



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Wednesday, June 14, 2017 AT 7:00 PM

PRESENT

Mayor C. Beach
Councillor K. Holliday
Councillor M. Riis-Christianson
Councillor J. Illes
CAO S. Worthing
Director of Finance B. Crossman
Director of Public Works D. Ross
Economic Development Officer V. Anderson
Director of Protective Services R. Krause
City Clerk R. Billard

GUESTS

PUBLIC

2 members of the public

MEDIA

Flavio Nienow – LD News

CALL TO ORDER

Mayor C. Beach called the meeting to order at 7:01 pm.

APPROVAL OF AGENDA

It was moved and seconded by Council

2017-06-14: 227

THAT the agenda for this meeting be approved

CARRIED

PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS

PUBLIC COMMENT

DELEGATIONS

ADOPTION OF MINUTES

It was moved and seconded by Council

THAT the May 24, 2017 minutes of the Regular Meeting of Council be adopted.

AND THAT the June 6, 2017 minutes of the Special Meeting of Council be adopted.

CARRIED

MAYOR'S, COUNCILLOR'S, C.A.O.'S REPORTS

Mayor C. Beach

- Mayor Beach gave an overview of his trip to FCM.
- Mayor Beach said he is pleased to have two people from Northern British Columbia representing us at FCM.
- Mayor Beach noted that a highlight of his trip was shaking hands with the Prime Minister
- Mayor Beach attended an Economic Development Meeting of Council.
- Mayor Beach attended the Comfor Management Services Ltd. AGM and he said he was pleased with how well it went.
- Mayor Beach meet with Pacific Northern Gas and said it was interesting to see what they are doing and how they are engaging with communities.
- Mayor Beach visited the Canadian Mosaic Project while it was in Burns Lake and said it was very interesting.
- Mayor Beach met with Minister John Rustad and said he is looking for feedback on the Rural Dividend Fund and ideas for how it could be more accessible to communities. Mayor Beach said it was important for Council to provide him with feedback as the Government is looking to revamp the fund.

Councillor J. Illes

- Councillor Illes had nothing to report

Councillor K. Holliday

- Visited the Burns Lake Municipal Campground over the weekend and said she was very impressed to see all the updates and to see the campground being fully utilized. Councillor Holliday made a post on Facebook about the Campground and was impressed with the amount of 'likes' the post received.

- Councillor Holliday congratulated the Director of Public Works and said that he was doing a great job at the campground.

Councillor M. Riis-Christianson

- Councillor Riis-Christianson attended the Burns Lake Public Library Board Meeting. He noted their Strategic Plan is still in the works.
- Councillor Riis-Christianson said that with the aid of grant funding the Burns Lake Public Library had hired a computer technician.
- Councillor Riis-Christianson said that the Burns Lake Public Library has an institutional subscription to Ancestry.com. He said it is free for residents to use and is a great addition to the library.
- Councillor Riis-Christianson attended a FireSmart committee meeting.

CAO S. Worthing

- CAO Worthing said that on Monday and Tuesday City Clerk R. Billard and herself attended the Truth and Reconciliation – Aboriginal Awareness Training course in Smithers.
- CAO Worthing attended a Regional CAO meeting at the Regional District of Bulkley-Nechako.
- CAO Worthing said there will be a BC Transit launch on Friday at 11 am and handed out a new Regional Transit Rider's Guide.
- CAO S. Worthing said the bus shelter will be installed mid July or early August, but noted that the stop signs indicated on the map around town will go up tomorrow. Buses begin on Monday
- CAO Worthing will attend a UBCM meeting on Friday meeting with staff.
- CAO Worthing meet with CNC to discuss their Strategic Plan. CNC plan to meet with Council in September
- CAO Worthing passed on her congratulations to Public Works crewmember Bill Dell who officially retired last Thursday. She said he had provided 38 years of service to the community. He started working with the Village of Burns Lake in 1979.

It was moved and seconded by Council

2017-06-14: 229

THAT the Village of Burns Lake Mayor's, Councillors' and CAO's reports be received

CARRIED

REPORTS

Unpaid Business Licenses – *Director of Protective Services, R. Krause*

Councillor J. Illes excused himself at 7:12 pm

- Director of Protective Services, R. Krause provided an overview of his report and noted that two businesses in town have been operating for a number of years without a business license and that both have chosen not to pay for the last few years
- Staff said that letters have been written and that both businesses have been visited in person to remind them about paying for their business license however both declined to pay.
- Staff have spoken to legal council for advice and there are avenues to pursue debt collection.
- There was a discussion about the issues created by Council said they would like to invite the two business owners to attend a Council meeting and make a presentation.
- There was a discussion about the legal process of debt collection.
- Council discussed the enforcement of business license payments.
- Council agreed that they would like to give the two businesses an opportunity to speak at a Council meeting before legal action is taken

It was moved and seconded by Council

THAT Council authorize Staff to proceed with collection procedures.

DEFEATED

2017-06-14: 230

THAT an invitation to address Council be made to the two business owners that are delinquent in their business licence payments before any further action is taken.

CARRIED

Councillor J. Illes returned to the meeting at 7:22 pm

Lakeland Hotel Liquor License Amendment – *Director of Protective Services, R. Krause*

- Director of Protective Services, R. Krause provided an overview of his report.
- Staff noted that the Lakeland Hotel never held a liquor license that covered the banquet room.
- Council discussed potential names for the hotel.
- Council discussed the liquor licensing process.

