



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, May 14, 2019 AT 7:00 PM

PRESENT

Mayor D. Funk
Councillor D. Hill
Councillor K. White
Councillor C. Rensby
Councillor H. Wiebe
CAO S. Worthing
Director of Public Works D. Ross
Director of Protective Services – R. Krause
Economic Development Officer – L. Watson
Deputy Corporate Officer V. Anderson

GUESTS

None

PUBLIC

4 members of the public

MEDIA

Blair McBride – Lakes District News

CALL TO ORDER

Mayor Funk called the Regular Meeting of Council to order at 7:00 p.m.

APPROVAL OF AGENDA

It was moved and seconded by Council.

2019-05-14: 191

THAT additional items (e) and (f) be added under section 10 ORIGINAL COMMUNICATION ACTION;

AND THAT the agenda for the May 14, 2019 meeting be approved as amended.

PUBLIC COMMENT

CARRIED

None

PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTIONS

It was moved and seconded by Council.

2019 Five Year Financial Plan Amendment Bylaw No. 995, 2019

2019-05-14: 192

THAT the 2019 Five Year Financial Plan Amendment Bylaw No. 995, 2019, be adopted.

CARRIED

2019 Tax Rate Bylaw No. 996,2019

It was moved and seconded by Council.

2019-05-14: 193

THAT the 2019 Tax Rate Bylaw No. 996, 2019 be adopted.

CARRIED

Reserve Fund Establishment Bylaws 997, 2019 and 998, 2019

It was moved and seconded by Council.

2019-05-14: 194

THAT “Northern Capital and Planning Grant Reserve Fund Establishment Bylaw No. 997, 2019” be adopted.

CARRIED

It was moved and seconded by Council.

2019-05-14: 195

THAT “Fire Protection Capital Reserve Fund Establishment Bylaw No. 998, 2019” be adopted.

CARRIED

Reserve Fund Expenditure Bylaws No 999, 2019 and 1000, 2019

It was moved and seconded by Council.

2019-05-14: 196

THAT the “Northern Capital and Planning Grant Reserve Fund Expenditure Bylaw No. 999, 2019” be adopted.

CARRIED

It was moved and seconded by Council.

2019-05-14: 197

THAT “Fire Protection Capital Reserve Fund Expenditure Bylaw No. 1000, 2019” adopted.

CARRIED

DELEGATIONS

Lakes Animal Friendship Society (LAFS)– *Alistair Schroff*

- A. Schroff gave Council an infographic depicting Lakes Animal Friendship Society programs and successes.
- Recent Northern Health data shows that dog bites are down 48% at the ER.

- Impoundments rates are down by 80%
- On May 28, Nicole Forsyth will be in Burns Lake at the library. Nicole's organization also deals with animals in emergency and domestic abuse situations.
- Than mandate of LAFS is changing as the need in the community changes.
- A. Schroff thanked the Village for the support over the years.
- LAFS is pleased that the dog park is moving ahead.
- Spay and Neuter clinic will be held from June 1-4, location to be determined.
- The Mayor thanked the delegation for the presentation.

Lakes Literacy – Jennifer Petersen

- J. Petersen is the outreach coordinator for Lakes Literacy in the Lakes District.
- This year the Rotary funded the Dolly Parton Literacy program, 100 books are being delivered to homes in the Lakes District each month.
- The Lakes Literacy Food Share program has been turned over to the Link so the organization can better focus on its mandate.
- Lake Literacy provides free tutoring program for kids, the tutoring is held at the public library.
- Word on Wheels (WOW) Bus is working well.
- The Community Resources Guide has been in circulation for 7 years and was started by Lakes Literacy.
- The guide contains contact information for community organizations. Lakes Literacy is unable to continue to produce the guide any longer, which costs \$1,500 to print 900 copies.
- J. Petersen requested Council to consider taking over the production of the guide.
- If no one takes it on it will not be produced. The guide will not need an update until well into 2020.
- Council discussed the number of hours it takes to produce the guide. Likely 20 hours in total, maybe 30.
- Council discussed distribution.
- Council discussed the tutoring program.
- The Mayor thanked the delegation for the presentation.

