



**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Wednesday, May 24, 2017 AT 7:00 PM**

**PRESENT**

Mayor C. Beach  
Councillor K. Holliday  
Councillor M. Riis-Christianson  
Council S. Schienbein  
Councillor J. Illes  
CAO S. Worthing  
Director of Finance B. Crossman  
Director of Public Works D. Ross  
City Clerk R. Billard

**GUESTS**

Michael Mehr – Edmison Mehr

**PUBLIC**

Bernice Magee – PO Box 790, Burns Lake  
Luke Strimbold – PO Box 15, Burns Lake  
Cathy Ashurst – 14713 Highway 35, Burns Lake  
Rick Pooley – 3970 Wildwood Drive, Burns Lake  
Monty Palmantier – 389 Hill Street, Burns Lake  
Barbra Tom – PO Box 995, Burns Lake

**MEDIA**

**CALL TO ORDER**

Mayor C. Beach called the meeting to order at 7:01 pm.

**APPROVAL OF AGENDA**

It was moved and seconded by Council

**2017-05-24: 205**

**THAT additional item Chinook Comfor Limited (the Company) Shareholder's Resolution be added under section (12) NEW BUSINESS**

**AND THAT additional item August Council Meeting Date – Mayor C. Beach, verbal be added under section (12) NEW BUSINESS**

**CARRIED**

**PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS**

## PUBLIC COMMENT

## DELEGATIONS

Michael Mehr – Edmison Mehr

- The delegate from Edmison Mehr – M. Mehr provided an overview of a letter he submitted to council regarding public transparency and financial matters.
- Council discussed a loan to Lakes District Family Enhancement Society.
- M. Mehr stated that it is appropriate to provide additional disclosure with government transfers and that he did not consider this an unusual transaction.
- Council discussed the audit process.
- Council discussed risk levels involved in grant funding transactions for not for profit community groups.
- M. Mehr discussed the importance of supporting documents and service delivery contracts.
- M. Mehr stated that it is usual for grant proceeds to be unavailable until a project is completed.
- Council discussed advancing funds to not-for-profit groups and societies.
- M. Mehr discussed oversights and grant terms of agreement with service providers. He advised tightening up agreements with not for profit groups.
- Council discussed the relationship between other municipalities and not-for-profit groups.
- M. Mehr suggested the Village formalize a policy for charitable receipt issuance.
- Council discussed a Lakes District Family Enhancement Society project.
- Staff clarified the Village of Burns Lake's role in the project.
- Staff advised that the Lakes District Family Enhancement Society are planning to do a presentation to Council at the June 14, 2017, Council meeting.
- Council thanked M. Mehr for attending the meeting.

*M. Mehr left the meeting at 7:15 pm*

## ADOPTION OF MINUTES

It was moved and seconded by Council

2017-05-24: 206

**THAT the May 10, 2017 minutes of the Regular Meeting of Council be adopted.**

**CARRIED**

## MAYOR'S, COUNCILLOR'S, C.A.O.'S REPORTS

### Mayor C. Beach

- Mayor C. Beach said he attended a meeting with Councillor M. Riis-Christianson regarding the Economic Diversification Committee.
- Mayor C. Beach attended a Nechako-Kitamaat Development Fund Society cheque presentation.
- Mayor C. Beach said he has had numerous discussions with community members who have been asking him questions about Council decisions.
- Mayor C. Beach said there is a lot of talk in the community about the Recreation Organizational Review.

### Councillor J. Illes

- Councillor J. Illes said he attended a Regional District of Bulkley Nechako Committee of the Whole meeting and was interested in a presentation from the Ministry of Transportation and Infrastructure and the RCMP Highway Patrol.
- Councillor J. Illes said that eight Ministry of Transportation and Infrastructure staff members attended from Prince George and one staff member attended from the Smithers office.
- Councillor J. Illes found a discussion regarding logging trucks and road damage of particular interest.
- Councillor J. Illes said that the RCMP have concerns about rutting on Highway 16.
- In addition, Councillor J. Illes said that rutting has been attributed by the RCMP to accidents on Highway 16, however the primary cause of accidents is driver fatigue, speed and texting while driving.

