end as of December 31st.
- Al McCreary said that the Audit presents fairly in all respects.
- Council asked for clarification about the loan receivable for

the Lakes District Family Enhancement Society.

- Staff explained that grant money was brought forward and would be repaid from their Northern Development Initiative Trust Grant.

It was moved and seconded by Council

2017-04-19: 166

THAT a motion to receive the 2016 audited financial statements.

CARRIED

Purchasing a Climbing Wall Auto Belayer

It was moved and seconded by Council

2017-04-19: 167

THAT Council authorize staff to purchase an auto belayer for a maximum cost of \$2,600 to be paid from general operating surplus.

CARRIED

Council Professional Development Policy GG16

It was moved and seconded by Council

2017-04-19: 168

THAT the Council Professional Development Policy GG16 be approved.

CARRIED

Wage Reporting Policy

It was moved and seconded by Council

2017-04-19: 169

THAT the Wage Reporting Policy No. GG15 be approved.

CARRIED

New Business Licenses

- Staff gave an overview of the business licence applications that have been processed by the Village in 2017.
- Staff informed council that it was announced by Age Friendly BC that Burns Lake will receive funding for a workshop on seniors housing. This funding will tie into the age friendly plan.
- Staff informed council that a workshop on seniors housing will take place before December 31st.
- Staff presented the new Ride North logo.
- Council discussed business licenses and enquired about how many new business licences were for retail and store front.

- Staff will provide information to council on new business licences.

Economic Diversity Report

- Council discussed representation on the Economic Diversification Committee and discussed how many representatives should be included from the Village of Burns Lake and Regional District of Bulkley Nechako.
- Staff discussed the Committee's terms of reference and requested council's input.
- Council feel that this is an overarching issue and feel that they have to get this Committee set up correctly.
- Staff discussed future plans for the committee and clarified its scope.
- Council asked about Committee deliverables and the term.
- Staff said the term with consultants is phase one of the project only.
- Council expressed concerns about consultants putting together the Committee.
- Council expressed concerns about the length of community consultation.
- Staff explained that the core Committee is to be phase one and that the committee will be lead by the community following the first phase. Staff explained that the consultants are a starting point to get the Committee off the ground.
- Council feel they need more discussion on this matter.

It was moved and seconded by Council

2017-04-19: 170

THAT the terms of reference be amended to reflect the appointment of two members of council to the Committee;

AND THAT Councillor M. Riis Christianson and Mayor Beach be appointed to the Economic Diversification – A Journey to Prosperity Committee.

CARRIED

Chamber of Commerce Rental Agreement

It was moved and seconded by Council

2017-04-19: 171

THAT the rental agreement between the Burns Lake and District Chamber of Commerce and the Village of Burns Lake for the property located at 540 Highway 16 be renewed for the period of April 1, 2017 to March 31, 2018

CARRIED

Signing Authority

It was moved and seconded by Council

2017-04-19: 172

THAT Cameron Hart be removed as a signing authority for

the Village of Burns Lake;

AND THAT Rebecca Billard be added as a signing authority for the Village of Burns Lake.

CARRIED

Strategic Planning

- Potential dates for the meeting were discussed by council.

It was moved and seconded by Council

2017-04-19: 173

THAT the selection of Melany de Weerd as the facilitator for the Village Strategic Planning session be ratified;

AND THAT a facilitated meeting, closed to the public under section 90 (1) (l) of the Community Charter, be scheduled Sunday May 7th and Monday May 8th for the purpose of strategic planning for 2018.

CARRIED

BUSINESSS ARISING

Chinook Comfor Limited Shareholder Resolutions

- Staff presented background information on the Chinook Community Forest.

It was moved and seconded by Council

2017-04-19: 174

THAT the signing of the Chinook Community Comfor Limited Shareholders Resolution be ratified.

CARRIED

Northwest BC Resource Benefits Alliance - MOU

It was moved and seconded by Council

2017-04-19: 175

THAT the amended Memorandum of Understanding with the Northwest BC Resource Benefits Alliance be approved.

CARRIED

Nepotism Policy

- Council requested a report on developing a nepotism policy for the Village of Burns Lake.
- Staff discussed the current Standards of Conduct Policy and noted that nepotism is covered off in this current policy.
- Council requested that a nepotism policy should be broader in its scope and include both council and staff.

It was moved and seconded by Council

2017-04-19: 176

THAT Staff to bring back a report on a nepotism policy

CARRIED

ORIGINAL COMMUNICATIONS – ACTION

BC Community Achievement Awards - Local Recipients

- Council congratulated John and Sandra Barth as the local recipients of the BC Community Achievement Award. Council noted that the Barth's are extremely well deserving and that they were happy to see them win the award.
- Council discussed when the award will be presented and discussed travel arrangements.

It was moved and seconded by Council

2017-04-19: 177

THAT a letter of congratulations be written and sent to John and Sandra Barth.

CARRIED

Letter of Support Request

- Council agreed that the City West Cable Project is an exciting opportunity and recommended sending a letter of support to help move the project forward.

It was moved and seconded by Council

2017-04-19: 178

THAT a letter be written to City West Cable and Telephone in support of their gigabit fibre-optic internet connectivity project.

CARRIED

ORIGINAL COMMUNICATIONS – RECEIVED AND FILED

It was moved and seconded by Council

2017-04-19: 179

THAT the original communication (a) through (k) be received and filed:

- a) Mervyn Thomas - Community Centre
- b) Tyler Lolly - Lakeside Multiplex
- c) Patti Dube - Squash Court Usage
- d) Heather Anchikowski - Lakeside Multiplex
- e) District of Coldstream - NCLGA Resolution
- f) Cathy Peters - Traffick Proof
- g) Prince George Council of Seniors - Aging In Place
- h) Harrison Hot Springs - Provincial Private Moorage

- Program
- i) Selina Robinson - Local Government Spring Newsletter
 - j) FCM - Legal Defense Tool
 - k) Burns Lake & District Chamber of Commerce – 2017 Annual General Meeting Invitation.

CARRIED

Council brought out item (a) through (d).

- Council discussed community consultation of the recreation facilities.

Council brought out item (j)

- Council discussed the amount of the FCM invoice. Will bring this back to next meeting for further discussion.

NEW BUSINESS

ACCOUNTS PAYABLE

The municipal accounts dated:

- March 30, 2017 (in the amount of \$215,239.72)
- April 10, 2017 (in the amount of \$92,471.55)

Were found to be in good order.

READING FILES

It was moved and seconded by Council

2017-04-19: 180

THAT the following reading file be received:

April 4, 2017

CARRIED

PUBLIC QUESTION PERIOD

RELEASE OF CLOSED MEETING RESOLUTION

ADJOURN

It was moved and seconded by council

2017-04-19: 181

THAT the meeting be closed to the public under section 90 (1) (c) labour relations or other employee relations, (g) litigation or potential litigation affecting the municipality; and (k) negotiations and related discussion respecting the proposed

provision of a municipal service.

CARRIED



MAYOR



CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Wednesday, April 19, 2017