



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Wednesday, July 26, 2017 AT 7:00 PM

PRESENT

Mayor C. Beach
Councillor K. Holliday
Councillor M. Riis-Christianson
Councillor J. Illes
Councillor S. Schienbein
CAO S. Worthing
Director of Finance B. Crossman
EDO V. Anderson
Director of Public Works D. Ross
City Clerk R. Billard

GUESTS

Family Enhancement Society – Scott Zayac and Cathy Ashurst

PUBLIC

3 members of the public

MEDIA

Flavio Nienow – LD News

CALL TO ORDER

Mayor C. Beach called the meeting to order at 7:01 pm.

APPROVAL OF AGENDA

It was moved and seconded by Council

2017-07-26:250

THAT the agenda for this meeting be approved as amended

DEFEATED

It was moved and seconded by Council

2017-07-26:251

THAT The agenda for this meeting be approved

AND THAT the additional item k) Ambassador Committee Membership – EDO V. Anderson be brought back to the August 9th 2017 Regular Meeting of Council.

CARRIED

PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS

PUBLIC COMMENT

DELEGATIONS

Lakes District Family Enhancement Society – Scott Zayac, Cathy Ashurst

- S. Zayac and C. Ashurst provided overview of the Rural Community Post-Secondary Centre of Excellence project.
- C. Ashurst discussed the proposal that has been submitted to Northern Development Initiative Trust.
- S. Zayac discussed community engagement.
- C. Ashurst provided an overview of the Business Plan development and implementation.
- C. Ashurst discussed programs implemented in 2016/2017 as part of the plan implementation.
- S. Zayac discussed the impact assessment.
- C. Ashurst discussed the increasing vulnerability of kindergarten children in the Lakes District.
- C. Ashurst thanked Council for their leadership in this project, and for their support for the proposal.
- Council discussed the impact assessment.
- Council discussed operational costs.
- Mayor Beach thanked the Lakes District Family Enhancement Society for their presentation.

ADOPTION OF MINUTES

It was moved and seconded by Council

2017-07-26: 252

THAT the June 28, 2017 minutes of the Regular Meeting of Council be adopted.

CARRIED

MAYOR'S, COUNCILLOR'S, C.A.O.'S REPORTS

Mayor C. Beach

- Mayor Beach attended a community opioid dialogue planning event at the Lakes District Hospital.
- Mayor Beach attended a Rural Dividend Fund planning meeting with Councillor Riis-Christianson.
- Mayor Beach attended Canada Day and said it was a successful day, with great community attendance.
- Mayor Beach had a meeting with Brent May the new District Manager of Forestry and said that in

fall he will come and make a presentation to Council.

- Mayor Beach attended the Comfor Open House. He said it was a very well attended event.
- Mayor Beach attended an Ambassador Committee meeting and dinner. He said the event was very enjoyable.
- Mayor Beach talked to Carole James at the Mayors Caucus. He said it was a good conversation.
- Mayor Beach made a phone call to Andrew Weaver last week and had a good discussion – Andrew Weaver requested a meeting at UBCM with Mayor and Council to continue the discussion.
- Mayor Beach and Director Ross met with LB Paving and received an update on innovative paving products that may save the municipality money in the future.
- Mayor Beach and the CAO met with Carl Lutz District Manager – Bulkley Stikine, MoTI.
- Mayor Beach and the CAO attended the Chinook Comfor AGM. Mayor Beach said they have had a successful first year.

Councillor J. Iles

- Nothing to report

Councillor S. Schienbein

- Councillor Schienbein attended a Bulkley Valley AirShed meeting. They are working on providing updated data for emissions.
- Councillor Schienbein attended a Lakes Outdoor Recreation Society meeting.
- Councillor Schienbein commended Public Works on the improvements to the Municipal Campground.
- Councillor Schienbein said the Burns Lake and District Chamber of Commerce is co-hosting a 'Go Fishing event.

Councillor K. Holliday

- Councillor Holliday congratulated staff for their work on the new campground sign in the kiosk in Downtown RV parking lot.
- Councillor Holliday said she appreciated the work Justina has put into the flowers downtown, as everything is looking lovely.

- Councillor Holliday congratulated the Burns Lake and District Chamber of Commerce for selling hard ice cream. She said it is a great stop for tourists.
- Councillor Holliday served 500 hot dogs on Canada Day at Spirit Square.

Councillor M. Riis-Christianson

- Councillor Riis-Christianson attended a Rebroadcasting Society meeting last week. He said they are preparing to do site visits and inspections and are also preparing for their annual budget.
- Councillor Riis-Christianson said he often runs by the Municipal Campground and it is looking wonderful. He said the campground is a tremendous asset for the community and that he is hoping it remains free.

