



MINUTES OF THE BUDGET MEETING OF COUNCIL FOR THE CORPORATION OF THE VILLAGE OF BURNS LAKE HELD IN COUNCIL CHAMBERS ON Tuesday, September 25, 2018 AT 6 PM

PRESENT

Mayor C. Beach
Councillor K. Holliday
Councillor M. Riis-Christianson
Councillor S. Schienbein
Councillor C. Rensby
CAO S. Worthing
EDO V. Anderson
Director of Public Works D. Ross
Director of Protective Services R Krause
Director of Finance S. Meeds
Deputy Corporate Officer R. Billard

GUESTS

None

PUBLIC

0 Members of the Public

MEDIA

None

CALL TO ORDER

Mayor C. Beach called the meeting to order at 6 p.m.

APPROVAL OF AGENDA

It was moved and seconded by Council

2018-09-25: 360

THAT the Agenda for this meeting be approved.

CARRIED

PUBLIC AND STATUTORY HEARINGS; AND READINGS OR ADOPTIONS

PUBLIC COMMENT

None

REPORTS

Introduction – *Director of Finance, S. Meeds, verbal*

- Staff discussed the budget process.

2018 Budget Amendments

Community Parking Lot Design, *Director of Finance, S. Meeds*

- Staff provided an update on the progress of the community parking lot design.

For information only

Council Resolution: 2018-04-24: 216

Council approved a \$4,000 increase to the 2018 budget to conduct an engineered study of the downtown core parking lot. \$3,000 has been spent to date for conceptual drawings and the remainder will be spent on cost estimates.

Arena Roof - Director of Finance, S. Meeds

- Staff discussed insurance and repairs.
- Staff discussed insulation.
- Council discussed Regional District of Bulkley-Nechako reserves for the arena.

It was moved and seconded by Council

2018-09-25: 361

THAT \$160,000 be added to the 2018 budget for emergency repairs and upgrades to the Tom Forsyth Memorial Arena roof, to be funded from Insurance proceeds of \$135,000 and prior year surplus of \$25,000.

CARRIED

Wildfire Response Proceeds – Director of Finance, S. Meeds

- Staff discussed billings for BC Wildfire.
- Staff discussed Burns Lake Fire Department's work hours at Telegraph Creek and the Southside.

It was moved and seconded by Council

2018-09-25: 362

THAT \$189,000 be added to the 2018 budget for BC Wildfire contract expenses, purchase of new firefighting equipment and transfer to fire equipment reserve account, to be funded by a contractual agreement with BC Wildfire.

CARRIED

Pothole Repairs – Director of Finance, S. Meeds, Verbal

- Staff discussed line painting, patching and pothole repairs.
- Staff discussed crew numbers.
- Staff discussed equipment maintenance.
- Council discussed line painting.

It was moved and seconded by Council

2018-09-25: 363

THAT \$10,000 be added to the 2018 budget for road surface maintenance, and that \$10,000 be deducted from the 2018 budget for road line painting.

CARRIED

Paving Stones at Pioneer Park – *Director of Finance, S. Meeds*

It was moved and seconded by Council

2018-09-25: 364

THAT the \$11,200 budgeted in 2018 for sidewalk paving stones at Pioneer Park be transferred to the 2019 budget.

CARRIED

Sidewalk Sections – *Director of Finance, S. Meeds*

It was moved and seconded by Council

2018-09-25: 365

THAT the \$10,000 budgeted in 2018 for replacement of two sidewalk sections be transferred to the 2019 budget.

CARRIED

Lift Station Upgrade – *Director of Finance, S. Meeds*

- Staff discussed the 7th Avenue sewage pump station replacement.

It was moved and seconded by Council

2018-09-25: 366

THAT the \$160,000 budgeted in 2018 for lift station improvements be transferred to the 2019 budget.

