



**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, April 24, 2018 AT 7:00 PM**

**PRESENT**

Mayor C. Beach  
Councillor K. Holliday  
Councillor S. Schienbein  
Councillor M. Riis-Christianson  
Councillor C. Rensby  
CAO S. Worthing  
Director of Protective Services R Krause  
Director of Finance S Meeds  
Director of Public Works D. Ross  
Deputy Corporate Officer R. Billard

**GUESTS**

First Responders Café Society – Deborah Goble

**PUBLIC**

0 members of the public

**MEDIA**

D. Koch, Lakes District News

**CALL TO ORDER**

Mayor C. Beach called the meeting to order at 7:01 pm.

**APPROVAL OF AGENDA**

It was moved and seconded by Council

**2018-04-24: 202**

**THAT additional items (g) and (h) be added to the agenda under item 8 REPORTS;**

**AND THAT additional item (c) be added to the agenda under item 11 ORIGINAL COMMUNICATIONS RECIEVED AND FILED;**

**AND THAT additional item (a) be added to the agenda under item 12 NEW BUSINESS;**

**AND THAT the agenda for this meeting be approved as amended.**

**CARRIED**

**PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS**

It was moved and seconded by Council

2018-04-24: 203

**THAT the Corporation of the Village of Burns Lake Five Year Financial Plan Amendment Bylaw No. 981 be given first, second and third readings.**

**CARRIED**

It was moved and seconded by Council

2018-04-24: 204

**THAT the Corporation of the Village of Burns Lake Tax Rate Bylaw No. 982, 2018 be given first, second and third readings.**

**CARRIED**

It was moved and seconded by Council

2018-04-24: 205

**THAT the Corporation of the Village of Burns Lake Fireworks Bylaw No. 980, 2018 be given first, second and third readings.**

**CARRIED**

**PUBLIC COMMENT**

None

**DELEGATIONS**

Deborah Goble & Mr. Ron Blynn – First Responders Café Society.

- D. Goble discussed the First Responders Café Society.
- D. Goble discussed first responders meetings.
- D. Goble said 49 first responders took their life by suicide.
- D. Goble discussed workshops and educational seminars.
- D. Goble discussed project support for first responders.
- D. Goble requested a letter of support from Council.
- R. Blynn discussed first responder suicide prevention.
- R. Blynn said the First Responders Café Society is a registered society with a five-member board.
- Mayor Beach thanked the First Responders Café Society for their hard work.

**ADOPTION OF MINUTES**

It was moved and seconded by Council

2018-04-24: 206

**THAT the April 10, 2018 minutes of the Regular Meeting of Council be adopted;**

**AND THAT the April 16, 2018 minutes of the Budget Meeting of Council be adopted;**

**CARRIED**

## MAYOR, COUNCILLOR AND CAO REPORTS

### Mayor C. Beach

- Mayor Beach said he is looking forward to going to Minerals North.
- Mayor Beach attended the Safety Taskforce Committee meeting.
- Mayor Beach said he is looking forward to going to NCLGA in Fort Nelson.

### Councillor K. Holliday

- Councillor Holliday attended the Safety Taskforce committee meeting and is happy to be elected as the Committee chair.

### Councillor M. Riis-Christianson

- Councillor Riis-Christianson attended the Safety Taskforce Committee meeting.
- Councillor Riis-Christianson said he is excited about the upcoming Economic Diversification Committee meeting about projects and proposals.

### Councillor C. Rensby

- Councillor Rensby had nothing to report

### Councillor Schienbein

- Councillor Schienbein attended Council's housing meeting, which was held at the College of New Caledonia.
- Councillor Schienbein thanked Deputy Corporate Officer R. Billard for getting all the invitations and advertising out.
- Councillor Schienbein said she was pleased with the attendance at the housing meeting.
- Councillor Schienbein attended the Safety Taskforce Committee meeting

It was moved and seconded by Council

2018-04-24: 207

**THAT a thank you letter be sent on behalf of Council, to Cathryn Olmsted for her efforts in speaking at the Housing Meeting.**

**CARRIED**

CAO S. Worthing

- CAO Worthing congratulated EDO V. Anderson for her hard work on the Aboriginal Day Float and for the float winning the trophy for the best float in the parade.

It was moved and seconded by Council

**2018-04-24: 208**

**THAT the Village of Burns Lake Mayor, Councillor and CAO reports be received.**

**CARRIED**

## **REPORTS**

2017 Audited Financial Statements – *Edmison Mehr – by telephone – Jeanne MacNeil.*

- J MacNeil discussed the 2017 Audited Financial Statements.
- Council discussed the Playschool building donation.
- Council discussed Partnering for Healthy Communities funding.