CAO S. Worthing

- CAO Worthing said the new Director of Recreation is starting on Monday.
- CAO Worthing said she has now reposted the position for a Director of Finance.
- CAO Worthing attended the Chinook Community Forest AGM, and took the minutes. She said the meeting was very interesting and noted that they have done well in their first year.
- CAO Worthing has been very busy at the Multiplex.

It was moved and seconded by Council

2017-07-26: 253

THAT the Village of Burns Lake Mayor's, Councillors' and CAO's reports be received

CARRIED

REPORTS

UBCM Registration – *Mayor C. Beach, Verbal*

- Mayor Beach indicated that he would like to attend UBCM.
- Council discussed UBCM dates.
- Councillor Illes and Councillor Schienbein indicated that they may attend.

It was moved and seconded by Council

2017-07-26: 254

THAT Mayor Beach and up to three Councillors and CAO attend 'Roots to Results' UBCM 2017 at the Vancouver Convention Centre from September 25th to 29th 2017.

CARRIED

Community Wildfire Protection Plan – *CAO S. Worthing*

- Council requested a formal presentation.

It was moved and seconded by Council

2017-07-26: 255

THAT the Village of Burns Lake Community Wildfire Protection Plan be received.

CARRIED

Audit Committee – *Director of Finance B. Crossman*

It was moved and seconded by Council

2017-07-26: 256

THAT the Village of Burns Lake form an Audit Committee

AND THAT the terms of reference for the Audit Committee for the Village of Burns Lake be approved.

CARRIED

RV Parking Lot Damage – *Director of Finance B. Crossman*

- Council thanked Staff for repairing the damage to the parking lot area so quickly.

It was moved and seconded by Council

2017-07-26: 257

THAT the RV Parking Lot Damage report be received

CARRIED

Truth and Reconciliation Calls to Action – *CAO S. Worthing, Verbal*

- CAO Worthing discussed the Truth and Reconciliation Commission's 94 calls to action.

- CAO Worthing said that the City Clerk R. Billard is emailing one per day to Staff.
- Council indicated that they are interested in receiving the daily Call to Action emails.

Economic Diversification – A Journey to Prosperity – *EDO V. Anderson*

- Council discussed the core committee.
- Council requested a copy of the RFP.
- EDO V. Anderson noted that as soon as the RFP is complete it will be passed on to Council.
- Council indicated that they would call Australia to connect with the Bank of I.D.E.A.S.

It was moved and seconded by Council

2017-07-26: 258

THAT the Economic Diversification – A Journey to Prosperity Report be received.

CARRIED

Sidewalk on Center Street – *Director of Public Works, D. Ross*

- Staff indicated that an engineer based in Williams Lake has been consulted.
- Staff indicated the construction costs for a sidewalk are extremely high.
- Council discussed their disappointment in the high costs.
- Council indicated that in 2013, the costs for sidewalks were much lower and expressed concerns that annual rising costs were outgrowing Village revenue.
- Council discussed the city of Tumbler Ridge.
- Council discussed other potential pedestrian and bicycle passages.
- Staff suggested an additional 1.5 to 2 metre wide section of paved road, line marked for pedestrians and painted with bicycle stamps as a cost effective alternative.
- Council discussed a gravel path separate from the road.
- Council discussed a growing interest in biking in Burns Lake.
- Council discussed bicycle paths in Ketchum, Idaho
- Council discussed potential costs for widening the paving on Centre Street to include an extra section for pedestrian traffic.

- Staff indicated it would cost between \$25,000 to \$30,000 to extend the paving on the left side of Center street up to Third Avenue.
- Staff also indicated that there would also be the extra cost of line painting and decals, as well as the annual costs of repainting.
- Council discussed pavement erosion in winter.
- Staff discussed reflective markers.
- Staff discussed a membrane road base.

It was moved and seconded by Council

2017-07-26: 259

THAT Council direct Staff to continue with the Center Street Paving Project as originally tendered at a cost of \$160,000.

AND THAT Staff proceed with a two metre wide section of asphalt on the left side of 5th Avenue from Home Hardware to Third Avenue for pedestrian and bicycle traffic.

AND THAT the additional cost for the project be taken from Capital Reserves.

CARRIED

Town Square Parking Lot – *Director of Public Works, D. Ross*

- Council discussed area beautification

It was moved and Seconded by Council

2017-07-26: 260

THAT Council receive the Town Square Parking Lot report.

