



MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, November 06, 2018 AT 7:00 PM

PRESENT

Mayor D. Funk
Councillor D. Hill
Councillor K. White
Councillor C. Rensby
Councillor H. Wiebe
CAO S. Worthing
Director of Finance S. Meeds
Director of Public Works D. Ross
Director of Protective Services R. Krause
EDO V. Anderson
Deputy Corporate Officer R. Billard

GUESTS

Cpl. Greg Willcocks – Burns Lake RCMP.

PUBLIC

15 members of the public

MEDIA

Blair McBride – Lakes District News

CALL TO ORDER

CAO S. Worthing called the Inaugural meeting to order at 7:00 pm.

- Cpl. G. Willcocks officiated the swearing in ceremony and Mayor and Council Oaths of Office.

Mayor D. Funk called the Regular Meeting of Council to order at 7:11 pm.

APPROVAL OF AGENDA

It was moved and seconded by Council

2018-11-06: 398

THAT additional item (f) be added under section 8 REPORTS;

AND THAT additional item (e) Timber Supply Working Group be added under section 12 NEW BUSINESS;

AND THAT the Agenda for this meeting be approved as amended.

CARRIED

PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS

PUBLIC COMMENT

Bernice Magee - 1675 Gowan Road Burns Lake

- B. Magee said congratulations to new mayor and Council and wished them well for their four year term.

DELEGATIONS

Lakes District Fair Association – Joan McFee and Sandra Barth. *(did not attend)*

ADOPTION OF MINUTES

It was moved and seconded by Council

2018-11-06: 399

THAT the October 23, 2018 minutes of the Regular Meeting of Council be adopted;

AND THAT the October 25, 2018 minutes of the Special Meeting of Council be adopted.

CARRIED

MAYOR, COUNCILLOR AND CAO REPORTS

Mayor D. Funk

- Mayor D. Funk attended the Nechako Watershed Roundtable meeting in Nadleh Whut'en First Nation.
- Mayor D. Funk attended the Halloween Party at the Lakeside Multiplex and participated in the judging event along with Fire Chief R. Krause.
- Mayor D. Funk thanked staff for their hard work organizing the Halloween Party at the Multiplex.

Councillor K. White

- Councillor K. White had nothing to report.

Councillor D. Hill

- Councillor D. Hill had nothing to report.

Councillor C. Rensby

- Councillor C. Rensby attended the Northwest Invasive Plant Council AGM.
- Congratulated new Mayor and Councillors on their election to Council.

Councillor H. Wiebe

- Councillor H. Wiebe had nothing to report.

CAO S. Worthing

- CAO Worthing congratulated the new Mayor and Council and said Staff are looking forward to working with them over the next term.

It was moved and seconded by Council

2018-11-06: 400

THAT the Village of Burns Lake Mayor, Councillor's and CAO reports be received.

CARRIED

REPORTS

Appointment of Auditors – *Director of Finance S. Meeds.*

- Staff discussed the RFP process.

It was moved and seconded by Council

2018-11-06: 401

THAT the accounting firm of PricewaterhouseCoopers LLP be appointed as the Village of Burns Lake's External Auditor for the fiscal years 2018, 2019 and 2020;

AND THAT the audit fee be set at \$23,550 for 2018, \$24,250 for 2019 and \$24,980 for 2020 and be included in the operating budget.

CARRIED

Budget Meeting – *Director of Finance S. Meeds.*

It was moved and seconded by Council

2018-11-06: 402

THAT a Budget Meeting of Council be held on November 27, 2018 at 6 pm to review staff's recommended 2019-2023 Financial Plan;

AND THAT a Closed Budget Meeting of Council be held at 5 pm on November 27, 2018.

CARRIED

Village of Burns Lake Ballot Account – *CAO S. Worthing.*

It was moved and seconded by Council

2018-11-06: 403

THAT the Village of Burns Lake Ballot Account be received.

CARRIED

Northwest Invasive Plant Council – *Councillor Report – Councillor C. Rensby*

- Council discussed contributions by CN.
- Council discussed invasive weed seed distribution by CN.

It was moved and seconded by Council

2018-11-06: 404

THAT the Northwest Invasive Plant Council – Councillor Report – Councillor C. Rensby be received.