### Councillor K. Holliday

- Nothing to report.

### Councillor S. Schienbein

- Councillor S. Schienbein had a meeting regarding the Recreation Organizational Review.

Councillor M. Riis-Christianson

- Councillor M. Riis-Christianson discussed the FireSmart Committee.
- Councillor M. Riis-Christianson said the next FireSmart Committee event would be in conjunction with Canada Day and Aboriginal Day.

CAO S. Worthing

- CAO S. Worthing discussed the temporary water shut off that will be taking place Wednesday May 31<sup>st</sup> 2017.
- CAO S. Worthing discussed the Comfor Annual General Meeting that will be held May 25<sup>th</sup> 2017 at 6:30 pm.

It was moved and seconded by Council

**2017-05-24: 207**

**THAT the Village of Burns Lake Mayor's, Councillors' and CAO's reports be received**

**CARRIED**

## **REPORTS**

Hospital Crosswalk Report – *Director of Public Works – D. Ross*

- Director of Public Works, D. Ross provided an overview of his report.
- Council discussed the possibility of Northern Health paying for the project.
- Council said the crosswalk is a good idea and commented on the amount of foot traffic in the area that would benefit from a crosswalk.
- Council discussed the timeline for the project after approval.

It was moved and seconded by Council

**2017-05-24: 208**

**THAT a crosswalk be installed in front of the hospital across Centre Street**

**CARRIED**

Baker Airport Runway Rehabilitation Update – *Director of Finance, B. Crossman*

It was moved and seconded by Council

**2017-05-24: 209**

**THAT the Baker Airport Runway Rehabilitation Update be received**

**CARRIED**

8<sup>th</sup> Avenue repaving Grant Application – *Director of Public Works, D. Ross.*

- Staff requested a change to the recommendation. Staff advised that the grant amount be changed from \$2.79 million to \$3 million and the Village's portion of the funds be changed from \$279,000 to \$300,000 due to the class C requirements and the project's contingency fund.

It was moved and seconded by Council

**2017-05-24: 210**

**THAT Staff apply to the Federal Gas Tax Strategic Priorities Fund for Phase 1 of the 8<sup>th</sup> Avenue repaving project in the amount of \$3 million**

**AND THAT if the grant is successful, 10% of the project cost, in the amount of \$300,000 be paid from Village funds**

**CARRIED**

## **BUSINESSS ARISING**

Public Transparency Auditor Statement – *Edmison Mehr, M. Mehr.*

It was moved and seconded by Council

**2017-05-24: 211**

**THAT the Public Transparency Auditor Statement – Edmison Mehr, M. Mehr be received.**

**CARRIED**

Lakes District Economic Diversification Committee Memorandum and Terms of Reference – *Councillor M. Riis-Christianson*

- Council discussed a meeting with Regional District of Bulkley Nechako Director, Bill Miller.
- Council discussed the Lakes District Economic Diversification Committee's Terms of Reference and

suggested it be amended in order to promote improved public education regarding the declining timber supply.

It was moved and seconded by Council

**2017-05-24: 212**

**THAT the Lakes District Economic Diversification Committee Memorandum and Terms of Reference be adopted as amended.**

**CARRIED**

2018 Municipal Objectives

It was moved and seconded by Council

**2017-05-24: 213**

**THAT the 2018 Municipal Objectives be adopted as amended.**

**CARRIED**

#### **ORIGINAL COMMUNICATIONS – ACTION**

Southside Senior Society Housing letter of support for a six unit senior housing project

It was moved and seconded by Council

**2017-05-24: 214**

**THAT a letter of support be written to the Southside Senior Society Housing for their six unit senior housing project.**

**CARRIED**

Citizen of the Year Committee – Bernice Magee

- Council congratulated B. Magee on her achievement and commended her on her tireless work for the community over many years.

It was moved and seconded by Council

**2017-05-24: 215**

**THAT letter of congratulations be written to Bernice Magee for the Citizen of the Year award.**

**CARRIED**

Burns Lake Native Development Corporation - request for donation for June 21, 2017 National Aboriginal Day celebrations.