It was moved and seconded by Council

**2018-04-24: 209**

**THAT Council accept the 2017 Corporation of the Village of Burns Lake Financial Statements.**

**CARRIED**

2018 and 2019 Paving Plan – *Director of Finance S. Meeds.*

- Staff discussed 8<sup>th</sup> Avenue resurfacing.
- Council discussed the referendum process.
- Council discussed affordability.
- Staff discussed paving options.
- There was a discussion about the disruption of water lines.
- Council discussed finding budget money rather than borrowing.
- Council discussed loans and debt repayments.
- Council discussed budget increases.
- Staff discussed road base failures and an overlay.
- Council discussed road levels and grades.
- Staff discussed pothole patching and crack sealing.
- Council discussed road deterioration.
- Council discussed a referendum for a manganese treatment plant.
- There was a discussion about drainage issues.
- There was a discussion about sidewalks.
- There was a discussion about painted sidewalks.
- Staff discussed drainage issues.

- Council discussed winter maintenance of the painted sidewalks.
- Council discussed longevity of paving.

It was moved and seconded by Council

**2018-04-24: 210**

**THAT Staff be directed to complete surface repairs to 8<sup>th</sup> Avenue from Babine Lake Road to Center Street at a cost of \$372,000 in 2018;**

**AND THAT Staff be directed to bring back a scope of work and financing options for 2019 paving work to the next Regular Meeting of Council on May 15, 2018.**

**CARRIED**

Splash Park and Outdoor Ice Surface Leverage Funding – *EDO V. Anderson.*

- Council discussed recreation.
- Council discussed the Economic Diversification committee.

It was moved and seconded by Council

**2018-04-24: 211**

**THAT Council contribute up to \$100,000 from Comfor Reserves to use as leverage funding for grant opportunities for the construction of a combination splash park and outdoor ice surface at Radley Beach;**

**AND THAT the combination splash park and outdoor ice surface be referred to the 2019 Financial Planning Process.**

**DEFEATED**

*EDO Anderson left the meeting at 8:05 pm*

St. John's Anglican Church – *Director of Protective Services – R. Krause.*

- Staff discussed a consultants report.
- Staff discussed the Art Galley request.
- Council discussed the merits of the report.

It was moved and seconded by Council

**2018-04-24: 212**

**THAT Council receive the St. John's Anglican Church Report;**

**AND THAT Council direct Staff to bring back a detailed report including costs, after the assessment by Heritage Technical Services Ltd.**

**CARRIED**

2018 Provincial Road Rescue Volunteer of the Year Award –  
*Director of Protective Services – R. Krause.*

- Staff discussed the award received by Brian Brinkhurst.
- Council discussed sending the photo to Lakes District News

It was moved and seconded by Council

2018-04-24: 213

**THAT a letter of congratulations be written to Brian Brinkhurst for receiving the 2018 Provincial Road Rescue Volunteer of the Year Award.**

**AND THAT Staff place a congratulatory advertisement in the local newspaper.**

**CARRIED**

Project Local Government – Deputy Corporate Officer R. Billard.

- Staff discussed low participation rates this year.

It was moved and seconded by Council

2018-04-24: 214

**THAT Council meet with the students participating in Project Local Government for lunch and a council meeting on Monday April 30, 2018 from 12 pm to 1 pm in Council Chambers.**

**CARRIED**

Appointment of the Chief Election Officer and Deputy Chief Election Officer – CAO – *S. Worthing.*

It was moved and seconded by Council

2018-04-24: 215

**THAT effective April 25<sup>th</sup>, 2018 and pursuant to Section 58 of the Local Government Act, Sheryl Worthing be appointed Chief Election Officer for the purpose of conducting the 2018 Municipal Election with power to appoint other election officials as required for the administration and conduct of the 2018 local election;**

**AND THAT effective April 25<sup>th</sup>, 2018 Rebecca Billard be appointed Deputy Chief Election Officer for the 2018 municipal election.**

**CARRIED**

Safety Taskforce Request for Funding – CAO S. Worthing.

It was moved and seconded by Council

2018-04-24: 216

**THAT Council approve the safety Taskforce Committee's request for funding in an amount not to exceed \$4,000, for the purpose of completing an engineered study for the downtown core parking lot;**

**AND THAT the funds be drawn from prior years general operating surplus.**

**CARRIED**

## **BUSINESS ARISING**

*Mayor Beach and Councillor Schienbein left the meeting at 8:17 pm*

a) Letter – RPEC – Scott Zayac and Rick Pooley

- Council discussed the history of RPEC.
- Council discussed the Centre of Excellence model.
- Council discussed NDIT funding.
- Council discussed looking at other options.
- There was a discussion about including CNC in the discussion.
- There was a discussion about digital delivery instruction.
- Council would like to ask RPEC if they have approached anyone else for funding.
- Council discussed the EC Div Committee.
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It was moved and seconded by Council

2018-04-24: 217

**THAT Council defer discussion on the letter from RPEC – Scott Zayac and Rick Pooley.**

**CARRIED**

It was moved and seconded by Council

2018-04-24: 218

**THAT the College of New Caledonia be invited to speak to Council to discuss digital delivery instruction, enrollment figures and pass rates specifically relating to the Lakes District Campus.**

**CARRIED**

b) Letter – Clare Singleton and Hilda Earl

- Staff discussed a tour of the Anglican Church with the Art Gallery proponents.
- Council discussed moving the project forward

- Staff discussed the curling rink as a temporary location.
- Council discussed their support for the project.