CARRIED

It was moved and seconded by Council

2018-11-06: 405

THAT the Village of Burns Lake submit a resolution to FCM to ensure that CN contributes to invasive plant control as they are identified as being a prolific spreader of invasive plant seeds.

CARRIED

2019 Council Meeting Date Schedule – *Deputy Corporate Officer R. Billard.*

It was moved and seconded by Council

2018-11-06: 406

THAT the following dates be set for 2019 Regular Council Meetings to be held at 7 pm:

- **January 8 and 22**
- **February 12 and 26**
- **March 12 and 26**
- **April 9 and 23**
- **May 14 and 28**
- **June 11 and 25**
- **July 9 and 23**
- **August 13 and 27**
- **September 10**
- **October 8 and 22**
- **November 12 and 26**

- **December 10**

AND THAT Closed Meetings of Council be held at 6:00 pm as necessary.

2019 Business Façade Improvement Program Application – EDO V. Anderson

- Council discussed home based businesses.

It was moved and seconded by Council

2018-11-06: 407

THAT the Village of Burns Lake submit an application to Northern Development Initiative Trust's 2019 Business Façade Improvement Program for up to \$20,000.

CARRIED

BUSINESS ARISING

UBCM 2018 – Ministry of Transportation and Infrastructure Letter – CAO S. *Worthing*

It was moved and seconded by Council

2018-11-06: 408

THAT the letter from Minister Claire Trevena - Ministry of Transportation and Infrastructure, regarding Village of Burns Lake Council's meeting at UBCM 2018, to discuss Medevac and the resurfacing of Highway 16 be received.

CARRIED

ORIGINAL COMMUNICATIONS – ACTION

Mayor's 3rd Annual Community Service Prayer Breakfast

It was moved and seconded by Council

2018-11-06: 409

THAT Mayor D. Funk attend the Mayor's 3rd Annual Community Service Prayer Breakfast on Saturday, November 17, 2018, at 9:00 am in the Island Gospel Fellowship gym.

CARRIED

UBCM Group Insurance for Elected Officials – *Director of Finance S. Meeds.*

- Staff discussed UBCM Group Insurance.

Northern Health Community Services Review and Survey

It was moved and seconded by Council

2018-11-06: 410

THAT Councillor D. Hill attend the Northern Health Community Health Services Review on November 8, 2018 from 9:30 am to 3:00 pm at the College of New Caledonia, Burns Lake campus.

CARRIED

Don Lidstone's Elected Officials Orientation Session –
Smithers – *CAO S. Worthing.*

It was moved and seconded by Council

2018-11-06: 411

THAT Mayor D. Funk, Councillors' H. Wiebe, C. Rensby, D. Hill, K. White, and CAO S. Worthing attend Don Lidstone's Elected Officials Orientation Session in Smithers on November 21, 2018, from 10 am to 4 pm at the Prestige Hotel.

CARRIED

New Gold Blackwater Project – Community Leaders Meeting.

Recommendation:

2018-11-06: 412

THAT Councillor C. Rensby attend the New Gold Blackwater Project – Community Leaders Meeting in Vanderhoof on Monday, November 26 from noon to 2 pm at Scott's Grill and Pizzeria.

CARRIED

BC Council of Forest Industries (COFI) – Industry Briefing

It was moved and seconded by Council

2018-11-06: 413

THAT the BC Council of Forest Industries be invited to attend a Council meeting on January 8, 2018 to provide an industry briefing.

Northern Development Initiative Trust – Northwest Regional Advisory Committee

It was moved and seconded by Council

2018-11-06: 414

THAT Mayor D. Funk be appointed to Northern Development Initiative Trust's Northwest Regional Advisory Committee;

AND THAT Councillor D. Hill be appointed as alternate to Northern Development Initiative Trust's Northwest Regional Advisory Committee.

CARRIED

16th Annual BC Natural Resources Forum

It was moved and seconded by Council

2018-11-06: 415

THAT Mayor D. Funk, Councillor C. Rensby and Councillor H. Wiebe attend the 16th Annual Natural Resources Forum from January 22 to 24, 2019 at the Prince George Conference and Civic Centre.

CARRIED

Burns Lake Band Meeting Request

- Council discussed potential meeting dates.

It was moved and seconded by Council

2018-11-06: 416

THAT Burns Lake Band Chief and Council be invited to a meeting with Village of Burns Lake Mayor and Council on January 11, 2019.