CARRIED

Financial Statements 2nd Quarter 2017 – *Director of Finance, B Crossman*

It was moved and seconded by Council

2017-07-26: 261

THAT the Income Statement for the 2nd Quarter of 2017 be received.

Memorandum – Keeping it Rural 2017 – Councillors' M. Riis-Christianson and J. Illes.

CARRIED

BUSINESSS ARISING

Interpretive Centre Additional Information – Director of Finance, B. Crossman

- Council indicated their desire to support the arts community.
- Council indicated their support for the arts community in the building.
- Council discussed W. Brown's concerns.
- Council discussed business licences for cooperatives.
- Council discussed a potential review of Business Licence terms.
- Council discussed the rental rate.
- Council discussed retooling the community and increasing tourism.
- Council discussed the growing economic impact of tourism in the Lakes District.
- Council discussed a summer arts school.
- A discussion took place about First Nations artists.
- Council indicated that they would like to see more murals downtown.

It was moved and seconded by Council

2017-07-26: 262

THAT the Interpretive Centre additional information report be received

CARRIED

ORIGINAL COMMUNICATIONS – ACTION

Lakes District Fall Fair Association – Fall Fair Invitation

It was moved and seconded by Council

2017-07-26: 263

THAT Mayor Beach attend the 2017 Lakes District Fall Fair

CARRIED

2017 Regional Business Forum

It was moved and seconded by Council

2017-07-26: 264

THAT EDO V. Anderson, Mayor C. Beach and Council may attend the 2017 Regional Business Forum

ORIGINAL COMMUNICATIONS – RECEIVED AND FILED

It was moved and seconded by Council

2017-07-26: 265

THAT the original communications (a) through (d) be received and filed:

- a) 4th Annual Resource Breakfast Series
- b) Northern BC Helicopter Emergency Rescue Operations Society (HEROS)
- c) BC Hydro – 2017 UBCM Convention
- d) Local Government Program Services – Completion of 2016 FireSmart Project

CARRIED

Council brought out item (a) & (b)

4th Annual Resource Breakfast Series

It was moved and seconded by Council

2017-07-26: 266

THAT Mayor C. Beach attend the 4th Annual Resource Breakfast Series

CARRIED

Northern BC Helicopter Emergency Rescue Operations Society (HEROS)

It was moved and seconded by Council

2017-07-26: 267

THAT a letter of support be written to Northern BC Helicopter Emergency Rescue Operations Society (HEROS)

CARRIED

NEW BUSINESS

Chinook Community Forest Reporting, *Mayor C. Beach, Verbal*

- Staff indicated that the Chinook Comfor Director for the Village of Burns Lake, will provide quarterly reports to Council if Council would like them.

It was moved and seconded by Council

2017-07-26: 268

THAT Council request quarterly reports from Chinook Comfor.

CARRIED

ACCOUNTS PAYABLE

The municipal accounts dated:

- June 23, 2017 (in the amount of \$221,678.72)
- June 28, 2017 (in the amount of \$102,268.19)
- July 7, 2017 (in the amount of \$77,460.14)

Were found to be in good order.

READING FILES

It was moved and seconded by Council

2017-07-26: 269

THAT the following reading file be received:

June 23, 2017

1. 2017 FBCWAWPDC Annual General Meeting
2. The Woodland Almanac – Summer 2017
3. National Aboriginal Day – Certificate of Appreciation
4. The Compass – June 21, 2017
5. UBCM Community Excellence
6. The Compass – June 23, 2017
7. BC Community Forest Association – June 2017 Newsletter
8. Northern Health – July 4 2017, News Release
9. Northern Health – Healthier Communities E-Brief July 2017
10. Northern Development Initiative Trust – Quarterly Report
11. The Compass – July 5, 2017
12. The Woodlot Communicator
13. Ministry of Forests, Lands and Natural Resource Operations – Information Bulletin
14. Aboriginal Business Match – July 6, 2017
15. FCM - President's Corner
16. Northern Health wildfire update
17. National Symposium on Parks and Grounds Program
18. The Compass – July 12, 2017
19. Northern BC Tourism – Special Bulletin
20. FCM Voice – July 13, 2017
21. UBCM Convention Bulletin #1
22. Regional District of Bulkley-Nechako Memorandum
23. Northern Health – Wildfire Update

CARRIED

**PUBLIC QUESTION
PERIOD**

RELEASE OF CLOSED MEETING RESOLUTION

It was moved and seconded by Council

2017-07-26: 270

THAT the meeting be closed to the public under section 90 (1) (c) labour relations or other employee relations; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at preliminary stages and that, in the view of council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

C. Beach
MAYOR

S. Swady
CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Wednesday, July 26, 2017