



MINUTES OF THE BUDGET MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, January 30, 2018 AT 5:30 PM

**PRESENT**

Mayor C. Beach  
Councillor K. Holliday (*by telephone*)  
Councillor M. Riis-Christianson  
Councillor S. Schienbein  
Councillor C. Rensby  
CAO S. Worthing  
Director of Public Works D. Ross  
Director of Finance S. Meeds  
City Clerk R. Billard

**GUESTS**

**PUBLIC**

0 Members of the Public

**MEDIA**

None

**CALL TO ORDER**

Mayor C. Beach called the meeting to order at 5:30 p.m.

**APPROVAL OF AGENDA**

It was moved and seconded by Council

**2018-01-30: 63**

**THAT the Agenda for this meeting be approved.**

**CARRIED**

**PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS**

**PUBLIC COMMENT**

None

**REPORTS**

**PUBLIC WORKS**

General – Shop Modifications

- Staff discussed the scope of work.
- Staff explained the planned addition to the public works shop.
- Council discussed the budget increase.
- Staff discussed the public works crew needs.

It was moved and seconded by Council

2018-01-30: 64

**THAT General Shop Modifications on page 23 of the budget as presented in the January 30, 2018 budget meeting be approved as amended.**

**CARRIED**

**FIRE PROTECTION**

Volunteer Appreciation

- Staff discussed a volunteer appreciation resolution.

It was moved and seconded by Council

2018-01-30: 65

**THAT Volunteer Appreciation on page 20 of the budget as presented in the January 30, 2018 budget meeting be approved as amended.**

**CARRIED**

**RECREATION**

Arena Revenues

- Staff discussed old-timer's hockey revenue increases.

It was moved and seconded by Council

2018-01-30: 66

**THAT Arena Revenues on page 37 of the budget as presented in the January 30, 2018 budget meeting be approved as amended.**

**CARRIED**

**RECREATION**

Operating expenditures

- Staff discussed capital expenditures.
- Staff discussed a hot water tank for the Zamboni.
- Council discussed Regional District of Bulkley-Nechako Capital Reserves.
- Staff discussed Regional District of Bulkley-Nechako processes for approval.

It was moved and seconded by Council

2018-01-30: 67

**THAT the Recreation – Arena operating expenditures on page 38 as presented at the January 30, 2018 meeting of Council be approved.**

**CARRIED**

Curling Rink

- Staff discussed replacement of the curling rink drywall.
- Staff discussed capital expenditures.
- Staff discussed removing the electronic scoreboard from the budget.

- Staff discussed widening a door.
- There was a discussion about carpet replacement.
- Council discussed widening the door.
- Staff discussed an unspecified reserve account on page 15.
- Council discussed redesigning the stairway.
- Staff discussed cost estimates for redesigning the stairwell at the Curling rink.

It was moved and seconded by Council

2018-01-30: 68

**THAT the Recreation – Curling budget on page 40 as presented at the January 30, 2018 budget meeting of Council be approved.**

**CARRIED**

Multiplex Operations

- Staff discussed grant funding for the seniors fitness program.
- Council discussed subsidization levels.
- There was a discussion about the Recreation Director position.

It was moved and seconded by Council

2018-01-30: 69

**THAT the Multiplex Operations budget on page 40 be deferred until after the closed budget meeting discussion of January 30, 2018.**

**CARRIED**

Capital at the Multiplex

It was moved and seconded by Council

2018-01-30: 70

**THAT the Multiplex Capital operations budget on page 42 be deferred until after the closed meeting budget discussion of January 30, 2018.**

**CARRIED**

Parks.

- Staff discussed a Christmas tree of lights and flagpole.
- Council discussed the Christmas tree of lights.
- Council discussed the Christmas lights budget.
- Council discussed extending Christmas lights into the west end of town.
- Staff discussed electrical outlets on Highway 16 hydro poles.
- Staff discussed banner costs.
- Council discussed the Christmas tree of lights installation.

- Council discussed business license funding.
- Staff discussed rope lighting longevity.
- Council discussed the light bulb lifespan for the Christmas Tree of Lights.
- Council discussed potential partnerships with businesses.
- Council asked about solar panel Christmas lighting.