It was moved and seconded by Council

**2018-04-24: 219**

**THAT the letter from Clare Singleton and Hilda Earl be received;**

**AND THAT a letter be written to Clare Singleton and Hilda Earl notifying them that Council are waiting for a report on the feasibility of the Anglican Church from consultants before moving ahead.**

**CARRIED**

**ORIGINAL COMMUNICATIONS – ACTION**

Burns Lake Community Garden Greenhouse – *Tracey Payne*

- Council discussed building permit costs.
- Council discussed crew time.
- Council discussed setting precedents.

It was moved and seconded by Council

**2018-04-24: 220**

**THAT the Village of Burns Lake support the Burns Lake Community Garden Greenhouse project by providing in kind services from the public works crew, as requested.**

**CARRIED**

Letter of Support Request – Exemption of the François Lake Ferry

It was moved and seconded by Council

**2018-04-24: 221**

**THAT Council write a letter of support regarding the exemption of the Francois Lake Ferry.**

**CARRIED**

**ORIGINAL COMMUNICATIONS – RECEIVED AND FILED**

It was moved and seconded by Council

**2018-04-24: 222**

**THAT the original communication (a) through (c) be received and filed:**

- a) United tour of Northern BC – United Way.
- b) NCLGA – Invitation to attend meetings.
- c) Canadian National Fireworks Association – Re: Fireworks Bylaw No. 980, 2018.



**CARRIED**

- Council discussed the United Tour of Northern BC – United Way.
- Council discussed NCLGA invitation to attend meetings.
- Council discussed Northern Health.

**NEW BUSINESS**

Bulkley Valley Airshed Management Society – *Councillor S. Schienbein, Verbal.*

- There was a discussion about Council availability.

It was moved and seconded by Council

**2018-04-24: 223**

**THAT Charlie Rensby be appointed an alternate director on the Bulkley Valley Airshed Management Society board, representing the Village of Burns Lake.**

**CARRIED**

Acting Mayor Schedule – *Mayor C. Beach, verbal*

- Mayor Beach suggested Councillor Rensby be appointed acting Mayor from July 1<sup>st</sup> to the end of the term.

It was moved and seconded by Council

**2018-04-24: 224**

**THAT Councillor Rensby be appointed as acting Mayor from July 1<sup>st</sup> to the end of the 2018 term.**

**CARRIED**

**ACCOUNTS PAYABLE**

The municipal accounts dated:

- March 28, 2018 (in the amount of \$19,814.11)
- April 11, 2018 (in the amount of \$314,922.53)
- April 11, 2018 (in the amount of \$275.00)

Were found to be in good order.

**READING FILES**

It was moved and seconded by Council

**2018-04-24: 225**

**THAT the following reading file be received:**

April 20, 2018

1. BC Rural Centre – April 2018 e-Newsletter

2. Omineca Ski Club Grooming Report – April 8, 2018
3. The Compass April 11, 2018
4. Barkerville Gala and AGM Invitation 2018
5. Letter from Northern Health – Air Quality
6. Canadian Heritage – National Anthem
7. College of New Caledonia – April Newsletter
8. Green Communities Committee – Climate Action Toolkit
9. FireWise Consulting – Cannabis Legalization Workshop
10. Earth Day Canada – Pledge4Play
11. Letter – Village of Burns Lake – Humboldt Broncos
12. RDBN – Sustainability Newsletter Spring 2018
13. Tree Canada – Possible Grant
14. Natural Resources Forum BC – April 12, 2018
15. The Compass April 18, 2018
16. Natural Resources Forum BC
17. Garden Days 2018 – June 16th to 24<sup>th</sup>

**CARRIED**

- Council discussed the Tree Canada grant funding.
- Council discussed the Barkerville invitation.

**PUBLIC QUESTION PERIOD**

**RELEASE OF CLOSED  
MEETING RESOLUTIONS**

IC 20178-04-10: 75

It was moved and seconded by Council

**THAT Staff be directed to enter into a contract with the YMCA of Northern BC, who will produce a report for Council that will provide an option for the YMCA to create an operating model to run the Village's Recreation Facility and an option to provide recommendations that will support the long term sustainability of the facility;**

**AND THAT the contract cost with the YMCA of Northern BC be set at \$10,000.**

**CARRIED**


**AJOURNMENT**

It was moved and seconded by Council

2018-04-24: 226

**THAT the meeting be adjourned at 8:52 pm.**

**CARRIED**

  
 \_\_\_\_\_  
 MAYOR

  
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 CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, April 24, 2018.