



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, February 12, 2019 AT 7:00 PM

PRESENT

Mayor D. Funk
Councillor D. Hill
Councillor K. White
Councillor C. Rensby
Councillor H. Wiebe
CAO S. Worthing
Director of Protective Services R. Krause
Deputy Corporate Officer V. Anderson

GUESTS

None

PUBLIC

6 members of the public

MEDIA

Blair McBride – Lakes District News

CALL TO ORDER

Mayor Funk called the Regular Meeting of Council to order at 7:01 pm.

APPROVAL OF AGENDA

It was moved and seconded by Council

2019-02-12: 37

THAT the Regular Meeting of Council on February 12, be recessed to open the Public Meeting at 7:02 pm.

CARRIED

It was moved and seconded by Council

2019-02-12: 40

THAT the Regular Meeting of Council be reconvened at 7:12 pm, after the closing of the Public Meeting.

CARRIED

It was moved and seconded by Council

2019-02-12: 41

THAT additional item (a) be added under section 12 NEW BUSINESS;

AND THAT the agenda for the February 12, 2019 meeting be approved as amended.

CARRIED

PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTIONS;

It was moved and seconded by Council.

2019-02-12: 42

THAT Official Community Plan Amendment Bylaw No. 991, 2019 be given third reading.

CARRIED

It was moved and seconded by Council

2019-02-12: 43

THAT the Corporation of the Village of Burns Lake Zoning Bylaw No. 992, 2019 be given third reading.

CARRIED

PUBLIC COMMENT

None

DELEGATIONS

Dog Park Committee - Lynn Synotte, Tracey Payne, Nicole Gerow and Christina Wingfield

- L. Synotte presented a Dog Park project update.
- L. Synotte referred to the popularity of a Dog Park during the community engagement portion of the Lakes Economic Diversification project and on Facebook.
- The group has measured the Dick Nourse Park and estimated the cost for fencing at \$10,000.
- CN Railway informed the group that the annual rent for the location would be a minimum of \$2,500.
- The committee are a group of experienced fundraisers and project developers.
- The group would like to see the Village hold the lease and they would fundraise to develop the park.
- The group will further develop the project budget.
- Tourists are looking for places to exercise their dogs the group has kiosk ideas that could draw tourists to the downtown.
- Council discussed entering into an agreement with CN.
- CN would need to review the plan.

- Mayor Funk thanked the delegation.

ADOPTION OF MINUTES

It was moved and seconded by Council

2019-02-12: 44

THAT the January 29, 2019 minutes of the Regular Meeting of Council be adopted;

CARRIED

MAYOR, COUNCILLOR AND CAO REPORTS

Mayor D. Funk

- Mayor Funk attended the NCLGA Newly Elected Officials training in Prince George.
- Attended the Fire Department banquet and the Mayor presented awards to the volunteers.

Councillor K. White

- Councillor White has nothing to report

Councillor D. Hill

- Councillor Hill attended the NCLGA Newly Elected Officials training in Prince George.

Councillor H. Wiebe

- Councillor Wiebe attended the NCLGA Newly Elected Officials training in Prince George.

Councillor C. Rensby

- Councillor Rensby attended the NCLGA Newly Elected Officials training in Prince George.

CAO S. Worthing

- CAO Worthing attended the CAOs Forum in Kelowna.

It was moved and seconded by Council

2019-02-12: 45

THAT the Mayor, Council and CAO reports be received.

CARRIED

REPORTS

Burns Lake Fire Department 2018 Annual Report – *Director of Protective Services R. Krause*

- Director Krause gave an overview of the report. The VFD put in 8200 hours of volunteer time.
- Call volume so far in 2019 is 45% over the same period last year.
- Under 'Other Events' there are a total of 3,300 hours of volunteer time.
- Council congratulated the department on their exceptional job.

It was moved and seconded by Council

2019-02-12: 46

THAT the Burns Lake Fire Department 2018 Annual Report be received.

CARRIED

BUSINESS ARISING

Meeting with Lake Babine Nation Band Council.

It was moved and seconded by Council.

2019-02-12: 47

THAT Staff contact Lake Babine Nation to set a Friday luncheon meeting date for March 8, 15 or 22, for an informal meeting between the Village Council and the Lake Babine Nation Band Council.

CARRIED

NCLGA AGM and Convention – *CAO Worthing*

It was moved and seconded by Council

2019-02-12: 48

THAT Mayor Funk, Councillor Rensby, Councillor White, Councillor Wiebe, Councillor Hill and CAO Worthing attend the NCLGA AGM and Convention in Williams Lake, May 7 to 10, 2019.

CARRIED

NCLGA Resolutions – *CAO Worthing*

- CAO Worthing explained that if there is a topic Council would like to bring forward, Staff could craft the resolution.

