



VILLAGE RECREATION PROGRAM LEADERS

The Village of Burns Lake is seeking two qualified, competent and committed individuals for a seasonal employment opportunity with the Village Recreation Department for the summer of 2018. This is a great opportunity for those interested in recreation to become part of the Village Recreation team and provide excellent recreation services to Burns Lake and Lakes District residents.

Applicants must be adaptable, able to work with staff, clients and independently. Applicants must also be able to communicate courteously and effectively with co-workers and the general public and must be able to perform general duties associated with their position.

Job Requirements:

- Lead daily recreation activities
- Provide a safe atmosphere for children 6 to 14 years of age
- Maintain recreation equipment
- Create, follow and adapt program lesson plans as needed
- Report to the Recreation Director or designate

Qualifications:

- Must be attending a post secondary institute or high school in September 2018
- Valid drive license (N classification is acceptable)
- Level 1 First Aid Certification
- Experience working with children in a sport or recreation setting

Applicants should submit a detailed resume, with cover letter, that reflects their knowledge, skills, abilities and enthusiasm relevant to the position no later than **10:00 am, June 11, 2018**. Only those candidates selected for an interview will be contacted. Successful candidates will be required to submit a driver's abstract and criminal record check.

Attn: Chief Administrative Officer

Village of Burns Lake

PO Box 570

Burns Lake, BC V0J 1E0

Or send to: village@burnslake.ca Subject Line: Village Recreation Program Leader