It was moved and seconded by Council

**2017-05-24: 216**

**THAT the Burns Lake Native Development Corporation request for donation for June 21, 2017 National Aboriginal Day Celebrations be received.**

**CARRIED**

Burns Lake Mountain Biking Association letter to Mayor and Council

It was moved and seconded by Council

**2017-05-24: 217**

**THAT the Burns Lake Mountain Biking Association letter to Mayor and Council be received.**

**CARRIED**

#### **ORIGINAL COMMUNICATIONS – RECEIVED AND FILED**

It was moved and seconded by Council

**2017-05-24: 218**

**THAT the original communications (a) through (f) be received and filed:**

- a) Geoscience BC – Planned ‘Search Phase III’ Activities for 2017 and Information Meetings
- b) Jenna Carver - Multiplex
- c) Johnnie Pahl – Multiplex user fees
- d) PrimeBC – PRIMECorp update
- e) Disability Alliance BC – Community Update: Nurse Practitioners
- f) Comfor Management Services Ltd. March 30, 2017 Regular Meeting Summary

**CARRIED**

Council brought out item (a, b, c) and (f).

- Council said they appreciate the letters from the community regarding the Multiplex and are pleased to see people engaged.
- Council thanked the community for their concern.

- Council discussed Geoscience BC and said during Minerals North there was a slide show presentation as well as a discussion about Baker Airport in Burns Lake. There was also a discussion about the Burns Lake Mountain Biking Association's bike trails and its benefits to the community.
- Council discussed their appreciation of the Comfor Management Services Ltd. Meeting Summary.

It was moved and seconded by Council

**2017-05-24: 219**

**THAT a letter be written to Comfor Management Services Ltd. thanking them for the Comfor Meeting summaries they have been providing to Council.**

**CARRIED**

**NEW BUSINESS**

Chinook Comfor Limited (the "Company") Shareholders Resolution

- Staff provided an overview of the Shareholders Resolution and explained the Chinook Comfor structure.
- Staff explained that Dolores Funk had resigned as a director and that Barry Elliott is taking her place.

It was moved and seconded by Council

**2017-05-24: 220**

**THAT the requirements as set out in the Business Corporations Act for the production and publication of the financial statements by the directors of the Company for the 2017 financial year be waived pursuant to Section 200 of the Business Corporations Act;**

**AND THAT Tony Tiani and Company be appointed as the auditors for the Company for the 2017 financial year;**

**AND THAT the following persons be elected as directors of the Company for the next Annual Reference Period or until their successors are elected or appointed:**

**Kenneth W. Neilsen  
James Michael Rakochy  
Doris Munger  
Louise E. Fisher  
Shannon Haizimsque**

**Lloyd Adams  
Adele Gooding  
Barry Elliott  
Walter Miles Fuller Jr.**



**AND THAT all lawful contracts, acts, proceedings, appointments and payments, made by the directors of the Company during the last Annual Reference Period, and which have previously been disclosed to the shareholders, are approved, ratified and confirmed;**

**AND THAT the shareholders have consented to all the business required to be transacted at the Annual General Meeting; NOW THEREFORE BE IT RESOLVED that the Annual General Meeting of the company for the year 2017 will be deemed to have been held on the date of these resolutions and the date of the resolutions be confirmed as the Annual Reference Date for the Company;**

**AND THAT these resolutions may be executed and transmitted by facsimile, electronic mail, or other electronic means, and in as many counterparts as may be necessary, each of which so signed and transmitted shall be deemed to be an original, and such counterparts together shall constitute one and the same original instrument notwithstanding the date of execution shall be deemed to bear the date set out below.**

**Effective Date: March 30, 2017.**

**CARRIED**

August Council Meeting Date – *Mayor C. Beach verbal*

It was moved and seconded by Council

**2017-05-24: 221**

**THAT the Regular and Closed meetings of Council be moved from August 16<sup>th</sup>, 2017 to August 9<sup>th</sup> 2017.**

**CARRIED**

**ACCOUNTS PAYABLE**

The municipal accounts dated:

- May 11, 2017 (in the amount of \$113,818.68)

Were found to be in good order.

