



MINUTES OF THE BUDGET MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Wednesday, January 24, 2018 AT 6:00 PM

PRESENT

Mayor C. Beach
Councillor K. Holliday
Councillor M. Riis-Christianson
Councillor S. Schienbein
Councillor C. Rensby
CAO S. Worthing
EDO V. Anderson
Director of Public Works D. Ross
Director of Protective Services R. Krause
Director of Finance S. Meeds
City Clerk R. Billard

GUESTS

PUBLIC

0 Members of the Public

MEDIA

None

CALL TO ORDER

Mayor C. Beach called the meeting to order at 6:01 pm.

APPROVAL OF AGENDA

It was moved and seconded by Council

2018-01-24: 37

THAT the Agenda for this meeting be approved.

CARRIED

PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS

PUBLIC COMMENT

None

REPORTS

Introduction – *Director of Finance - S Meeds.*

- Staff discussed budget priorities.
- Staff discussed community engagement.

Budget Bylaw Schedule A – Director of Finance S. Meeds

- Staff discussed the Budget Bylaw Schedule A

Leadsheets – Director of Finance, S. Meeds

- Staff explained the leadsheets
- Council discussed the Community Adjustment Reserve Funds.

RESOURCES

Revenues

- There was a discussion about tax rates and levies.
- Council discussed property tax assessments.
- Staff discussed the tax rate history.
- Council discussed fees and charges.

Reserves

- Staff discussed reserve funds.
- Staff discussed drawing on reserves in the budget for equipment purchases and one-off expenditures.
- Council discussed rural area taxation for recreation.
- Council discussed interest rates for reserve funds.
- Council discussed Comfor funds in the reserve account.
- Staff discussed the 100 year community celebration.
- Council discussed climate action grant funds
- Staff discussed the carbon tax.
- Council discussed solar panels.

It was moved and seconded by Council

2018-01-24: 38

That both CMS funds be released into general reserves.

CARRIED

Grants and Transfers

- Staff discussed grants and transfers

It was moved and seconded by Council

2018-01-24: 39

THAT the grants and transfers budget be approved as presented in the January 24 budget meeting.

CARRIED

SERVICES

GENERAL GOVERNMENT

Legislative

- Staff discussed Council an indemnity increase.
- Staff discussed Council travel.
- Staff discussed Council registration and memberships.
- There was a discussion about the Bob Ewart Memorial Dinner

- Council discussed Staff appreciation
- There was a discussion about election funding and a potential referendum.
- Council discussed UBCM and NCLGA.

It was moved and seconded by Council

2018-01-24: 40

THAT the Legislative Services Budget presented in the January 24 budget meeting be approved as amended;

AND THAT UBCM and NCLGA Conference attendance be set to a maximum of four attendees representing the Village of Burns Lake; including the CAO.

CARRIED

Administrative

- There was a discussion about municipal building maintenance.

Councillor Schienbein excused herself from the meeting at 6:41 pm

- Staff recommended hiring a building evaluator.
- There was a discussion about budget planning.
- Council discussed the five year capital management plan.
- There was a discussion about municipal buildings.

Councillor Schienbein returned to the meeting at 6:57 pm

- Staff discussed audit preparation.
- Council discussed employee benefit increases.
- There was a discussion about office personnel.
- Council discussed postage.

It was moved and seconded by Council

2018-01-24: 41

THAT a building evaluation consultant be hired to evaluate all municipally owned buildings.

CARRIED

It was moved and seconded by Council

2018-01-24: 42

THAT the Administrative Services budget be approved as presented in the January 24, 2018 budget meeting.

CARRIED

PROTECTION

Fire Protection

- Staff explained fire protection taxation.
- Staff discussed RDBN and hospital assessments.

- Staff discussed private agreements.
- Staff discussed rescue truck replacement.
- Council discussed climate action reserve transfers.

It was moved and seconded by Council

2018-01-24: 43

THAT the Fire Protection operating budget, as presented on page 20, be approved as presented in the January 24, 2018 budget meeting.

CARRIED

Fire Protection Capital Plan

- Staff discussed rescue truck funding.
- There was a discussion about the RFP closing date.
- Staff discussed a fire hall energy upgrade to be potentially funded from the climate action energy reserve.
- Staff discussed upgrades to the fire hall.
- Council asked about the annual cost savings.
- Staff discussed a commercial washing machine.
- Staff discussed presumptive cancer legislation.
- Council discussed the fire hall ramp.
- There was a discussion about the climate action energy reserve.

It was moved and seconded by Council

2018-01-24: 44

THAT the Fire Protection capital budget, as presented on page 21 at the January 24, 2018 budget meeting be approved.

CARRIED

Other Protective Services

- There was a discussion about business licenses.
- Staff discussed building permits.
- Staff discussed the pine beetle mitigation program.
- There was a discussion about an emergency generator.
- Council discussed Economic Diversification Committee funding.
- Council discussed business license fees.
- Council recommended discussing business licenses further during strategic planning.
- Council discussed micro-businesses.
- Council discussed tiered business license structures.
- Staff discussed business walks.

It was moved and seconded by Council

2018-01-24: 45

THAT the Protective Services other budget as presented on page 22 in the January 24, 2018 budget meeting be approved.

CARRIED

PUBLIC WORKS

General

- Council discussed funds for campground improvements.

It was moved and seconded by Council

2018-01-24: 46

THAT the Public Works - general budget as presented on page 23 of the January 24, 2018 budget meeting be approved.

CARRIED

Buildings

- Staff discussed rental income and maintenance of Village owned buildings.

Councillor Riis-Christianson and Councillor S. Schienbein left the meeting at 7:27 pm

- Staff discussed public library carpeting costs.
- Council discussed energy efficient upgrades.