It was moved and seconded by Council

2017-06-14: 231

THAT the Liquor Control and Licencing Branch be notified that the Village of Burns Lake approves the permanent change to the Liquor Licence for the Lakeland Hotel. In approving this application the Village has considered the following:

- a) The potential for noise; the hotel is located in a commercial district adjacent to a major highway and a railroad.**
- b) The impact to the community; the reopening of the hotel will be an economic boom to the community providing several full time jobs and an additional restaurant.**
- c) As this is a pre-existing business, located in a commercially zoned area, it is felt that no public input is required to increase the occupancy for the pub and lounge licenses of the Lakeland Hotel.**

CARRIED

Burns Lake Community Ambassador Committee – *CAO, S. Worthing*

- CAO Worthing asked for direction from council regarding the forming of a committee.
- Council discussed the options for a committee.
- Council discussed the Terms of Reference for the committee.
- Council discussed the potential to include representatives from the Regional District of Bulkley-Nechako and the community of Granisle on the committee.
- Council discussed changes to the Terms of Reference.

- Council recommended amending the Terms of Reference to allow for up to six members.

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It was moved and seconded by Council

2017-06-14: 232

THAT a Select Committee of Council be established for the purposes of supporting new professionals and families to the community;

AND THAT the Select Committee of Council be called the Burns Lake Community Ambassador Committee;

AND THAT The Burns Lake Community Ambassador Committee Terms of Reference be amended to allow for up to six members of the community to represent the Lakes District;

AND THAT Council appoint Mayor Beach to the committee and one staff member to assist with minute taking and general administration of the Burns Lake Ambassador Committee.

CARRIED

2017 Paving – *Director of Public Works, D. Ross*

- Director of Public Works, D. Ross provided an overview of his report.
- Council discussed the paving budget and the five-year capital plan.
- Council discussed the potential costs of remediating other sections of road
- Council noted that the Government Street area in front of Canada Post is also a priority.
- Council discussed the Downtown Revitalization project.

It was moved and seconded by Council

2017-06-14: 233

THAT the \$160,000 paving budget for 2017 be allocated to two sections; 5th Avenue from Highway to Centre and the bottom portion of Centre Street between Home Hardware and 2nd Avenue.

CARRIED

New Business Licenses issued January to May 31, 2017 –
EDO V. Anderson

It was moved and seconded by Council

2017-06-14: 234

THAT the New Business Licenses issued January to May 31st Report be received.

CARRIED

Statement of Financial Information 2016 (SOFI) – *Director of Finance, B. Crossman*

It was moved and seconded by Council

2017-06-14: 235

THAT all statements and schedules included in the Statement of Financial Information for the year ending December 31, 2016 be approved

CARRIED

Community Wildfire Protection Plan – CAO S. Worthing

- Staff recommended that this discussion be deferred until the June 28th Council meeting.

BUSINESSS ARISING

Village Three year Strategy 2018 – 2019 - 2020

It was moved and seconded by Council

2017-06-14: 236

THAT the Village Three Year Strategy 2018 – 2019 – 2020 be adopted as amended

CARRIED

ORIGINAL COMMUNICATIONS – ACTION

ORIGINAL COMMUNICATIONS – RECEIVED AND FILED

It was moved and seconded by Council

2017-06-14: 237

THAT the original communications (a) through (j) be received and filed:

- a) Canadian Mental Health Association, BC Division
- b) Lakes District Arts Council

- c) City of Prince George – United Way
- d) Community to Community Forum – RDBN
- e) Canada Day Opening Ceremonies – BL&D Chamber of Commerce (Mayor)
- f) Canada Day Opening Ceremonies – BL & District Chamber of Commerce (Council)
- g) 2017 Community Recognition Awards – Wood Works BC
- h) Committee Appointment – Nechako Watershed Roundtable
- i) Official Statement from NCLGA – NCLGA
- j) UBCM Resolutions Deadline - UBCM

CARRIED

Council brought out item (b, e) and (f).

- Council noted that it is great to get an update from the Lakes District Arts Council.
- Council congratulated the Lakes District Arts Council for their amazing community work and the benefits they provide to local residents.
- A discussion took place about local mental health services.
- A discussion took place about local Canada Day festivities including a pie-eating contest hosted by Lakes District Maintenance Inc.

ACCOUNTS PAYABLE

The municipal accounts dated:

- May 11, 2017 (in the amount of \$125,082.71)
- May 31, 2017 (in the amount of \$7,054.89)
- June 6, 2017 (in the amount of \$30,519.72)

Were found to be in good order.

READING FILES

It was moved and seconded by Council

2017-06-14: 238

THAT the following reading file be received:

June 9, 2017

1. Earth Day Canada – May 16, 2017
2. The Compass – May 17, 2017
3. Earth Day Canada – May 18, 2017
4. Cheslatta Carrier Nation – Donation

5. Omineca Ski Club – Grooming Protocol
6. CWWA – May 26 edition
7. BC Destination – Celebrate Tourism Week
8. NCLGA – Final NCLGA Resolution Results
9. The Compass – May 31, 2017
10. IFIT/ITIF – Federal Announcement of Softwood Lumber Action Plan
11. Barkerville Heritage Trust Annual General Meeting
12. AFOA Canada – International Conference 2017

CARRIED

Council brought out item (5)

- A discussion took place about the work the volunteers at the Omineca Ski Club do to groom the trails – some people get up at 3 am to go and groom the trails.
- Council appreciate the volunteer effort that goes into producing the world class trails.

It was moved and seconded by Council

2017-06-14: 239

THAT reading files be received

CARRIED

**PUBLIC QUESTION
PERIOD**

RELEASE OF CLOSED MEETING RESOLUTION

It was moved and seconded by Council

2017-06-14: 240

THAT the meeting be closed to the public under section 90 (1) (c) labour relations or other employee relations, (g) litigation or potential litigation affecting the municipality; and (k) negotiations and related discussion respecting the proposed provision of a municipal service.

CARRIED


MAYOR


CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Wednesday, June 14, 2017