ADOPTION OF MINUTES

It was moved and seconded by Council.

2019-05-14: 198

THAT the April 23, 2019 minutes of the Regular Meeting of Council be adopted as presented.

CARRIED

MAYOR, COUNCILLOR AND CAO REPORTS

Mayor Funk

- Mayor Funk attended NCLGA and the Northern Health sponsored, Healthy Communities Forum.
- Attended the Northern Medical Programs Trust AGM, the Mayor is now on the board.
- The Village of BL received a Community Leadership Award at NCLGA.
- The Mayor met CNC representatives to discuss programming including Class 1 driving and entrepreneur training.
- The Mayor would like to see the acknowledgement of traditional territory at the beginning of each Council meeting.

It was moved and seconded by Council

2019-05-14: 199

THAT Staff bring back a report regarding protocols for the acknowledgement of the traditional territory of First Nations at the start of each council meeting.

CARRIED

- The community is facing housing challenges and Council needs to be on top of current funding streams. The Mayor would like council to consider a Select Committee of Council with a mandate to address housing issues.

It was moved and seconded by Council:

2019-05-14: 200

THAT Council organize a Select Committee to focus on local housing issues.

CARRIED

Councillor Hill

- Councillor Hill met with Emma Palmantier regarding the Six Nation Supportive Housing Project. They are seeking parcels of land for a 20-unit supportive house complex.

It was moved and seconded by Council:

2019-05-14: 201

THAT staff be directed to bring back a report listing potential lots within the municipality that would be suitable for the 6 Nations Housing Supportive Housing project.

CARRIED

Councillor Rensby

- Councillor Rensby attended NCLGA. Attended the species at risk session.
- The Village of Burns Lake Healthcare resolution from 2018 was passed. RDBN Area E resolution to stay and defend was also passed.
- Attended the FireSmart event on Saturday.

Councillor White

- Councillor White went to the Burns Lake Public Library meeting.
- The Library manager is pleased with the renovations and thanked Director Ross for his high-level of professionalism.
- Discussed replacing the tin shed at the back of the library.

It was moved and seconded by Council:

2019-05-14: 202

THAT STAFF bring back a report on the costing of a 20-foot seacan for the library to use as a storage shed.

CARRIED

Councillor Wiebe

- Councillor Wiebe attended the Northern Wildfire Resiliency conference. The near future may see a different approach to wildfire mitigation.

CAO Worthing

- RFP for the paving project is going out this week.
- Under 55 Housing Study will kick off next week.
- Attended the first day of NCLGA and attended a very good resolution writing session.

It was moved and seconded by Council.

2019-05-14: 203

THAT the Mayor, Council and CAO reports be received.

CARRIED

REPORTS

Open Air Burning Bylaw No. 1001, 2019 – *Director of Protective Services R. Krause*

- Council discussed BC Wildfire Service bans on open fires.
- Staff explained that municipalities have the right to implement their own bans. In reality we are doubling up on the Ministry bans because we put bans in place whenever the Ministry does.

- It is proposed in the draft bylaw that it will automatic, if the Ministry puts on a ban, the Village will automatically have a ban in place.
- The Village will follow the same guidelines as the Ministry.

It was moved and seconded by Council.

2019-05-14: 204

THAT the Open Air Burning Bylaw No. 1001, 2019 be brought forward for consideration at the May 28th Regular Council meeting.

CARRIED

RFP for Public Works Yard Shop – *Director of Public Works D. Ross*

It was moved and seconded by Council.

2019-05-14: 205

THAT Council receive the ‘RFP for Public Works Yard Shop’ report;

AND THAT Granite Excavating be awarded the contract to complete the design and build of the Public Works yard shop.