**READING FILES**

It was moved and seconded by Council

2017-05-24: 222

**THAT the following reading file be received:**

May 19, 2017

1. Ministry of Environment
2. Canadian Mental Health Association
3. Barkerville AGM and Theatre Royal Gala
4. The Compass - May 3, 2017
5. FCM - President's Corner
6. Community to Community Forum
7. Adams Creek Consulting – Letter of Support
8. Ecotrust Canada – Timber Transformation
9. The Compass – May 10, 2017
10. Spar BC – Access Awareness Day
11. Resource Breakfast Series
12. The Compass – April 12, 2017

**CARRIED**

Council brought out item (2) and (6).

*Item 2.*

- Council discussed mental health concerns in the community.
- Council expressed an interest in having Northern Health speak on the matter at a council meeting.
- Council noted that the Regional District of Bulkley Nechako has also discussed the issue at a recent board of directors meeting.

It was moved and seconded by Council

2017-05-24: 223

**THAT Northern Health be invited to speak at an upcoming Council meeting about the issue of mental health concerns in the community.**

**AND THAT the Regional District of Bulkley Nechako be invited to attend the Northern Health, mental health presentation.**

**CARRIED**

*Item 6.*

- A discussion took place about the Community to Community Forum that is to be held on June 28<sup>th</sup> at the Nautley Reserve.

- Councillor Illes noted that he would like to attend the event.

**PUBLIC QUESTION PERIOD**

Rick Pooley - 3970 Wildwood Drive, Burns Lake

- R. Pooley stated that he comes to Council meetings to understand what Council selects to be work and to see how they go about doing the work they select.
- R. Pooley also stated he is interested in seeing how Council and Staff work together to get things done.
- R. Pooley noted that he is paying particular attention to the questions asked of CAO S. Worthing during the meeting and he said he felt these questions would be better asked through an email or by Council dropping in at the office, rather than in a public meeting.
- R. Pooley asked Council what they feel the problem is that needs to be solved so publicly.

Monty Palmantier - 389 Hill Street, Burns Lake

- M. Palmantier expressed concerns about a recent motion passed by Council and said he felt that the Lakes District Family Enhancement Society is being singled out. He said that the same public scrutiny should be applied to all non-profit groups in the community.
- M. Palmantier provided an overview of the work that the Lakes District Family Enhancement Society does. He expressed his concerns about the recent cutbacks at that CNC has resulted in a loss of services. It has fallen on the society to try to meet the needs of the community.
- M Palmantier said he is very hurt about what he sees unfolding and he asked Council what they are going to be doing about the unmet needs of the community that currently exist.
- M. Palmantier said the motion made by Council effectively hamstring non-profits and societies.
- M. Palmantier discussed the Lakes District Economic Diversification Committee Terms of Reference.
- M. Palmantier expressed his concerns that the Terms of Reference has been developed and without First Nations consultation by recognizing Lake Babine Nation as significant stakeholders in the community.

Cathy Ashurst – 14713 Highway 35, Burns Lake

- C. Ashurst expressed her concerns about a recent Council motion
- C. Ashurst agreed that Economic Development is wonderful, but said Council should acknowledge that a large portion of local Economic Development and diversity in the community comes from small groups made up of volunteer boards.
- C. Ashurst discussed the importance of working together and asked Council if they would consider modifying their motion.
- Council said to R. Pooley that CAO Worthing was provided the questions from Council ahead of time so that she could prepare answers.
- Council discussed investigating and developing a policy that would allow the Municipality to continue to work with community groups.
- Council thanked community members for their input and for attending the meeting.

**RELEASE OF CLOSED MEETING RESOLUTION**

**ADJOURNMENT**

It was moved and seconded by Council

**2017-05-24: 224**

**THAT the meeting be adjourned at 7:50 pm**

**CARRIED**

  
 \_\_\_\_\_  
 MAYOR

  
 \_\_\_\_\_  
 CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Wednesday, May 24, 2017