ORIGINAL COMMUNICATIONS – ACTION

Burns Lake & District Chamber of Commerce

- Council discussed the cleanup of the arena after the show.
- Council discussed the length of the tradeshow.

It was moved and seconded by Council.

2019-02-12: 49

THAT the Village of Burns Lake waive the rental fee for the arena on April 26, 27 and 28, 2019 for the Burns Lake & District Chamber of Commerce to host a tradeshow;

AND THAT the Village of Burns Lake commits to having a booth manned by Council and Staff in the Burns Lake and District Chamber of Commerce tradeshow on April 27 & 28, 2019.

CARRIED

Municipal Insurance Association Meeting Invitation

It was moved and seconded by Council

2019-02-12: 50

THAT Councillor Hill attend the Municipal Insurance Association presentation at the Regional District of Bulkley-Nechako's boardroom on Thursday, May 2, 2019, from 10:30 am to 11:30 am.

CARRIED

Kinette Park Letter – Katie Blackwell

- Council discussed the possibility of vandalism.
- Katie Blackwell spoke to the possibility of installing a facility similar to the facility at the community garden.
- There has been no vandalism at the Community Garden and that could be due to the location.

It was moved and seconded by Council

2019-02-12: 51

THAT Council direct Staff to bring back a report regarding the feasibility of installing a washroom facility at Kinette Park.

CARRIED

EV Charging Station Funding for Local Government

- Council discussed the current charging station level.
- Council discussed the possibility of two charging stations.
- Council discussed the Climate Action Plan
- Council discussed the deficiency of the current station.
- CAO Worthing discussed how the funding could come from Climate Action Reserve account.

It was moved and seconded by Council

2019-02-12: 52

THAT the Village of Burns Lake participate in the Community Energy Association's grant application to the CleanBC Community Fund to fund one (1) Level 2 charging Station in Burns Lake;

AND THAT the Village of Burns Lake commits up to \$5,000 from the Climate Action Reserve Account for the project;

AND THAT Staff be directed to complete the Community Energy Association's online survey, Level 2 EV Station – Local Government before February 25, 2019.

CARRIED

Ministry of Public Safety letter regarding 2019 Wildfire Season

- Council discussed the benefit of having Director Krause being the contact person for this working group.

It was moved and seconded by Council

2019-02-12: 53

THAT Director of Protective Services, R. Krause, will be the 'point of contact person' for the working group being formed by Emergency Management British Columbia in cooperation with the British Columbia Wildfire Service in advance of the 2019 wildfire season.

CARRIED

ORIGINAL COMMUNICATIONS RECEIVED AND FILED

It was moved and seconded by Council

2019-02-12: 54

THAT original communications Items (a) to (f) be received and filed.

- a) Northern Development Initiative Trust – Grant Writing Support
- b) Peace River Regional District – Caribou Recovery
- c) Minerals North 2021 – Invitation to apply to host
- d) Northern Development Initiative Trust – 2019 Business Façade Improvement Program
- e) Wildfire on Community Forests: Preparedness, Management and Recovery – Invitation
- f) Coastal GasLink Regional Economic Summits – Houston and Prince George

CARRIED

- Council discussed item (b) the letter from the Peace River Regional District.

NEW BUSINESS

2019/20 Acting Mayor Schedule

It was moved and seconded by Council

2019-02-12: 55

THAT the Acting Mayor Schedule for January 2019 to December 2020 be set as follows:

**January 2019 to June 2019 – Councillor Rensby
July 2019 to December 2019 – Councillor Hill
January 2020 to June 2020 – Councillor White
July 2020 to December 2020 – Councillor Wiebe**

CARRIED

ACCOUNTS PAYABLE

The municipal accounts payable in the amount of \$386,451.80. We found to be in good order.

READING FILES

It was moved and seconded by Council

2019-02-12: 56

THAT the Reading Files of January 8, 2019 be received and filed:

1. Letter of Support - Lakes District Fall Fair Association
2. British Columbia Community Forest Association - Newsletter
3. Northern BC Tourism News and Updates
4. Letter - Burns Lake and District Public Library
5. Watersource – eBulletin
6. Healthier Northern Communities E-brief
7. Lakes Animal Friendship Society - card

CARRIED

- Council discussed Healthier Communities e-brief regarding radon test kits.

It was moved and seconded by Council

2019-02-12: 57

THAT the Village of Burns Lake participate in the 100 Radon Test Kit Challenge available through the Take Action on Radon organization.

CARRIED

PUBLIC QUESTION PERIOD None

RELEASE OF CLOSED MEETING RESOLUTIONS None

AJOURNMENT

It was moved and seconded by Council

2019-02-12: 58

THAT the meeting be adjourned at 8:26 pm

CARRIED



MAYOR



CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, February 12, 2019.