CARRIED

3rd Annual Spruce Beetle Summit

Recommendation:

2018-11-06: 417

THAT Councillor Rensby attend the 3rd Annual Spruce Beetle Summit on December 6, 2018, at the Prince George Civic Centre.

CARRIED

ORIGINAL COMMUNICATIONS RECEIVED AND FILED

It was moved and seconded by Council

2018-11-06: 418

THAT the original communications (a) be received and filed:

a) NCLGA congratulations

CARRIED

NEW BUSINESS

Lakes District Economic Diversification and Community Development Strategy presentation – *EDO V. Anderson, verbal.*

- Staff discussed potential meeting dates.

It was moved and seconded by Council

2018-11-06: 419

THAT the Lakes District Economic Diversification Committee, Chair Michael Riis-Christianson be invited to present to Council the Lakes District Economic Diversification and Community Development Strategy on December 5th at 6 p.m.

CARRIED

Village of Burns Lake Zoning Bylaw – In Home Businesses – Shannon Clarke – *CAO S. Worthing.*

- There was a discussion about home based businesses pertaining to the Village of Burns Lake Zoning Bylaw.

It was moved and seconded by Council

2018-11-06: 420

THAT Staff bring back a report to Council on the Business License Bylaw and the Zoning Bylaw, pertaining to home based businesses.

CARRIED

It was moved and seconded by Council

2018-11-06: 421

THAT Staff write a letter to Shannon Clarke stating that Council is investigating the Village of Burns Lake's Business License Bylaw and the Zoning Bylaw, pertaining to home based businesses.

CARRIED

Regional District of Bulkley-Nechako - Municipal Director Appointment – *CAO S. Worthing.*

It was moved and seconded by Council

2018-11-06: 422

THAT Mayor D. Funk be appointed as a Director representing the Village of Burns Lake on the Regional District of Bulkley-Nechako Board;

AND THAT Councillor D. Hill be appointed as the Alternate Director representing the Village of Burns Lake on the Regional District of Bulkley-Nechako Board.

CARRIED

Congratulatory letters – CAO S. Worthing, verbal

It was moved and seconded by Council

2018-11-06: 423

THAT congratulatory letters be sent from Village of Burns Lake Council to all newly elected Municipal Councils and Regional Districts in Northern BC.

CARRIED

Timber Supply Working Group, *Councillor C. Rensby, verbal*

- Council discussed a reply from the Chief Forester.
- Council discussed mitigation and salvage.

It was moved and seconded by Council

2018-11-06: 424

THAT a timber supply review meeting be held on November 20 at 5:30 pm in Council Chambers.

CARRIED

ACCOUNTS PAYABLE

The municipal accounts dated:

- November 1, 2018 (in the amount of \$305,351.98 – cheques.
- November 1, 2018 (in the amount of \$9,015.52 – credit cards.

Were found to be in good order.

READING FILES

It was moved and seconded by Council

2018-11-06: 425

THAT the following reading files be received:

October 19, 2018

1. Northern Health News Release - October 2018.
2. Northwest Fire Centre Newsletter - October 2018.

3. Earth Day Canada - Autumn 2018.
4. BC Healthy Communities - October e-news.
5. Southside Health and Wellness Centre - 'Movember' Newsletter.
6. The Compass - October 24, 2018.
7. Letter - Village of Valemount - UBCM Resolution.
8. Northern BC Tourism - Tourism Summit Success.
9. Letter - Village of Burns Lake - Jesse Bird Thank You.
10. BC Community Forest Association - October 2018 Newsletter

CARRIED

- Council discussed the letter from the Village of Valemount.

It was moved and seconded by Council

2018-11-06: 426

THAT a letter of support be written to UBCM supporting the Village of Valemount's resolution.

CARRIED

PUBLIC QUESTION PERIOD

RELEASE OF CLOSED MEETING RESOLUTIONS

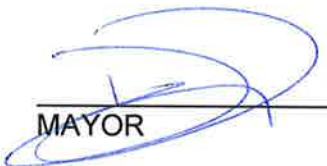
AJOURNMENT

It was moved and seconded by Council

2018-11-06: 427

THAT the meeting be adjourned at 7:54 pm.

CARRIED



MAYOR



CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, November 06, 2018.