



MINUTES OF THE BUDGET MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Wednesday, February 20, 2019 AT 6:00 PM

PRESENT

Mayor D. Funk
Councillor H. Wiebe
Councillor K. White
Councillor D. Hill (arrived at 6:05)
Councillor C. Rensby
CAO S. Worthing
Director of Public Works D. Ross
Director of Finance S. Meeds
Deputy Corporate Officer V. Anderson

GUESTS

None

PUBLIC

No members of the public

MEDIA

None

CALL TO ORDER

Mayor Funk called the meeting to order at 6:00 p.m.

APPROVAL OF AGENDA

It was moved and seconded by Council

2019-02-20: 61

THAT the Agenda for the budget meeting be approved as presented.

CARRIED

PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS

Recess of Budget Meeting to convene the Closed Budget Meeting.

It was moved and seconded by Council

2019-02-20: 62

THAT the Regular Budget Meeting of Council on February 20, 2019 be recessed to open the Closed Budget Meeting at 6:01 p.m.

CARRIED

To reconvene the Regular Budget Meeting of Council.

It was moved and seconded by Council

2019-02-20: 63

THAT the Regular Budget Meeting of Council be reconvened at 6:24 p.m., after the closing of the Closed Budget Meeting.

CARRIED

REPORTS

Level of Service Survey Results – *Director of Finance S. Meeds*

- Director Meeds gave an overview of the online and paper survey methods used to collect public feedback.
- 100 surveys were sent to mailboxes, 3 were returned.
- 78 surveys were received via the online survey.
- The survey answers were compiled to show the level of satisfaction respondents have with services.

Recommended 5 Year Financial Plan Bylaw 990, Schedule A – *Director of Finance S. Meeds*

- Director Meeds gave an overview of the 5 year plan.
- Council discussed taxation levels for 2018.
- Council discussed borrowing and grants.
- Council discussed drawing on reserves for infrastructure.

Reserve Balances and Use of Reserves – *Director of Finance S. Meeds*

- Council discussed surpluses and reserve accounts.
- Staff discussed the Community Adjustment reserve.
- Staff discussed the Community Christmas Dinner reserve.

It was moved and seconded by Council

2019-02-20: 64

THAT the \$2,728 balance of the Community Christmas Dinner reserve account be transferred to the 100 Year Anniversary Celebration reserve account.

CARRIED

BUSINESS ARISING

Sewer Treatment Plant Feasibility Study – *Director of Public Works D Ross*

- Staff discussed the state of municipal infrastructure.
- Staff discussed the sewage lagoon system.
- By completing a Sewer Treatment Plant Feasibility Study the municipality will be ready for grant opportunities as they arise.

It was moved and seconded by Council

2019-02-20: 65

THAT the \$300,000 budget for Chlorine House be removed from the 2019 budget and be replaced with a \$75,000 Sewer Treatment Plant Feasibility Study, to be funded from Sewer Capital Reserve.

CARRIED

NEW BUSINESS

Legislative Services Budget – *Director of Finance, S. Meeds*

- Staff discussed line items.
- Council discussed changes to council taxation.
- Staff discussed council travel and membership budget.

It was moved and seconded by Council

2019-02-20: 66

THAT the Legislative Services budget be approved as presented at the February 20, 2019 budget meeting.

CARRIED

Administrative Services Budget – *Director of Finance, S. Meeds*

- Staff discussed the consulting line item, which is for asset management implementation.
- Staff discussed employer health tax changes.

It was moved and seconded by Council

2019-02-20: 67

THAT the Administrative Services budget be approved as presented at the February 20, 2019 budget meeting.

CARRIED

Fire Protection Budget – *Director of Finance, S. Meeds*

- Staff discussed Fire Department revenues.
- Staff discussed operational expenses.
- Council discussed the replacement timeline for fire department equipment.
- Council discussed the capital budget.

It was moved and seconded by Council

2019-02-20: 68

THAT the Fire Protection budget be approved as presented at the February 20, 2019 budget meeting.

CARRIED

Other Protective Services Budget – *Director of Finance, S. Meeds*

- Staff explained the services covered by the budget.
- Staff explained the Emergency Social Services delivery change.

It was moved and seconded by Council

2019-02-20: 69

THAT the Other Protective Services budget be approved as presented at the February 20, 2019 budget meeting.

CARRIED

Victim Services Budget – *Director of Finance, S. Meeds*

It was moved and seconded by Council

2019-02-20: 70

THAT the Victim Services budget be approved as presented at the February 20, 2019 budget meeting.

CARRIED

Public Works - General Budget – *Director of Finance, S. Meeds*

- Staff explained expenses associated with the budget.
- Council discussed the current public works building and proposed location of a new building.
- Staff discussed the need for more equipment storage.

It was moved and seconded by Council

2019-02-20: 71

THAT the Public Works - General budget be approved as presented at the February 20, 2019 budget meeting.

CARRIED

Public Works – Municipal Buildings – *Director of Finance, S. Meeds*

- Staff discussed the municipal building assessment report.
- Staff discussed the library building funding and maintenance.
- Staff discussed the museum and Heritage Centre buildings.
- Council discussed operational expenses for the buildings.
- Council discussed the FOB key system and other key system options for the Heritage Centre.
- Staff discussed the reserve fund for the Anglican Church.
- Council discussed the municipal office maintenance budget.

It was moved and seconded by Council

2019-02-20: 72

THAT the Public Works – Municipal Buildings budget be approved as presented at the February 20, 2019 budget meeting.

CARRIED

Public Works – Equipment – *Director of Finance, S. Meeds*

- Staff discussed equipment requirements.
- Council discussed purchase of a skid steer.
- Council discussed the replacement of machines based on hours versus age.

It was moved and seconded by Council

2019-02-20: 73

THAT the Public Works – Equipment budget be approved as presented at the February 20, 2019 budget meeting.

CARRIED

Public Works – Streets and Roads – *Director of Finance, S. Meeds*

- Staff discussed the road maintenance budget.
- Staff discussed studies completed in 2018.
- Staff discussed crack sealing and paving budgets.
- Staff discussed street signs and beautification projects.
- Council discussed street lighting.
- Council discussed boulevard maintenance and replacing the grass with stamped concrete.
- Staff discussed replacing four sections of sidewalks.
- Staff proposed increasing the road resurfacing budget to \$400,000, funded from Comfor reserves and Gas Tax funding.

It was moved and seconded by Council

2019-02-20: 74

THAT the Public Works – Streets and Roads budget be approved as presented at the February 20, 2019 budget meeting.

CARRIED

ADJOURNMENT

It was moved and seconded by Council

2019-02-20: 75

THAT the Budget meeting be closed due to the late hour, and will be reconvened on Tuesday, February 26, at 5:30 p.m.

CARRIED


ADJOURNMENT

It was moved and seconded by Council

2019-02-20: 76

THAT the Budget Meeting be adjourned at 8:34 pm

CARRIED



MAYOR



CORPORATE OFFICER

Certified to be a true copy of the minutes of the Budget Meeting of Council for the Corporation of the Village of Burns Lake held on Wednesday, February 20, 2019.