Councillor Riis-Christianson and Councillor S. Schienbein returned to the meeting at 7:31 pm

It was moved and seconded by Council

2018-01-24: 47

THAT the Buildings budget as presented on page 24 of the January 27, 2018 be approved.

CARRIED

Equipment

- Staff discussed maintenance costs.
- Staff discussed fuel and insurance cost allocations
- There was a discussion about Fleet Cards and reward points.
- Council discussed interest rates.
- Staff discussed capital expenditures.
- There was a discussion about sanding trucks.
- There was a discussion about the debt-servicing budget.

It was moved and seconded by Council

2018-01-24: 48

THAT the Public Works equipment budget, as presented on page 25 in the January 24, 2018 budget meeting be approved.

CARRIED

Streets & Sidewalks

- Council discussed a Speed limit Reduction study.
- There was a discussion about line painting.

- There was a discussion about pavement patching.
- Council discussed snow clearing reserve funds.
- There was a discussion about street lighting.
- There was a discussion about taxation levies.
- Council discussed LED lighting.
- Council discussed Public Works Crew snow clearing.
- Council discussed paving stones at Pioneer Park.

It was moved and seconded by Council

2018-01-24: 49

THAT the streets and sidewalks operating budget as presented on page 26 in the January 24, 2018 budget meeting be approved.

CARRIED

- Staff discussed the 8th Avenue grant application.
- Staff discussed pavement resurfacing and gas tax funds for financing.
- Council discussed strategic planning.
- Council discussed a referendum.
- Staff discussed budget amendments.
- Council discussed a manganese plant referendum.

It was moved and seconded by Council

2018-01-24: 50

THAT the Streets – Capital Projects budget as presented in the January 24th 2018 budget meeting on page 27 be approved.

CARRIED

Downtown Core

- Staff discussed the downtown core

It was moved and seconded by Council

2018-01-24: 51

THAT the Downtown Core budget, as presented in the on page 28 at the January 24 2018 budget meeting be approved.

CARRIED

PUBLIC HEALTH

Waste Management

- Council discussed reserve funds.
- Council discussed the non-subscriber rate.
- Council requested a report on the non-subscriber garbage rate and the consequences of removing it.
- There was a discussion about RDBN costs to the Municipality for the transfer station.
- Council discussed fast food restaurants that are non-subscribers.

It was moved and seconded by Council

2018-01-24: 52

THAT the Waste Management budget as presented on page 29 in the January 24 2018 budget meeting be approved.

CARRIED

Cemeteries

- Staff discussed fees.
- There was a discussion about the Indigenous Cemetery.
- There was a discussion about fencing and levelling.
- Staff discussed a lowering device. Did budget for a lowering device.
- Change the name to Indigenous Cemetery.

It was moved and seconded by Council

2018-01-24: 53

THAT the Cemeteries budget on page 30 be approved as presented in the January 24 2018 budget meeting.

CARRIED

Victim Services

- Council discussed grant finding for an enhanced program.
- Council discussed Full Service Agreements.
- Council discussed mediation.
- Council discussed library funding.
- Council discussed Victims Services funding.

It was moved and seconded by Council

2018-01-24: 54

THAT the Victim Services Budget on page 31 be approved as presented in the January 24, 2018 budget meeting.

CARRIED

DEVELOPMENT

Planning and Zoning

It was moved and seconded by Council

2018-01-24: 55

THAT the planning and zoning budget, as presented on page 32 in the January 24, 2018 budget meeting be approved.

CARRIED

Economic Development

- Staff discussed grants and a transfer from the RDBN.
- There was a discussion about NKDF funding.
- Council discussed Rural Dividend Fund grant funding.

It was moved and seconded by Council

2018-01-24: 56

THAT the Economic Development budget as presented on page 33 and 34 of the January 24, 2018 budget meeting be approved.

CARRIED

Visitor Information Centre

It was moved and seconded by Council

2018-01-24: 57

THAT the Visitor Information Centre budget, as presented on page 35 in the January 24, 2018 budget meeting be approved.

CARRIED

RECREATION

Recreation Funding Overview

- There was a discussion about the Multiplex.
- There was a discussion about user group revenues.
- Council discussed the Figure Skating Club.
- Council discussed subsidization.
- Council discussed savings with the Freon plant.

Revenues at the Arena

- Staff discussed arena revenues.
- Council discussed joint user agreements.
- Staff discussed increased membership potential.
- Staff discussed seniors programming.
- Council discussed summer revenues.
- Council discussed opening times.
- There was a discussion about the dog show.
- Council discussed lacrosse.
- Council discussed additional programming.
- Council discussed tournaments.

It was moved and seconded by Council

2018-01-24: 58

THAT Recreation – Arena Revenues on page 37 of budget be approved as presented in the January 24th 2018, budget meeting.

CARRIED

Operating Expenditures

- Staff explained the operating expenditures
- Council discussed pellet heating.
- Staff discussed seat heating.
- There was a discussion about purchasing pellets.

It was moved and seconded by Council

2018-01-24: 59

THAT Recreation – Arena – Operating Expenditures on page 38 of the budget be approved as presented in the January 24th 2018 budget meeting.

CARRIED

It was moved and seconded by Council

2018-01-24: 60

THAT a budget meeting be set for Tuesday January 30th at 5:30 pm.

CARRIED

AJOURNMENT

It was moved and seconded by Council

2018-01-24: 61

THAT the meeting be adjourned at 9:03 pm.

CARRIED



MAYOR



CORPORATE OFFICER

Certified to be a true copy of the minutes of the Budget Meeting of Council for the Corporation of the Village of Burns Lake held on Wednesday, January 24, 2018.