CARRIED

Community Branding Project PowerPoint Presentation – *EDO L. Watson*

- EDO Watson gave an overview of what is involved in rebranding a community. The presentation was for information purposes only.
- Branding is the art of setting yourself apart from others.
- Staff gave an overview of the branding process which will include extensive community engagement.
- Roll out and implementation over the next year.
- A lot of communities experience rebranding and rebranding has a failure rate is 86%. It is imperative to get it right.
- The next steps, an RFP has been placed on BC Bid and will close on June 14.
- A consulting firm will be selected.

Regular Council Meeting Dates – July & August – *DCO V. Anderson*

It was moved and seconded by Council

2019-05-14: 206

THAT the following dates be removed from the 2019 Regular Council Meeting schedule:

- **July 9, 2019**
- **August 13, 2019**

CARRIED

BUSINESS ARISING

Village of Burns Lake Three Year Strategy 2020-2021

It was moved and seconded by Council.

2019-05-14: 207

THAT the Village of Burns Lake's Three Year Strategy 2020-2022 be received.

CARRIED

ORIGINAL COMMUNICATIONS ACTION

Lakes TSA Timber Supply Analysis Discussion Paper – review and comment until Friday, July 5, 2019

- Council discussed the process.
- Council will email specific issues to Staff and staff will put the comments together and submit to the FLNRORD.

It was moved and seconded by Council.

2019-05-14: 208

THAT Council provide Staff with issues to highlight in the comment to FLNRORD regarding the Lakes TSA Timber Supply Analysis Discussion Paper by June 14, 2019.

CARRIED

Anglican Church Stained Glass Window – *Diana's Glass Creations*

- D. Ross gave Council an overview of his on location meeting with Diana. The pricing in the letter does not include removal of current windows.
- Council discussed the validity of the stain glass windows when we want to encourage other uses of the building.
- Council discussed having similar windows because it is a heritage building.
- Council discussed timelines.
- Council discussed stabilizing the large stained glass window in the interim.
- Council discussed starting a committee to deal with the future of the Anglican Church.
- Council discussed the Strategic Plan which states that the building needs brought to a habitable state.

It was moved and seconded by Council.

2019-05-14: 209

THAT the Staff bring back a report on forming a Select Committee for the Anglican Church building restoration.

CARRIED

Prince Rupert Port Authority

It was moved and seconded by Council

2019-05-14: 210

THAT the Village of Burns Lake provide a letter of support to the Prince Rupert Port Authority for their project to enhance the Port of Prince Rupert to reduce congestion at the container terminal.

CARRIED

Ministry of Municipal Affairs and Housing – letter

It was moved and seconded by Council

2019-05-14: 211

THAT Staff share this letter with the Burns Lake Seniors Housing Society and other relevant organizations.

CARRIED

RENT Northern BC Conference – Prince George June 12

- Council discussed availability

Plein Air – Painting the Town Event – *Rene Jaspers' letter*

- EDO Watson gave an overview of the event.

Recommendation:

2019-05-14: 212

THAT the Economic Development Officer for the Village of Burns Lake organize a Plein Air event in the downtown core, the event is a Phase 2 Action Item from the Lakes District Economic Diversification and Community Development Strategy.

CARRIED

ORIGINAL COMMUNICATIONS RECEIVED AND FILED

It was moved and seconded by Council.

2019-05-14: 213

THAT original communications Items (a) to (f) be received and filed.

- a) Community Compassion Walk May 12 – June 21
- b) College of New Caledonia – Celebrating 50 years
- c) Cheryl Gallant MP – Bill C-68
- d) CN Rail – Annual Vegetation Management program

- e) UBCM – Emergency Generator Funding
- f) NDIH Housing Support Programs

CARRIED

Item (d) – Northwest Invasive Plant Council will be submitting to CN Rail on behalf of the Village of Burns Lake.