CARRIED

Zoning update – *Director of Finance, S. Meeds*

It was moved and seconded by Council

2018-09-25: 367

THAT the \$5,000 budgeted in 2018 for a zoning update be transferred to the 2019 budget.

Fruit Tree Plantings – *Director of Finance, S. Meeds, Verbal*

- There was a discussion about planting fruit trees.

It was moved and seconded by Council

2018-09-25: 368

THAT \$3,534 be added to the 2018 budget to purchase fruit trees, to be funded by a grant from Tree Canada Foundation and BC Hydro.

CARRIED

Water Treatment Plant cost revisions – Director of Finance, S. * Meeds

- Staff discussed amending the current financial plan.
- Staff discussed a high-lift station.
- Council discussed grant funding.

It was moved and seconded by Council

2018-09-25: 369

THAT the 2019 budget for the Water Treatment Plant be increased to \$4,800,000 from \$3,000,000, to be funded \$3,519,840 by grants and \$1,280,160 by long-term borrowing.

CARRIED

Promotional Items – *Director of Finance, S. Meeds*

It was moved and seconded by Council

2018-09-25: 370

THAT \$1,030 be added to the 2018 budget to purchase promotional items, which were intended to be expensed in 2017, but not received until 2018, to be funded from prior year surplus.

CARRIED

Public Works Equipment Expenses – *Director of Finance S. Meeds*

- Council discussed the changes to equipment purchases.
- Staff discussed the benefits of an asphalt grinder.

It was moved and seconded by Council

2018-09-25: 371

THAT the \$140,000 budgeted in 2018 for a flusher truck, plate compactor, ride on mower, pavement cutter, brush attachment and trailer be budgeted instead for a flusher truck, ride on mower, brush attachments, flat deck trailer, utility trailer and asphalt grinder.

CARRIED

Curling Rocks – Director of Finance S. Meeds

- There was a discussion about curling rock costs.

It was moved and seconded by Council

2018-09-25: 372

THAT \$10,500 be added to the 2018 budget for the replacement of curling rocks, to be funded by a \$5,500

contribution from the Curling Club and \$5,000 from a budget underspend for the curling rink drywall replacement.

CARRIED

2019-2023 Financial Plan Preparation

- Staff discussed inflation.
- Staff discussed non market changes in assessment base.

It was moved and seconded by Council

2018-09-25: 373

THAT a decision on a 2019 property tax levy be deferred to a future budget meeting of the incoming council.

CARRIED

- Council discussed levels of service and service gaps.
- Council discussed RDBN's solid waste management plan.
- There was a discussion about tipping fees.

It was moved and seconded by Council

2018-09-25: 374

THAT the 2019 level of service for all municipal services be deferred to a future budget meeting of the incoming Council.

CARRIED

Public consultation process

- Staff discussed public consultation ideas.
- Staff discussed a potential mail out survey.
- Council discussed alternatives to mail out surveys.
- Council discussed the Christmas craft fair public engagement sessions.
- Council discussed the incoming Council's ideas for engagement.

It was moved and seconded by Council

2018-09-25: 375

That the public consultation process for the 2019 – 2022 Financial Plan be deferred to a future special budget meeting of the incoming council.

CARRIED

BUSINESS ARISING

TransCanada

Presentation from September 4, 2018 Regular Meeting of Council for discussion.

- Staff discussed TransCanada's public consultation process.
- Staff discussed Crown properties.
- Council discussed public feedback.
- Council discussed property options for the initiative.
- Council discussed legacy housing.

It was moved and seconded by Council

THAT a letter be written to TransCanada stating Council's support for the pipeline project's potential location of Village Heights.

DEFEATED

PUBLIC COMMENT

ADJOURNMENT

It was moved and seconded by Council

2018-09-25: 376

THAT this meeting be adjourned at 6:45 p.m.

CARRIED



MAYOR



CORPORATE OFFICER

Certified to be a true copy of the minutes of the Budget Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, September 25, 2018.