It was moved and seconded by Council

**2018-01-30: 71**

**THAT the parks budget on page 43 be approved as presented in the January 30, 2018 budget meeting.**

**CARRIED**

Other

- Staff discussed Lakes District Arts Council funding.
- Staff discussed Burns Lake Search and Rescue Society funding.
- Staff discussed Grant in Aid.
- Staff discussed promotional items.

It was moved and seconded by Council

**2018-01-30: 72**

**THAT the Recreation services budget 'other' on page 44 be approved as presented in the January 30, 2018 budget meeting.**

**CARRIED**

**UTILITIES**

Water

- Staff discussed a budget surplus for water.
- Staff discussed operating expenditures,
- Staff discussed 8<sup>th</sup> Avenue and Center Street reconstruction.
- Staff discussed garbage fees.
- Council discussed manganese treatment plant grant funding.
- Staff discussed engineered drawings for the manganese treatment plant.

It was moved and seconded by Council

**2018-01-30: 73**

**THAT the water budget on page 45 be approved as presented in the January 30, 2018 budget meeting.**

**CARRIED**

Sewer

- There was a discussion about sewer rates.
- Staff discussed a budget surplus for sewer.
- There was a discussion about the sewer debenture.

It was moved and seconded by Council

**2018-01-30: 74**

**THAT the sewer budget on page 46 be approved as presented in the January 30, 2018 budget meeting.**

**CARRIED**

Community Emergency Preparedness Fund Grant – CAO S.  
*Worthing, Verbal.*

It was moved and seconded by Council

**2018-01-30: 75**

**THAT Council support the Village of Burns Lake applying to the Community Energy Preparedness Fund Grant to provide for an emergency generator for the Emergency Operations Centre.**

**CARRIED**

## **ADJOURNMENT**

It was moved and seconded by Council

**2018-01-30: 76**

**THAT the meeting be closed to the public under section 90 (1)(c) of the Community Charter for labour relations or other employee relations.**

**CARRIED**

## **RECONVENE**

It was moved and seconded by Council

**2018-01-30: 77**

**THAT this meeting be reconvened at 7:54 p.m. on January 30, 2018.**

**CARRIED**

## **REPORTS**

Supplementary information

- Staff discussed schedule of loan payments for long-term equipment financing.
- Staff discussed payout of sander trucks loan payments.
- Staff discussed the uses of surpluses and reserves.

Revenues

- Staff discussed tax rate history.
- Staff discussed Lake Babine Nation assessments.
- Staff discussed increasing tax levies.
- Council discussed unchanged rates.
- Council discussed business rates.
- Staff discussed the resident rate and increased assessments.
- There was a discussion about levies and rate scenarios.

- Staff discussed heavy industry and light industry rates.
- Council discussed assessed values.
- Staff discussed inflation and non-market related changes.
- Staff discussed market movement.
- Council discussed savings in recreation.
- Council discussed the 2018 goals and objectives and establishing a Community Adjustment Reserve Fund during 2018.
- Staff discussed Community Adjustment Reserve Funds.
- Staff thanked Director Meeds for her work on the budget.

It was moved and seconded by Council

**2018-01-30: 78**

**THAT the tax levy be increased by \$45,020 over the 2017 budget amount.**

**CARRIED**

It was moved and seconded by Council

**2018-01-30: 79**

**THAT a Community Adjustment Reserve Fund be set up;  
AND THAT a minimum of \$39,000 be deposited into the community adjustment reserve fund in 2018.**

**CARRIED**

It was moved and seconded by Council

**2018-01-30: 80**

**THAT a budget meeting be scheduled for February 15, 2018 at 6:30 p.m.**

**CARRIED**

**ADJOURNMENT**

It was moved and seconded by Council

**2018-01-30: 81**

**THAT this meeting be adjourned at 8:30 p.m.**

**CARRIED**

  
MAYOR

  
CORPORATE OFFICER

Certified to be a true copy of the minutes of the Budget Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, January 30, 2018.