NEW BUSINESS

Emergency Operations Centre (EOC) Review Date

- Staff explained that the Village's Emergency Coordinator will provide an overview of the EOC operations.

It was moved and seconded by Council

2019-05-14: 214

THAT the date of Wednesday, June 19, 2019 at 6:00 p.m. be set for the Emergency Operations Centre review with John Rempel, Emergency Coordinator for the Village of Burns Lake.

CARRIED

RDBN – bylaw referral form

- Councillor Rensby recused himself.
- Staff gave an overview of the RDBN referral form.
- Staff is recommending the Village sign off on the changes with no comment.

It was moved and seconded by Council

2019-05-14: 215

THAT the CAO be directed to sign the response to the RDBN Bylaw Referral Form - File No. B-02-19.

CARRIED

Fuel Mitigation – *Verbal by Council*

- Council discussed properties in town that could be fire mitigated.
- Council discussed partnering with the RDBN to increase awareness of fuel mitigation.
- There is nothing in legislation requiring people to FireSmart their property.
- Council discussed potential insurance ramifications of not fire smarting properties.
- Within the municipality FireSmart activities have been completed.
- Staff discussed the FireSmart committee and would like to discuss other areas of concern within the Village.
- Council discussed Village Heights property and the land above WKE (owned by SD 91).

- Council discussed applying for a timber mark to log Village Heights as a private timber sale.

It was moved and seconded by Council

2019-05-14: 216

THAT the Frank Varga be invited to Council to provide a plan to log Village Heights.

CARRIED

- Council discussed getting the CWPP finalized and that it has been a frustrating process.
- Council discussed the Wildfire Resiliency conference.
- Council discussed an informal meeting Burns Lake Band and Lake Babine Nation representatives where partnering to hire summer students to educate homeowners to FireSmart their property was discussed.
- Staff discussed reasons for CWPP delays, including changes to regulations for CWPP.
- Comfor GIS technician has been working hard to complete mapping requested by the Ministry.

May 28 Regular Meeting Date – *Mayor Funk*

- Councillor Rensby will chair the meeting.

ACCOUNTS PAYABLE

Municipal accounts payable in the amount of \$148,408.31

Were found to be in good order.

READING FILES

It was moved and seconded by Council.

2019-05-14: 217

THAT the Reading File of May 3, 2019 be received and filed:

1. Northern Health News Release - April
2. Canada North Resources Expo May 24th & 25th 2019
3. BC Alliance for Healthy Living - Webinar
4. Research Rounds Office of the Seniors Advocate
5. Northern Development Initiative Trust - Press Release
6. Forest Enhancement Society of BC - Project on Haida Gwaii
7. Southside Health & Wellness Centre Calendar and Newsletter May
8. Trans Canada Yellowhead Highway Association - Letter
9. Northern Health - E-brief - May 2019

CARRIED

It was moved and seconded by Council.

2019-05-14: 218

THAT the May 10, 2019, reading file be received and filed:

1. Centre for Sustainability Whistler - Housing Needs Assessments Funding Now Available
2. Wet'suwet'en First Nation - 14th Annual Golf Tournament
3. BC Oil & Gas Commission Webinar - Emergency Preparedness
4. The BC Rural Centre May 2019 Newsletter

CARRIED

Item 4 – The Honourable Bernadette Jordan, Canada's newly-appointed Minister of Rural Economic Development is travelling the country.

It was moved and seconded by Council

2019-05-14: 219

THAT Staff contact the Honourable Bernadette Jordan, Minister of Rural Economic Development for Canada office to request a meeting in Burns Lake.

CARRIED

PUBLIC QUESTION PERIOD None

RELEASE OF CLOSED MEETING RESOLUTIONS None

AJOURNMENT


It was moved and seconded by Council.

2019-05-14: 220

THAT the meeting be adjourned at 8:45 p.m. on May 14, 2019.

CARRIED


MAYOR


CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, May 14, 2019.

